



**Lostwithiel Town Council Virtual Meeting
will be held
on Tuesday 02 March 2021 at 7pm**

**Members of the public are able to join the meeting from a
computer, tablet or smartphone**

<https://attendee.gotowebinar.com/register/3637390486585795598>

**If you wish to join the meeting via a landline please email
clerk@lostwithieltowncouncil.gov.uk
for a phone number and access code**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise that the meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

The Council has varied meeting Standing Orders and until physical meetings can be re-established Members of the Public are asked to submit any questions regarding items on the agenda to clerk@lostwithieltowncouncil.gov.uk. For this meeting please submit your questions by 5pm on Monday 01 March 2021.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the virtual meeting held on 22 February 2021 having previously been circulated and taken as read.
5. To consider feedback from the questions and answer session on Monday 22 February and outstanding questions from Members of the Public:-
 - a) Does the Town Council endorse the promotional leaflet from the Gillyflower Farm Group sent out recently, including the statements it makes that in December 2020 Lostwithiel Town Council 'offered enthusiastic and supportive comments for the Gillyflower Farm initiative' and that 'the Neighbourhood Plan made provision for schemes, such as the developers application in it's entirety? And if not is the Town Council prepared to challenge this misrepresentation publicly?
 - b) Regardless of how Mr Smit and Ms Warwick have chosen to interpret the Neighbourhood Plan, I should like to know whether it was the 'intent' of our council and the plan, and specifically Paragraph 98 to prohibit or to allow for a project such as Gillyflower.
 - c) Flood risk assessment – Does the impermeable area take into account the 180 car parking spaces and given that most of these spaces are adjacent to and above Cott Road, is there the potential for a landslide?
6. Planning applications-
 - a) To discuss planning application PA21/00038 and to agree any actions and associated expenses.
PA21/00038 - Land at Gillyflower Farm, Cott Road, Lostwithiel New Centre for the Teaching and Learning of Agronomy (including a café/restaurant, exhibition spaces, market area and

cookery school) 20 Holiday
Accommodation units and
associated access and parking
arrangements

b) To consider planning applications

PA20/11536

Peregrine Hall, Lostwithiel
Proposal to build a detached three
bedroom split level private
managers accommodation for the
business.

PA21/00533

Land and buildings at Higher
Polscoe Lostwithiel
Certificate of Lawfulness for
existing use of land and buildings
for B8 (storage) purposes and use
of part of a building for B2 (general
industrial) purposes.

PA21/00709

9 Fore Street, Lostwithiel
Listed Building Consent for the
change of use from Shop to Coffee
Shop, Sandwich bar and Takeaway:
Internal alterations
Neighbourhood Development Plan

PA21/00963

Duchy of Cornwall Nursery Road
from Grey Mare Farm to Cott Road
Lostwithiel
Construction of overflow car park
on land adjacent to the existing car
park to include new access ramp
and revised exit onto highway along
with associated landscaping. This
application relates to Crown land.

PA21/01023

Bee Cottage, Terras Hill Lostwithiel

Removal of 4 sycamore trees
As this application is for works to trees in a Conservation Area it will be decided, by Cornwall Council, under delegated authority. There is no need for Lostwithiel Town Council to submit any comments to the Local Planning Authority.

PA21/01051

8 Coffeelake Meadow, Lostwithiel
Application for works to an Oak tree (T1) subject to a tree preservation order – crown reduce SW side by 1-1.5m over buildings

PA21/01809

Braeside Edgcumbe Road
Lostwithiel
Notification of proposed works to trees in a Conservation Area works to an Acer (T1) and an Oak (T2).
As this application is for works to trees in a Conservation Area it will be decided, by Cornwall Council, under delegated authority. There is no need for Lostwithiel Town Council to submit any comments to the Local Planning Authority.

c) To consider any planning applications received since the publication of the agenda

7. Covid 19 risk assessments to review the following risk assessments: -

Lostwithiel Skatepark

Lostwithiel King George V MUGA

Lostwithiel King George V play area

Lostwithiel King George V outdoor gym

Coulson Park play area
Pendour Park play area
Lostwithiel Public Toilet
Lostwithiel Library courtyard click and collect service
Lostwithiel park and picnic benches

8. Network Rail contractors – to agree which community gain projects should be put forward to the contractors.
9. Grass cutting contract – to consider extending the current grass contract by a further 12 months in order that the Council can draw up a new more comprehensive contract which includes measures to mitigate Climate Change.
10. Monmouth Lane bollards – to consider an alternative proposal received from Lostwithiel Forum.
11. Quay Street flood defence wall – to authorise the clerk to instruct a contractor to remove all vegetation from this wall.
12. Multi-agency flood meeting – to receive a report from Deputy Mayor Ross on the meeting held on 28 January 2021.
13. Bench seat on town side of bus stop adjacent to North Street – to consider the request received to arrange for the bench to be repaired.
14. Cornwall Association of Local Councils modular training – the modular training course costs £350/module and is run over three sessions i) Code of Conduct ii) Being a good Councillor including roles and responsibilities iii) Chairmanship.
15. Council Policy Review – to review the following documents: -

Council Standing Orders & Financial Regulations

16. Bodmin Voice newspaper– to consider if Council wishes to accept the invitation from this newspaper that the Mayor writes a regular column.

17. Delegation to the Town Clerk – to note actions taken by the Town Clerk under delegated powers.

18. Accounts & Finance –

a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
101590	Biffa	Cemetery bin	£51.00
101591	EDF Energy	Car park electric	£152.44
101592	K Hill & Partners Ltd	Cemetery tree works, path & vegetation trimming	£1536.00
101593	Mrs S Harris	Library bags & stationary	£60.37
101594	Phoneta Business Ltd	Lone worker service	£12.00
101595 & 101596 & 2 bank transfers	Salary related expenses-	Salary related expenses - February	£3,290.08
		Total	£5,101.89

19. For information – to include an update on any meetings or training attended by Members or Officers as representatives of the Town Council and any future dates for the diary.

20. Delegation to the Town Clerk – to note actions taken by the Town Clerk under delegated powers.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21. To receive a report on the private meeting held with a prospective developer, in line with the Council's Pre-application discussion policy, regarding the provision of an exception site for affordable housing.

S Harris

Mrs S Harris

Town Clerk

24 February 2021