



**Lostwithiel Town Council Virtual Meeting  
will be held  
on Tuesday 01 September 2020 at 7pm**

**Members of the public are able to join the meeting from a  
computer, tablet or smartphone.**

<https://attendee.gotowebinar.com/register/8768164736441363726>

**or by dialling in using a phone on.  
0330 221 9922**

**Access Code: 942-787-623**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise that the meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

### **Meeting Agenda**

1. Apologies – to receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

The Council has varied meeting Standing Orders and until physical meetings can be re-established Members of the Public are asked to submit any questions regarding items on the agenda to [clerk@lostwithieltowncouncil.gov.uk](mailto:clerk@lostwithieltowncouncil.gov.uk). For this meeting please submit your questions by 5pm on Friday 28 August 2020.

Planning Applications & discussions – ‘Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.’

4. To receive the minutes of the virtual extraordinary meeting held on 28 July 2020 having previously been circulated and taken as read.

5. Planning applications –

a) To consider planning applications

**PA20/03567** 1 Wesley Villas, Restormel Road, Lostwithiel  
Listed Building Consent for the conversion and extension of outbuilding to residential annexe.

**PA20/05724** Les Papillons, Castle Hill, Lostwithiel  
Proposed rear extension and side store and associated works

**PA20/06186** Lynwood, Restormel Road Lostwithiel  
Extension and alterations

**PA20/06230** Land adjoining Delancey House, Bodmin Hill, Lostwithiel  
Use of land for small scale holiday purposes (up to 5 permanent yurts, tipis or bell tents and 5 camping pitches)

b) To consider any planning applications received since the publication of the agenda

6. Ministry of Housing, Communities & Local Government - Changes to the current planning system – Consultation on changes to planning policy and regulations – to agree Lostwithiel Town Council’s response for submission prior to the consultation closing date 01 October 2020.

7. Cornwall Council Climate Emergency Development Plan Document Pre-Submission Report – Consultation under Regulation 18 of the Town & Country Planning (Local Planning) (England) Regulations 2012 - to agree Lostwithiel Town Council’s response for submission prior to the consultation closing date 25 September 2020.

8. Cornwall Council Draft Marine and Estuarine European Sites Supplementary Planning Document – to agree Lostwithiel Town

Council's response for submission prior to the consultation closing date 21 September 2020.

9. Cornwall Council Local Flood Risk Management Strategy Consultation – to agree Lostwithiel Town Council's response for submission prior to the consultation closing date 30 September 2020.
10. Cornwall Council 'The Cornwall we want' for future generations – to note this Cornwall Council initiative which requests feedback via [letstalk.cornwall.gov.uk](http://letstalk.cornwall.gov.uk)
11. Looe Town Council – to agree a response to the letter received regarding the Government's plan to overhaul the planning system.
12. BT payphone review – to agree a response to the consultation on the removal of the North Street phone box.
13. Remembrance Sunday – to consider approval of the options as drafted for this year's event, noting that provisional arrangements may be subject to change if, as anticipated, Covid 19 restrictions are still applicable on 08 November 2020 and that all local organisations need to be approached and asked if they wish to purchase a wreath.
14. Remembrance Memorial bench – to approve a location either on the Parade or adjacent to the War Memorial in order that the bench can be sited prior to Remembrance Sunday.
15. Bridgend Peace Memorial – to consider the request received from a member of the public that the barely legible inscription is reinstated.
16. Covid 19 risk assessments to review the following risk assessments: -  
Lostwithiel Skatepark

Lostwithiel King George V MUGA  
 Lostwithiel King George V play area  
 Coulson Park play area  
 Pendour Park play area  
 Lostwithiel Public Toilet  
 Lostwithiel Library courtyard click and collect service  
 Lostwithiel park and picnic benches

17. Lostwithiel skatepark – to consider the suggestion put forward by a local resident to site recycling bins at the skatepark

18. King George V Tree damage – to note the report received and to authorise the removal of the tree.

19. Land between Quay Street car park & Coulson Park – to consider the request put forward by Councillor Guiterman that Lostwithiel Town Council applies to HM Land Registry to establish ownership of the land substantiated by the Council’s maintenance of the land parcel and Statutory declarations/Statements of truth from long standing local residents.

20. Library alarm – to approve the required signalling changes at a cost of £90 plus VAT.

21. Lostwithiel Councillors email upgrade – to approve the upgrading of the current email system at no increased cost to the Council.

22. Delegation to the Town Clerk – to note actions taken by the Town Clerk under delegated powers.

23. Accounts & Finance –

a) To approve payment of the following: -

Cheque Ref	Payee Name	Amount Paid
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101486 & 487 & 2 Bank transfer payments	Salary related expenses (July)	Salary related expenses (July)	£3199.78
101488	Palace Printers	World War II Commemorative booklet	£140.00
101489	Biffa	Castle Hill Cemetery bin	£40.80
101490	Cormac	Cemetery, cleaning & play inspections	£1,891.96
101491	Cornwall Council	Legionella testing kit	£66.00
101492	EDF Energy	Electric	£102.52
101493	Phoneta	Lone worker service (2 months)	£24.00
101494	Restormel Property Services	Repair to public toilet tap & Pendour Park play area gate	£48.00
101495	Sandra Harris	Biodegradable plastic bags for books	£19.99
101496	EDF Energy	Car park electric	£122.44
101497	Walter Bailey	Wheelie bin for library	£55.00
101498	SW Water	Water bill	£40.00
101499 & 500 & 2 Bank transfer payments	Salary related expenses	Salary related expenses	£3199.78
		<b>Total</b>	<b>£8,950.27</b>

24. For information - to include an update on any meetings or training attended by Members of Officers as representatives of the Town Council and future dates for the diary.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

25. King George V play area – to update Council.

*S Harris*

Mrs S Harris  
Town Clerk  
24 August 2020