



**Lostwithiel Town Council
Tuesday 08 December 2020**

Cornwall Councillor Report

Cornwall Councillor Martin sent his apologies for this meeting, however he asked Mayor Hughes to highlight the ongoing problems at the Lostwithiel Fire Station. Cornwall Councillor Martin has liaised with Cornwall Council and Firefighters have been in brought to cover.

Meeting Minutes

A virtual meeting of the Town Council was held on Tuesday 8 December 2020.

Councillors Present

Mayor Hughes, Councillor Anders
Councillor Clarke, Councillor Guiterman
Councillor Hatton, Councillor Lindley
Councillor Morgan, Councillor Sweeney

In attendance

Town Clerk Mrs Harris and Administrative Assistant Mrs Doyle were in attendance.

Martin Butler, Site Manager for R & W Rail was in attendance.

215/20 Apologies of Absence

Apologies of Absence were sent and accepted from the following Councillors -

Deputy Mayor Ross, Councillor Henderson, Councillor Hensman, Councillor P Jarrett & Councillor T Jarrett.

216/20 Declarations of Interest

Mayor Hughes again declared in the interest of openness, that he has been appointed as the Conservative candidate to stand in next May's Cornwall Council elections. Mayor Hughes also declared a non-registerable interest in Agenda Items 10 and 11 - River Fowey Railway bridge works as he has helped RW Rail select accommodation in Lostwithiel for the construction workers.

217/20 Public Participation

Martin Butler (Site Manager) from R & W Rail addressed the Council regarding Agenda Items 10 and 11 - River Fowey railway bridge. Martin explained that the project and advised that works are currently to create a haul road for the crane needed to lift the bridge sections. The bridge lift is planned for the week beginning 13 March 2021 and the rail line will be out of action for 10 days.

Martin is attending the meeting tonight as some trees need to be removed or cut down in size as the bridge sections, due to their size, have only one route available. There is one tree in Coulson Park that needs to be reduced in size.

The entrance to Lanwithan Farm will be closed at Grenville Road from Thursday 10 December 2020.

218/20 Minutes 03 November 2020

It was **resolved** that the minutes of the virtual extraordinary meeting held on 03 November 2020 are accepted, approved and signed by Mayor Hughes.

Votes – 6 in favour, 1 abstention, 1 IT problem.

119/20 Planning applications

PA20/08389

Land known as Bartholomew Meadow, Grenville Road, Lostwithiel
Modification of planning obligation dated 30 July 2019 in respect of decision PA18/05607.

It was **resolved** to resubmit the comment made by the Town Council in response to Planning Application PA19/11224. The Town Council has recently updated the play areas in Coulson Park, King George V playing field and Pendour Park. The Council would therefore, as previously advised, like to request that the Section 106 play provision is replaced with Section 106 Highways provision to be used to pay for a speed limit reduction from Downend through to the Community Centre where the existing 30mph limit currently finishes.

Votes – 7 in favour, 1 abstention.

PA20/09825

Land adjacent to River Fowey – accessible by public track through Lanwithian Farm, access off Grenville Road Lostwithiel
Works to remove Elder, Hawthorn and Sycamore trees and works on Elder, Hawthorn and Oak.
As this application is for works to trees in a Conservation Area it will be decided, by Cornwall Council, under delegated authority. There is no need for Lostwithiel Town Council to submit any comments to the Local Planning Authority.

It was **resolved** that although the Town Council is aware that as this application is for tree works in a Conservation Area and it will be decided, by Cornwall Council, under delegated authority and there is therefore no need for the Town Council to submit any comments. However, as owner of the Poplar tree in Coulson Park, the Town Council wishes to advise Cornwall Council that it agrees to this tree being reduced in height and being given an overall pleasant shorter shape to facilitate crane manoeuvrability.

Votes – 8 in favour.

b) PA20/10260

Land adjacent to River Fowey off Grenville Road Lostwithiel
Notification of proposed works to trees in a conservation area. Works to remove Elder, Hawthorn and Sycamore trees and works on Elder, Hawthorn and Oak.

As this application is for works to trees in a Conservation Area it will be decided, by Cornwall Council, under delegated authority. There is no need for Lostwithiel Town Council to submit any comments to the Local Planning Authority.

It was **resolved** that although the Town Council is aware that as this application is for tree works in a Conservation Area and it will be decided, by Cornwall Council, under delegated authority and there is therefore no need for the Town Council to submit any comments. However, as owner of the Poplar tree in Coulson Park, the Town Council wishes to advise Cornwall Council that it agrees to this tree being reduced in height and being given an overall pleasant shorter shape to facilitate crane manoeuvrability.

Votes – 8 in favour.

120/20 Covid 19 risk assessments

It was **resolved** to continue with the current risk assessments with no changes.

Votes – 8 in favour.

121/20 Local Government Act 1972 s85 six-month rule

Council noted that Councillor Risner has not met the six-month attendance rule and that in accordance with legislation Cornwall Council's Electoral Services will be advised.

Votes – 8 in favour.

122/20 New email system and confidential papers

Positive feedback was given regarding the new email system however a few set up problems were noted.

It was **resolved** to agree a one-off charge of £90 plus VAT to set up a private area on the Town Council website for confidential papers.

Votes – 8 in favour.

123/20 River Fowey Railway bridge works

The Town Clerk asked all Councillors to relay any public comments to her regarding the bridge works.

124/20 River Fowey Railway bridge works

It was **resolved** to approve the request received for a small compound (approximately 10m x 10m) in Coulson Park close to the bridge for the duration of the works and to appoint a land agent specifically David Maskell of Jefferys Lostwithiel to negotiate on behalf of the Council regarding the compound and any Community Benefit monies that maybe available from Network Rail or their contractors or both.

Votes – 8 in favour.

125/20 Cornwall Council Town Centre Revitalisation Fund (TCRF)

It was **resolved** to authorise the Heritage Buildings Committee to undertake the following -

- a) Facilitate the creation of a cross sector 'town team'.
- b) Draft a strategy/emerging plan for the revitalisation of the town centre (either in whole or part)
- c) Draft Lostwithiel's application
- d) Provide monthly progress updates to Full Council
- e) Submit the final application to Full Council for approval prior to submission to Cornwall Council noting that the closing date for applications is 31 March 2021.

Votes – 8 in favour.

126/20 Lostwithiel Town Council Heritage Buildings Committee

It was suggested that the invitation to fill the vacancies should be extended to other Members of the Council that were not present at this meeting.

127/20 Lostwithiel Community Centre grant application

It was **resolved** to approve the Lostwithiel Community Centre grant application for £1,700 with the proviso that the full cost of the replacement boiler is taken from the Town Council's proportion of the grant funding. The Town Council should order and pay for the boiler as it would be possible for the Council to claim back the VAT. It was decided that the boiler to be purchased should have an A Energy rating and to acknowledge that this grant application has been approved due to exceptional circumstances in which two boilers have broken down at the same time.

Votes – 8 in favour.

128/20 Mount Pleasant Place

It was **resolved** to thank the member of the public for their letter and kind intentions and to ask them to contact Ocean Housing/Cornwall Council as the land owners for permission to make a 'children's garden'. It was further resolved to ask the member of the public to apply for a grant from the Town Council once they have been able to gain permission from the land owner to make a 'children's garden'.

Votes – 8 in favour.

129/20 Free Dementia Help Point Network

It was **resolved** to join the Free Dementia Help Point Network when Lostwithiel Town Council is able to reopen the Library.

Votes – 8 in favour.

130/30 Local Maintenance Partnership 2021-2022

It was **resolved** to thank the Local Maintenance Partnership for their invitation, but to decline the invitation to join the scheme.

Votes – 8 in favour.

131/20 Parade

It was **resolved** to approve the request received to hold a pop-up Christmas table top sale on Saturday 12 December from 10am – 12noon on the Parade subject to the correct insurance documents being provided and that the set-up of the table must be in line with current government Covid 19 regulations. It was further resolved to waive the £50 fee.

Votes – 8 in favour.

132/20 Lostwithiel Town Council Budget 2021-22.

It was **resolved** to not to increase the precept for next year and to accept the budget as drafted for 2021-22. It was further **resolved** to instruct the Town Clerk to draw up the precept for the next Town Council meeting.

Votes – 8 in favour.

133/20 Council Policy Review

It was **resolved** to defer this item to the next meeting.

Votes – 8 in favour.

134/20 Delegation to the Town Clerk

It was **resolved** to defer this item to the next meeting.

Votes – 8 in favour.

135/20 Accounts & Finance –

Cheque Ref	Payee Name		Amount Paid
101547	Biffa	Cemetery bin	£51.00
101548	Cornwall ALC Ltd	Code of Conduct training	£24.00
101549	Cormac	Play areas & public toilet & library cleaning	£1,484.38
101550	DCS Pest Control (Cornwall) Ltd	Pest Control King George V playing field	£60.00
101551	EDF Energy	Electric car park	£152.90
101552	EDF Energy	Electric buildings	£103.22
101553	K Hill & Partners Ltd	Grass cutting	£870.00
101554	Cancelled	Cancelled	£0.00

101555	Phoneta	Lone worker service	£12.00
101556	SLCC	Practitioners Conference booking	£90.00
101557	South West Water Business	Public toilet water	£82.51
101558	Westernweb	New Councillor email & hard drive repair	£305.18
101559-101562 & 2 bank transfers	Salary related expenses	Salary related expenses	£3,930.80
101563	Parc Signs Ltd	Outdoor gym & play area signs	£745.49
101564	Parc Signs Ltd	New brass plaque for War Memorial	£391.74
101565	Phoneta	Lone worker service	£12.00
101566	Cornwall ALC	Councillor Finance training	£36.00
		Total	£8,351.22

It was **resolved** to approve the payment of the cheques numbered 101547 – 101566.

Votes – 7 in favour, 1 IT problem.

136/20 For information

It was **resolved** to defer this item to the next meeting.

The meeting closed at 9.52pm

Chairman

Date