



Lostwithiel Town Council Meeting Tuesday 03 November 2020

Cornwall Councillor Report

Cornwall Councillor Colin Martin reported that he was looking forward to hearing the Council's views on planning application PA19/11224 St Bartholomew's Meadow which will provide much needed affordable housing in Lostwithiel. He also reminded Council that the proposed changes to the planning system, could mean that in the future new developments wouldn't need to include any affordable housing at all.

Cornwall Councillor Colin Martin also reported that Cornwall Council's Public Health team are doing a brilliant job of following up every single Covid case that is reported to them. However, only 15% of test results are being turned around in under 24 hours. He will be pushing at the Cabinet Meeting for Cornwall Council and local NHS to take over the testing as he feels that the national system is failing. Colin Martin also reported on a local outbreak in Lostwithiel and that he hopes that people are staying safe and doing everything they can to help protect the whole community.

Cornwall Councillor Martin stated with the upcoming lockdown this causes a lot of financial uncertainty. Over the October half term Councillor Martin used some of his Community Chest funding to provide free meals to children eligible for free school meals.

Cornwall Councillor Martin advised that if the Government does not

provide free meals at Christmas, he will want to see Cornwall Council providing this service.

Cornwall Councillor Colin Matin has been chasing for an update on the footbridge at the railway station. He reported that the good news is that the bridge is going ahead and funding is in place and the delays are due to a significant amount of work/surveys are going on behind the scenes.

Meeting Minutes

A virtual meeting of the Town Council was held on Tuesday 3 November 2020

Councillors Present

Mayor Hughes, Deputy Mayor Ross
Councillor Clarke, Councillor Guiterman
Councillor Henderson, Councillor Hensman
Councillor P Jarrett, Councillor T Jarrett
Councillor Lindley, Councillor Morgan
Councillor Sweeney

In attendance

One member of the public was in attendance
Town Clerk Mrs Harris and Administrative Assistant Mrs Doyle were in attendance.

195/20 Apologies of Absence

Apologies of Absence were received and accepted from the following Councillors –
Councillor Duffin and Councillor Hatton.

196/20 Declarations of Interest

Mayor Hughes declared a pecuniary interest in agenda Item - 15 Account and Finance. Mayor Hughes also declared in the interest of openness, that he has been appointed as the Conservative candidate to stand in next May's Cornwall Council elections.

Deputy Mayor Ross declared a non-registerable interest in planning application PA20/08666 and a pecuniary interest in agenda item 15 Accounts & Finance.

Councillor Henderson declared a non-registerable interest in planning application PA20/08686.

197/20 Public Participation

No members of the public addressed the Council.

198/20 Minutes 27 October 2020

It was **resolved** that the minutes of the virtual extraordinary meeting held on 27 October 2020 are accepted, approved and signed by Mayor Hughes.

Votes – 7 in favour, 4 abstentions.

199/20 Staffing Committee minutes

It was **resolved** to receive and adopt the Staffing Committee minutes from 9 July 2019, 08 October 2019, 10 December 2019 & 11 February 2020.

Votes - 9 in favour, 2 abstentions.

200/20 Planning applications

a)

PA19/11224

Land known as Bartholomew Meadow,
Grenville Road, Lostwithiel
Reserved matters application for access,
appearance, landscaping, layout and

scale, following outline approval PA18/05607 dated 13.08-2019 for the construction of 47 residential units to include affordable housing.

It was **resolved** to support this application in principle however the Council's support is dependent on the reinstatement of the tank for run-off water with a one way valve and the following being addressed:-

a) Written scheme of investigation is provided to comply with Condition 4 of the outline planning consent namely Archaeology and a full report on the very old Oak tree.

b) A full drainage strategy is prepared for the development.

Rationale to alleviate the potential for run-off water to exacerbate the flood risk to properties further down and closer to the Town centre

c) Serious consideration is given to putting a footpath into the town on the same side of the road as the housing development. Rationale is A390 is a very busy road to cross with young children

d) The Police consultee comments are implemented

e) The Principal Public Space Officer comments are implemented regarding the southern boundary of the development.

f) The Section 106 education provision consultee comments are implemented

g) The Highways condition to secure the access arrangement works including off site highways improvement measures, extending pedestrian footway/cycle path westwards between site and junction of B3268 is implemented

h) To replace any Section 106 play area provision with Section 106 Highways provision to pay for a speed limit reduction from Downend through to Community Centre where the existing 30mph limit currently finishes. Rationale to make the road safer. Suggested amount £35,000

i) A condition of the planning consent that these properties fulfil local affordable housing need i.e. affordable housing need for

Lostwithiel residents or people with an existing connection to
Lostwithiel

Votes – 7 in favour, 3 objections.

Deputy Mayor Ross left the meeting.

PA20/08666

38 Uzella Park Lostwithiel

Proposed erection of a replacement porch and a two-storey side extension to the dwelling with a variation of condition 2 of decision PA19/04864 dated 05/07/2019.

It was **resolved** to support this minor variation to condition 2 of decision PA19/04864 dated 05/07/2019.

Votes – 10 in favour.

Deputy Mayor Ross re-joined the meeting.

Councillor Henderson left the meeting.

PA20/08686

Land rear of 14 Cott Road,

Liddicoat Road, Lostwithiel

Reserved matters application for access, appearance, landscaping, layout and scale, following outline approval for PA18/01373 for detached dwelling.

It was **resolved**, having noted the comments from Highways, will not support this application unless the turning circle is reinstated.

Votes – 10 in favour.

Councillor Henderson re-joined the meeting.

b) None.

201/20 Lostwithiel Town Council Budget 2021-22

It was **resolved** to accept the document as a first draft and to instruct the clerk to draw up a second draft which keeps the precept the same as last year. This revised draft should include the equivalent of 4 months of precept in general reserves.

Votes – 10 in favour, 1 unable to vote (IT problems).

202/20 Covid 19 risk assessments

It was **resolved** not to make any changes to the Town Council's Covid19 risk assessments with the exception of the Outdoor Gym which will need to close with effect from 05 November in line with Government Guidance.

It was **resolved** to approve that the existing scheme of delegation extends to all facilities for the duration of the pandemic, with the proviso that decisions are taken based on Government advice and that this scheme of delegation has the full support of the Council.

It was further **resolved** to approve £208.85 plus VAT for signs for the Outdoor Gym.

Votes – 11 in favour.

203/20 Remembrance Sunday

It was **resolved** to not be invite wreath bearers from Town organisations to lay their wreaths at the War Memorial and that all wreaths will be laid by Mayor Hughes, Revd Beynon and Royal British Legion representative Mr John Henderson. The short wreath laying ceremony will be recorded and made available on Lostwithiel social media sites before 11am on Remembrance Sunday.

Votes – 11 in favour.

204/20 Parade – Pop up table

It was **resolved** to refuse a request to hold a pop-up Christmas table top sale in November due to the lockdown. However, the Council will reconsider this decision if the organisation puts in a new application if circumstances change in December.

Votes – 11 in favour.

205/20 Parade - Christmas tree

It was **resolved** to approve the request from Lostwithiel Rotary for consent to erect a 20ft Christmas tree with fencing on the Parade with the provisos that the lighting is checked prior to switch on by an approved electrician and that Lostwithiel Rotary arrange regular inspections of the tree and lights. The permission to erect the tree is valid from the end of lockdown

Votes – 10 in favour, one against.

It was further **resolved** to accept the offer of the festoon lighting on the Parade but not the erection of a stretch tent. The lighting is accepted with the provisos that it is checked prior to switch on by an approved electrician and that Lovely Projects will arrange regular safety inspections.

Votes – 10 in favour, one against.

206/20 Christmas Tree festival

It was **resolved** to approve request to take part in this year's St Bartholomew's Christmas Tree Festival at a cost of £14.00 and that Deputy Mayor Ross will decorate the tree, in line with Covid19 restrictions.

Votes – 11 in favour.

207/20 River Fowey bridge replacement

The Council was addressed by Mayor Hughes regarding the River Fowey bridge replacement.

208/20 Delegation of the Town Clerk

It was **resolved** to note the actions taken by the Town Clerk under delegated powers namely a play area sign and outdoor gym sign for King George V play area.

It was **resolved** that Councillor Henderson will chair the Accounts & Finance agenda item in the absence of Mayor Hughes and Deputy Mayor Ross.

Mayor Hughes and Deputy Mayor Ross left the meeting.

209/20 Accounts & Finance

a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
101526- 101527 & 2 bank transfers	Salary related expenses	Salary related expenses	£3,199.78
101528	Biffa	Cemetery bin & missed collection	£42.60
101529	Cormac	Cemetery & library cleaning	£1,122.50
101530	Waldon Security	Annual contract renewal	£216.00
101531	EDF Energy	Electric	£109.43
101532	K Hill & Partners Ltd	Grass cutting & tree works Coulson Park	£1,869.60
101533	Phoneta	Lone worker service	£12.00
101534	PKF Littlejohn LLP	External Auditor fee	£720.00
101535	Premier Forest Products Ltd	Postcrete, hardwood & marine ply & sawn timber	£129.21
101536	Reach Publishing	Tender advert	£62.16
101537	Restormel	Erect Covid play	£180.00

	Property Services Ltd	area signs	
101538	Play Safety	Outdoor gym safety inspection	£474.00
101539	Karen Ross	Hand sanitiser	£27.96
101540	Tindle Newspapers Cornwall Ltd	Tender advert	£98.40
101541	Sandra Harris	Stamps, library tables & library bags	£259.95
101542	HM Land Registry	Land search fee	£4.00
101543	Royal British Legion	Wreath	£150.00
101544	Clarity Copiers	Copy charges	£19.28
101545	South West Water Business	Edgcumbe House water	£57.03
		Total	£8,639.95

It was **resolved** to approve the payment of the cheques 101526 to 101545 and a bank transfer of funds from the current account to the savings account.

Votes – 9 in favour

Mayor Hughes and Deputy Mayor Ross re-joined the meeting.

210/20 For information

It was **resolved** that the date of the next Council meeting is changed from 1 December 2020 to 8 December 2020 in order that the next meeting falls after the lockdown is proposed to finish.

The meeting closed at 9.30pm

Chairman

Date

DRAFT