



Lostwithiel Town Council – Heritage Building Committee Meeting

Tuesday 10 March 2020

Meeting Minutes

A Meeting of the Town Council's Heritage Buildings Committee was held in Lostwithiel Library on Tuesday 10 March 2020 at 7pm.

Committee members present

Committee Chairman Councillor Mrs Jarrett
Vice-Chairman Councillor Guiterman,
Councillor Anders, Mr Holden, Ms Nineham, Professor Scott,
Councillor Sweeney, Mrs Walton & Mr Watkins.

In attendance

No members of the public were in attendance
Town Clerk Mrs Harris was in attendance

HBC73/19 Apologies

None.

HBC74/19 Declarations of Interest

None

HBC75/19 Public Participation

None

HBC76/19 Committee Minutes 21 January & 18 February 2020

It was **resolved** that the minutes dated 21 January & 18 February 2020 are accepted, approved and duly signed by Committee Chairman Councillor Mrs Jarrett.

HBC77/19 Public Consultation

a) Exhibition material

Councillor Sweeney outlined his proposals for the exhibition and that the overarching focus will be Edgcumbe House. Professor Scott offered to prepare bullet points for the exhibition boards and a briefing sheet for volunteers manning the exhibition.

b) Sessions between 10 April & 17 May

It was agreed that there would be 12 open sessions and that invitations would be sent to 40 community groups to invite them to sessions which dovetail with their usual meeting times.

c) Local Community groups to be invited

Army Cadets	Blossom Group
Bodmin & District Woodturners	Bookstart Rhymetime
Cool Kids Club	Fowey River Lions
Giggles & Dribbles	Guides Brownies & Rainbows
Headway	Knit & Natter
Lerryn WI	Lost in Song
Lostwithiel Floral Art Group	Lostwithiel Bowling Club
Lostwithiel Business Group	Lostwithiel Community Centre
Lostwithiel Community Church	Lostwithiel Environment Group
Lostwithiel Garden Society	Lostwithiel Methodist Church
Lostwithiel Museum Association	Lostwithiel Old Cornwall Society
Lostwithiel Quakers	Lostwithiel Rotary Club
Lostwithiel Short Mat Bowls	Lostwithiel Town Band
Lostwithiel Town Forum	Lostwithiel Twinning
Lostwithiel XR	Madrigali Choir
Mid Cornwall Photo Club	Rag Rug Hookers
Scouts Cubs & Beavers	St Bartholomews Church
U3A	Welcome Group
Young Farmers	

Schools – Lanlivery School, Lerryn School, Lostwithiel School & St Winnow School

d) Information provided to local parishes

It was decided that the advertising flyer should be sent to all adjoining Parishes namely: -Lanlivery, Lanhydrock, St Winnow & St Sampson.

e) Promotional film

Councillor Sweeney confirmed that Ben Hawkins Photography has agreed to make a promotional film for the project and that the costs will be expenses.

f) Publicity materials

Councillor Sweeney & Ms Nineham presented a list of costings for the exhibition. Total cost approximately £400, Councillor Sweeney advised that it will not be necessary to order all the items listed.

g) Feedback form

It was agreed that the feedback would be by dropping a counter into a Yes or No response box. The question: - I support the plans for Lostwithiel's Heritage Buildings.

h) Online questionnaire

The provision of an online questionnaire was discussed and it was decided not to provide an online questionnaire.

i) Gantt chart

Ms Nineham present a Gantt chart which was agreed by the Committee.

HBC78/19 Guildhall

The Committee noted that a sound technician will be visiting the Guildhall on Wednesday 18 March at 2pm.

The meeting closed at 8.40pm.

Chairman

Date