

**LOSTWITHIEL TOWN COUNCIL
Taprell House
North Street
Lostwithiel
Cornwall
PL22 0BL**

01208 872323

clerk@lostwithieltowncouncil.gov.uk

Dear Councillor,

Councillors are hereby summoned under the Local Government Act 1972 Sch. 12 para 10 (2) b to attend a Meeting of Lostwithiel Town Council to be held on Tuesday 8 December 2020 commencing at 7.00pm when the following business will be transacted.

S Harris

Mrs S Harris
Town Clerk
02 December 2020



**Lostwithiel Town Council Virtual Meeting
will be held
on Tuesday 08 December 2020 at 7pm**

**Members of the public are able to join the meeting from a
computer, tablet or smartphone**

<https://attendee.gotowebinar.com/register/4677396543183259407>

**or by dialling in using a phone on.
020 3713 5012**

Access Code: 748-336-119

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise that the meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.

If you are unable to attend this meeting please email clerk@lostwithieltowncouncil.gov.uk with your apologies before midday on the day of the meeting. Thank you to Councillors who have already advised the office that they are unable to attend the meeting.

2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

The Council has varied meeting Standing Orders and until physical meetings can be re-established Members of the Public are asked to submit any questions regarding items on the agenda to clerk@lostwithieltowncouncil.gov.uk. For this meeting please submit your questions by 5pm on Monday 7 December 2020.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this

meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.’

4. To receive the minutes of the virtual meeting held on 03 November 2020 having previously been circulated and taken as read.

Please see separate document.

5. Planning applications-

- a) To consider planning applications

PA20/08389

Land known as Bartholomew
Meadow, Grenville Road,
Lostwithiel

Modification of planning obligation
dated 30 July 2019 in respect of
decision PA18/05607.

1 Comment.

Mr John Leaper

Comment submitted date: Wed 18 Nov 2020

The request for obligation amendment should be rejected. The request is only to allow the profitable building density to be achieved. It is a profit based request having no basis to improve the play facilities.

If granted the children traffic between the development and central town will increase exposing them to higher risk of injury from traffic accidents. The A390 is a very busy road with most lorries and cars ignoring the speed limit.

The basis for this type and size of development is very seriously flawed and I repeat is profit driven and not need driven. Piece by piece the amenity and environmental safeguards will be eroded leaving a concrete ghetto of the future.

5. Details of the planning obligation to which the obligation relates

a) Application reference number PA18/05607 b) Date of obligation 30 July 2019

c) Applicant Name Coastline Housing

d) Proposed development

Outline application (all matters reserved) for the erection of up to 50 residential units to include affordable housing

6. Please state applicant's reasons for applying for the modification or discharge of that obligation

To amend the open space clauses relating to onsite Type 4 equipped play space and to have an Offsite Contribution to a more meaningful play area within 750m of most of the site centrally located within the town which will allow for a better layout of the housing development detailed within the reserved matter application PA19/11224.

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QHGOHPFG1VO00>

PA20/09825

Land adjacent to River Fowey – accessible by public track through Lanwithian Farm, access off Grenville Road Lostwithiel Works to remove Elder, Hawthorn and Sycamore trees and works on Elder, Hawthorn and Oak.

As this application is for works to trees in a Conservation Area it will be decided, by Cornwall Council, under delegated authority. There is

*no need for Lostwithiel Town
Council to submit any comments to
the Local Planning Authority.*

1 Comment.

Tree Officer

Comment Date: Wed 02 Dec 2020

Thank you for your consultation.

In this case I do not wish to recommend the placement of a Tree Preservation Order to prevent the works as notified from being enacted.

The works proposed are to facilitate repairs to the rail bridge, works which have limited options available for access. Though the trees do offer some amenity to the area, they are mostly of lower quality, and include ash trees which have signs of ash dieback.

Replacement planting of the trees being removed would be welcomed.

Many thanks,

Jo Hamilton





T5



T6 & T7



T8



T9



If all tree(s) stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name: LAND ADJACENT TO RIVER FOWEY

Address 1: ACCESSIBLE BY PUBLIC TRACK

Address 2: THROUGH LANWITAN FARM

Address 3: ACCESS OFF GRENVILLE RD

Town: LOSTWITHIEL

County: CORNWALL

Postcode (if known): PL22 0EP

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

OSGR FOR TREE LOCATION: SX 104574
or 210496(E), 057479(N)

Access is from Grenville Rd, Lostwithiel along track to Lanwithan farm. Go through gate, along path then bear right to stile in fence by river. Trees are on top of low bund by river bank - 3 total. Also 4 adjacent trees to have branches lopped off.

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? Yes No

Are you wishing to carry out works to tree(s) in a conservation area? Yes No

7. Identification Of Tree(s) And Description Of Works

Please identify tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You may find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.
E.g. Oak (T3) - because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

The works for the scheme are to erect a 7.5 ton crane to remove one side of the railway bridge over the River Torrey, in Lastingham. The crane must be erected at the location of 3 bowing trees which will be in the direct line for the crane boom to go across the river to the bridge. These 3 trees need to be removed to allow clear access for the crane to operate. The trees are Oak, Sycamore + Elder. More info →

In addition to the 3 trees to be cut down, there is a clump of small trees which will need branch cutting as a minimum to allow the crane clear access to the RLV side of the bridge from the field. These smaller trees are Hawthorn, Sycamore and Elder.

Following completion of the works and the removal of crane, an offer can be made to replace the removed trees with similar as agreed with both the landowner and Council

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall: Yes No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. Alleged damage to property - e.g. subsidence or damage to drains or drives. Yes No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? Yes No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

Land Registry Section LR2 (002) } Both annotated
Photographs in email (as attachments) }



TREE REPORT – RIVER FOWEY RAILWAY BRIDGE, LOSTWITHIEL 12/11/2020

No.	Tree Species	Work Required	Reason
T1	Oak (small)	Fell	Because the earth bank next to the river where the tree is situated will need to be dug out to field level to allow the crane base to be closer to the river.
T2	Ash	Fell	As above
T3	Alder (small)	Fell	As above
T4	Hawthorn	Fell	As above
T5	Alder	Side prune 4 lower branches (riverside)	To allow the crane operator a clear view when lifting the bridge, this will also balance the shape of the tree.
T6	Elm	Fell	Dead / Diseased
T7	Sycamore	Re-coppice	To aid view for crane operator
T8	Ash	Fell	Showing early signs of die back and too close to palisade fence
T9	Ash	Reduce height	Tree needs to be reduced by 40% to prevent obstruction during crane lift.

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QJKY4OFG0GE00>

b) To consider any planning applications received since the publication of the agenda

6. Covid 19 risk assessments to review the following risk assessments: -

Lostwithiel Skatepark

Lostwithiel King George V MUGA

Lostwithiel King George V play area

Lostwithiel King George V outdoor gym

Coulson Park play area

Pendour Park play area

Lostwithiel Public Toilet

Lostwithiel Library courtyard click and collect service

Lostwithiel park and picnic benches

8. Local Government Act 1972 s85 six-month rule – to note that Councillor Risner has not met the six-month attendance rule.

(Extract from CALC FAQ 13)

Six Month Rule (Local Government Act 1972 s85) and Casual vacancies

We have received a high volume of requests for advice on the six month rule, and

thought it would be helpful to summarise the replies.

1) What period is covered by the six month rule?

The qualifying period is six calendar months starting with the date that the member last attended a meeting of the council/committee/sub-committee or any other meeting on behalf of the council i.e. site meeting, CNP meeting etc.

2) The Council does not meet in some months, do these count towards the six month period?

YES - The attendance rule continues to apply even if the council does not meet during all or part of that period. Many councils do not meet in August and/or December, but these months would still count

towards the six month calendar period.

3) Does giving apologies to a council meeting extend the six month rule?

No – the member must apply to the council before the end of the six month period for an extension of time. If granted this should be proportionate to the reason given. In our view, an unwillingness to attend virtual meetings is not an appropriate reason for approving an extension. Any application must be made before the end of the six months – it cannot be made retrospectively

4) What role does the council have when a member is loses their seat under the six month rule?

None – the law applies automatically and the council does not have any role or discretion beyond the extension described in (3).

5) Should the council advise members at risk of losing their seat in this way?

It is the responsibility of each member to be aware of the number of months of meetings missed. There is no obligation on the council or the clerk to contact members although where appropriate it may be possible and the council should avoid creating an expectation that this will be done. The council should also be aware that where a member is ill or has a personal reason for absence it is may not be appropriate to intrude and ask about their seat on the council.

6) What is the process for filling a casual vacancy during the pandemic?

The normal process still applies.

i)	Notify electoral services to advertise the vacancy for election. If 10 members of the public call for an election, this will not be held until May 2021. If Cornwall Council advises that the vacancy is open for co-option, then from November 6th, 2020 there is no obligation to fill the seat because it is within six months of the elections in May 2021. If there are a significant number of vacancies the council may wish to advertise at least once to protect the quorum.
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9. New email system and confidential papers – to provide initial feedback on the new email system and to agree a one-off charge of £90 plus VAT to set up a private area on the Town Council website for confidential papers.
10. River Fowey Railway bridge works – to consider the correspondence received including works to a poplar tree.

Press release from RW Civil Engineering

Network Rail have contracted R&W to undertake the replacement and repair of the River Fowey Viaduct, in order to improve the longevity of the structure. As you will know this viaduct is situated over the River Fowey, southwest of Lostwithiel station. The majority of the work will be undertaken between the 13 and 29 March 2021, when the railway will be closed. During this time we will be working 24/7 and we apologise for any disturbance we may cause. To facilitate the mainline being temporarily closed, work will start in the area from the 23 November 2020 where a haul road and compound area will be constructed from Grenville Road, through the railway sidings and into the field located to the east of the railway towards the river.

In January and February we will start carrying out preparatory work on the structure which will include erecting scaffolding, steel works repairs and painting. To allow us to undertake this work safely there will be access only to Quay Street with only pedestrian access available to Coulsdon Park from 11 January to 23 April. There is vehicular access via Dark Lane which will not be affected by the work. Throughout late February and early March there will be a number of large deliveries coming to site in preparation for the temporary closure of the railway, these vehicles will access from the eastern end of Grenville Road. We would ask residents and business owners to not park or have deliveries on Grenville Road while our equipment is

bought to site. Exact dates and times will be communicated to you in the next newsletter and in future letter drops. We are currently looking at alternative areas of parking that can be used during this time.

We will issue a further update in the February newsletter. If you wish to find out further information about the works then please contact Network Rail on 03457 114141 or CRWEST@networkrail.co.uk.

Please see separate email with photos of poplar in Coulson Park which will need pruning/reduction in height.

11. River Fowey Railway bridge works – to consider the request received for a small compound (approximately 10m x 10m) in Coulson Park close to the bridge for the duration of the works.

Information to be tabled

12. Cornwall Council Town Centre Revitalisation Fund (TCRF) – to consider the information received and to authorise the Heritage Buildings Committee to undertake the following: -
 - a) Facilitate the creation of a cross sector ‘town team’
 - b) Draft a strategy/emerging plan for the revitalisation of the town centre (either in whole or part)
 - c) Draft Lostwithiel’s application
 - d) Provide monthly progress updates to Full Council
 - e) Submit the final application to Full Council for approval prior to submission to Cornwall Council noting that the closing date for applications is 31 March 2021.

Town Vitality Funding

Dear Sir/Madam,

Cornwall Council is committed to a place-based approach to

economic development. We recognise the pivotal role played by each of our Cornish towns in the prosperity of Cornwall.

We also recognise that towns are changing, not just because of the long-term impact of COVID but also a huge change in the way people shop and use town centres.

To support the future vitality of our town centres we have therefore established the Town Centre Revitalisation Fund (TCRF). This will initially make available **around £1 million** for town centre regeneration planning. Allocations will be up to a **maximum of £150k** per town, depending on its size and local need (please see the table on page 2).

TCRF Town Vitality grants are intended to fund **revenue activities only**. We are encouraging the funds to help towns work up deliverable projects that can then be co-funded through the private sector, Shared Prosperity, heritage/arts funding, Cornwall Council's Investment Programme and other sources of finance.

Who can apply?

TCRF is **not** available to towns already earmarked for the Government's Future High Street or Town Deal funding.

The lead applicant and 'Accountable Body' for Town Vitality funding **must be a Town Council**. To be eligible, the applicant town or large village must have a **delineated high street** (defined as a cluster of 15 or more retail addresses within 150 metres.)

To demonstrate readiness, towns must also have or create a cross sector 'town team' or place shaping partnership. These can take many forms but are necessary before we can consider towns for this funding. The other essential ingredient is for the teams to have an emerging plan or strategy for the revitalisation of their town centre, either in whole or part.

We are looking for unity and agreement and a willingness to bring local energy to the effort.

What can we use the funds for?

The grant is being made available to help applicants take forward specific development work to advance plans/proposals that will improve the economic, social and environmental revitalisation of their

town centres by making them **investable**. Activities might include for example:

- Feasibility studies
- Conceptual designs
- Community/stakeholder engagement
- Demand studies
- Targeted research
- Commissioning of professional/specialist expertise to provide technical advice
- Bid writing capacity/expertise.

Towns across Cornwall are increasingly likely to see a higher turnover of uses and the repurposing of buildings within their centres in the future. The key to future vibrancy is therefore to maintain a critical mass of activity within core centres in order to ensure that high streets remain 'bustling' and vibrant.

The Town Vitality Funding will encourage towns to consider how their centres can support a new **mixed-use environment** and encourage a diverse offer which could include:

- changes in use that make best use of towns' built, cultural and heritage assets;
- housing in the centre as retail declines;
- increasing demand for independent and specialist shops and services;
- the evening economy and services that cannot be bought online;
- improved green spaces and public realm;
- cleaner and safer environments, with less dependency on the car;
- boosting use of bikes, electric bikes and other low carbon transport.

How much can we apply for?

Eligible towns will be able to apply to access funding in accordance with the table below.

It should be noted that the above figures are **indicative only**. The **population size** of each town will be taken into account in determining the grant that Cornwall Council will consider, but so will:

- the outcome/s to be delivered

- the impact of the investment sought
- the degree to which evidence of need (and opportunity) has been demonstrated by

towns within the applications they submit

- value for money

Grant awards will also take into consideration the extent to which the proposed activities align with and enable the further progression and development of the town’s identified or emerging place shaping vision and priorities.

Population	Indicative Grant (£)
Up to 10,000	Up to £50,000
10-20,000	Up to £100,000
20,000 +	Up to £150,000

When can we apply?

The ‘open call’ starts on 16 November 2020 and will close on 31 March 2021. Applications will be reviewed at regular intervals. This is **not** a ‘first come first served’ fund.

Successful applications will receive a grant offer letter setting out the amount of grant they have been awarded, the terms and conditions that will apply and the timescale within which the grant must be spent.

Application process

Please read the guidance document as it will give you tips to completing the form.

A Place Shaping Vision and Priorities Toolkit has been developed to assist towns through the process of identifying and prioritising their community’s vision and priorities which, over time, can develop into a longer-term investment plan. This vision and prioritisation process will aid towns to work up and submit an application for revenue funding through this fund, moving specific feasibility, concept design, engagement work forwards.

Applicants are encouraged to open conversations with their Community Link Officers who will be able to assist you with any answers to questions and with any further information you may

require completing your application form. Engagement with Community Link Officers is also critical as they will need to confirm/support the town's readiness to access Town Development funding.

Towns should also show how their place shaping vision and priorities work alongside wider area- based plans and strategies.

Completed application forms should be sent to

vitalitytowns@cornwall.gov.uk

Please see web page

<https://www.cornwall.gov.uk/business/economic-development/towncentre-revitalisation-fund/> for further information and to access the application form and guidance, the place shaping vision and priorities toolkit and information on the Community Link Officer covering your town.

Please do not respond to this e-mail address. All initial enquiries on this fund should be directed to your Community Link Officer.

Good luck!

Councillor Tim Dwelly –

Cornwall Council Cabinet Member for Culture, Economy & Planning

Please see separate email for further information

- 13. Lostwithiel Town Council Heritage Buildings Committee – to appoint any Councillors interested in getting involved in the Cornwall Council Town Centre Revitalisation Fund (TCRF) application to the Committee to help to fill current vacancies.**
- 14. Lostwithiel Community Centre grant application – to consider the application received.**

Please see separate email

- 15. Mount Pleasant Place – to consider the correspondence received.**

Enquiry received

Hi

I hope this email finds you well.

I live in Mount Pleasant Place where there is a disused plot of land that used to be a children's garden. I am a member of a gardening club based in xx xxx and I was wondering if the town council would like us to improve this plot - as a place for residents to enjoy and also to show how much we care for the town.

We would look to seek funding from various places as well as sponsorship but I was wondering if the council would be interested in supporting this project.

We have worked in a number of community projects and you can see more on our website. Xx xxxx xxx

It would be great to hear back from you regarding this and the process of getting this underway.

16. Free Dementia Help Point Network – to consider the information received and to decide if Lostwithiel Town Council wishes to join the Free Help Point Network.

Good afternoon

Please could you spare 6 minutes to [watch this video](#) which is a case study showing the impact of personalised music playlists for people with dementia?

As you have seen, music is a powerful thing. In these times when many older people and people who have dementia are isolated, music can be a lifeline.

I work for the charity [Playlist for Life](#) and our aim is that everyone who has dementia will be able to have a personal playlist of music

and that everyone who loves and cares for them will know how to use it.

Please join our **FREE Help Point Network** here:

<https://www.playlistforlife.org.uk/apply-help-point/>, which is a virtual community of voluntary sector groups, parishes, businesses, care providers and community groups. By doing this, your parish can access **FREE resources** and we can stay in touch will you to help you support people with dementia in your community.

There is no catch, we are not selling you anything as we are grant funded already. My role is purely to connect communities and to raise awareness of these great, free resources.

Many thanks for your time and have a good weekend,

17. Local Maintenance Partnership 2021-2022 – to consider if Lostwithiel Town Council wishes to join the scheme.

Please see separate email

18. Parade – to consider the request received to hold a pop-up Christmas table top sale on Saturday 12 December from 10am – 12noon.

Hire of Town Council Land Application Form

A Premises	
Title of Event	Name a Pupper Guide Dog Fundraising Launch.
Nature of Event	Collection plus pop up Christmas stall.
Date of Event	14 th Nov 2020
Event Location	Please Tick
King George V Playing Field	
Coulson Park	
The Parade	<input checked="" type="checkbox"/>
Number of People expected to attend the event	
Do you intend to charge the public an admission fee to the event	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
B Applicant	
Have you organised a public event before?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Your full name	[REDACTED]
Title	FUNDRAISING GROUP COORDINATOR GUIDE DOGS. LESTWICK HIRE GROUP.
Position	↑
Your private address	[REDACTED]

Daytime telephone		[REDACTED]			
Evening telephone		[REDACTED]			
C Event					
Will any of the following activities take place? (please tick all boxes that apply)					
Sale/Supply of alcohol			Sports events		
Music and dancing			Plays/Performances		
Music entertainment only			Films		
Late night refreshments			Sale/Supply of food		
Any form of Gambling					
What are the proposed times for the event? Please state am or pm. (only use the last 2 columns if there is to be a break in the event)					
Day	From	To		From	To
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday	10:00 am	12:00 am			
Sunday					
Does the Premises License cover ALL of the activities you wish to hold? (A license is required from Cornwall Council for the sale by retail of alcohol for consumption on/off the premises, the supply of			Yes	No	
			✓		

alcohol, the provision of plays, films, indoor sporting events, boxing or wrestling, live music, recorded music, dancing or late night refreshment).N.B. If any proposed activity is not authorised by the Premises License you MUST contact Cornwall Council's Licensing Section as further applications will be needed.		
Please give a contact name and number of the person in charge who can be contacted on site during the event		
Contact Name	[REDACTED]	
Contact Number	[REDACTED]	
Please give details of consultations with the Police (if applicable)		
Please provide annotated maps of the proposed use of the site		
Please provide details of any temporary structures or vehicles that will be on the site(s)	Fold up table	
Please attach your deposit cheque calculated from the fee tables below.		

1. When setting fees, the Council distinguishes between events primarily for a commercial purpose and those organised for or on behalf of a charity.

2. For Commercial activities the fees per 24-hour period are:

Area	Less than 2500 m ²	More than 2500 m ²
King George V Playing Field	£200	£400
Coulson Park	£200	£400
The Parade	£100	N/A

Declaration and indemnity

I hereby agree to the conditions to which the hiring of Town Council Land is granted. I declare that our club/organisation is insured against third party risks and has obtained all relevant licenses.

Signature.....

Print Name.....

Position..... FUNDRAISING COORDINATOR - LOSTWITHIEL GROUP

Club/Organisation..... GUIDE DOGS

Date..... 20/10/2020

19. Lostwithiel Town Council Budget 2021-22 – to consider the second draft of the budget.

Please see spreadsheet.

20. Council Policy Review – to review the following documents: -
Council Ceremonial Offices, Awards & Recognition
Grant Awarding Policy
Hire of Town Council Land Policy
Environmental Policy

21. Delegation to the Town Clerk – to note actions taken by the Town Clerk under delegated powers.

22. Accounts & Finance –

- a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
101547	Biffa	Cemetery bin	£51.00
101548	Cornwall ALC Ltd	Code of Conduct training	£24.00
101549	Cormac	Play areas & public	£1,484.38

		toilet & library cleaning	
101550	DCS Pest Control (Cornwall) Ltd	Pest Control King George V playing field	£60.00
101551	EDF Energy	Electric car park	£152.90
101552	EDF Energy	Electric buildings	£103.22
101553	K Hill & Partners Ltd	Grass cutting	£870.00
101554	Cancelled	Cancelled	£0.00
101555	Phoneta	Lone worker service	£12.00
101556	SLCC	Practitioners Conference booking	£90.00
101557	South West Water Business	Public toilet water	£82.51
101558	Westernweb	New Councillor email & hard drive repair	£305.18
101559-101562 & 2 bank transfers	Salary related expenses	Salary related expenses	£3,199.78
101563	Parc Signs Ltd	Outdoor gym & play area signs	£745.49
101564	Parc Signs Ltd	New brass plaque for War Memorial	£391.74
		Total	£7,572.20

23. For information – to include an update on any meetings or training attended by Members or Officers as representatives of the Town Council and any future dates for the diary.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

24. Allotment tender – to consider correspondence received from the appointed contractor.
25. Outdoor Gym – to further update Council.