



**Lostwithiel Town Council Extraordinary Virtual Meeting
will be held
on Tuesday 22 December 2020 at 7pm**

**Members of the public are able to join the meeting from a
computer, tablet or smartphone**

<https://attendee.gotowebinar.com/register/7272581535140578319>

**or by dialling in using a phone on.
0330 221 9922**

Access Code: 267-016-682

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise that the meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

The Council has varied meeting Standing Orders and until physical meetings can be re-established Members of the Public are asked to submit any questions regarding items on the agenda to clerk@lostwithieltowncouncil.gov.uk. For this meeting, please submit your questions by 5pm on Monday 21 December 2020.

Planning Applications & discussions – ‘Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.’

4. To receive the minutes of the virtual meeting held on 08 December 2020 having previously been circulated and taken as read.

5. To receive and adopt the Heritage Buildings Committee minutes dated 10 March 2020.

6. Planning applications –

a) To consider planning applications

PA20/08111

The Higgins Press South Street
Lostwithiel

Demolition of existing garage and
first floor store, internal alterations
and forming of external openings

PA20/10519

The Mount Restormel Road,
Lostwithiel

Alterations to dwelling to change
glass roof to slate roof with
associated works.

PA20/10875

8 Polscoe Road, Polscoe, Lostwithiel
Proposed replacement dwelling
(including attached garage)

b) To consider any planning applications received since the publication of the agenda

7. PA19/11224 Land known as Bartholomew Meadow, Grenville Road, Lostwithiel -- Reserved matters application for access, appearance, landscaping, layout and scale, following outline approval PA18/05607 dated 13.08-2019 for the construction of 47 residential units to include affordable housing - to consider the reply received from Cornwall Council and to decide if, in light of the response received, Lostwithiel Town Council will support the proposal.

8. Cornwall Council Climate Emergency Development Plan Document Proposed draft – to note the current consultation finishes on 05 February and therefore that Lostwithiel Town Council’s response will need to be submitted after the next Council meeting.

9. Cornwall Association of Local Councils – Government Committee on Standards in Public Life consultation - to decide if Lostwithiel Town Council wishes to contribute to CALC’s response to NALC’s response to the consultation by providing answers to the following questions: -
 - Question 1: Standards of Conduct in the UK
 - A. How well do you think ethical standards - as enshrined by the Seven Principles of Public Life - are upheld in public life today?
 - B. Do you believe that there have there been any notable shifts in approaches or attitudes to ethical standards in public life in recent years?
 - C. What do you see as the most significant threats to ethical standards in public life today?

 - Question 2: The Seven Principles of Public Life
 - A. Do the Seven Principles of Public Life accurately describe the appropriate ethical responsibilities for those in public roles, including both political and non-political office-holders?
 - B. Would you amend or replace any of the principles or their descriptors? If so, how?

 - Question 3: The UK's arrangements for regulating standards
 - A. Are you confident that the UK's arrangements for regulating ethical standards are robust and effective?
 - B. Are there any areas of public life where regulation on issues of ethical standards is not strong enough?

 - Question 4: Best practice in standards regulation

- A. What makes an effective standards regulator?
- B. Do the UK's standards regulators have the right powers and remit to act effectively?
- C. Should the independence of standards regulators be enhanced and protected, and if so, how?

Question 5: Creating ethical cultures

- A. How can the Seven Principles best be embedded within a public sector organisation's working culture?
- B. What are the most significant obstacles to embedding high ethical standards in a public sector organisation?

- 10. Lostwithiel Town Council Extraordinary meeting – to note that the Council will hold an extraordinary meeting on 23 March 2020 to consider the Town Vitality Funding application drafted by the Heritage Buildings Committee.
- 11. Lostwithiel Forum Bollards Monmouth Lane – to consider the email received from Cornwall Highways and draft the Council's response.
- 12. Listed Buildings condition reports review – to update Council
- 13. Electrical Installation condition reports – to update Council
- 14. Cornwall Council upstairs library lights – to update Council
- 15. Fire inspections of buildings – to consider authorising fire inspections by a new supplier.
- 16. Council Policy Review – to review the following documents: -
 - Council Ceremonial Offices, Awards & Recognition
 - Grant Awarding Policy
 - Hire of Town Council Land Policy

Environmental Policy

17. Delegation to the Town Clerk – to note actions taken by the Town Clerk under delegated powers.

18. Accounts & Finance

a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
101567	Cornwall Council	Cattle market car park rent	£1,209.26
101568	Cormac	Public toilet soap dispenser, toilet roll holder & tap washer	£161.98
101569-570 & two bank standing orders	Salary related expenses	Salary related expenses	£3,290.08
		Total	£4,661.32

19. Quarterly finance report - to consider approval of the report provided

20. For information – to include an update on any meetings or training attended by Members or Officers as representatives of the Town Council and any future dates for the diary.

T Hughes

Councillor T Hughes
Mayor of Lostwithiel
16 December 2020