



**Lostwithiel Town Council
Tuesday 14 July 2020**

Cornwall Councillor Report

Councillor Colin Martin reported on details of a meeting he attended with the Cornwall Council's Health Scrutiny Committee. There was a discussion on how to access signposting for health care in Cornwall. The 111-telephone service is meant to help people find the right place within the NHS. In the past it hasn't always been helpful, however Cornwall have developed this service and it is now much cohesive. If you need any NHS help (which isn't an emergency) 111 is the number you need to call.

Councillor Colin Martin reported on a street meeting with local residents regarding planning application PA20/04157.

Councillor Colin Martin advised the meeting that he would not be supporting the Town Council's request to take The Brambles planning application to Cornwall Council's Planning Committee.

Councillor Colin Martin reported that Cornwall Council has been working hard for premises to trade on pavements which has been very difficult due to the number of applications.

Councillor Colin Martin reported that Cornwall Council is now opening all its play parks outdoor Gyms, Skate Parks and MUGAs.

Meeting Minutes

A virtual meeting of the Town Council was held on Tuesday 14 July 2020 at 7pm.

Councillors Present

Mayor Hughes, Councillor Anders,
Councillor Clarke, Councillor Guiterman,
Councillor Hatton, Councillor Henderson,
Councillor T Jarrett, Councillor Morgan,
Councillor Sweeney

In attendance

Seven members of the public were in attendance.

Town Clerk Mrs Harris and Administration Assistant Mrs Doyle were both in attendance.

026/20 Apologies of Absence

Apologies for absence were received and accepted from the following Councillors:

Deputy Mayor Ross, Councillor Duffin, Councillor Hensman,
Councillor Mrs Jarrett and Councillor Lindley.

027/20 Declarations of Interest

Mayor Hughes declared a non-registerable interest in agenda item 20 Accounts & Finance.

Councillor Henderson declared non-registerable interests in Agenda item 5a) Planning Application PA20/04812 and Agenda Item 16 Remembrance Sunday.

028/20 Public Participation

One member of the public addressed Council regarding speeding traffic in Lostwithiel and more specifically between Penntiou Golf and the Duchy Nursery.

029/20 Minutes 09 June 2020

It was **resolved** that the minutes dated 9 June 2020 are accepted, approved and duly signed by Mayor Hughes.

030/20 Planning applications

a) **PA20/03841** Royal Talbot (Flat 4) Duke Street
Lostwithiel

Removal of redundant chimney stack and fix roof window

It was **resolved** to support this application.

PA20/04676 Bosavon Farm Access to Bosavon Lostwithiel
Certificate of Lawfulness for the continued use of existing land for the stationing of a residential caravan

It was **resolved** to support the application for a Certificate of Lawfulness

Councillor Henderson having previously declared a non-registerable interest left the meeting.

PA20/04812 Bewanas Mill Hill Lostwithiel
Variation of Reserved matters application PA19/04759 for appearance, landscaping, layout and scale following outline approval PA16/05930 dated 01.09.16 namely amendment to Conditions 1,2, 3, 4, 5, 6, and 7 to show an amended design and outline reasoning for satisfying the attributed conditions

It was **resolved** to support the variation of reserved matters application.

Councillor Henderson re-joined the meeting.

PA20/04898 Ground Floor 3 Albert Terrace Lostwithiel
The removal and replacement of an existing failing lintel. Brickwork over lintel to be removed cleaned and replaced onto new lintel with new colour matched mortar.

PA20/04975 It was **resolved** to support this application
2 Old Talbot Cottages Liddicoat Road
Lostwithiel
Application for works to trees subject to TPOs:
to fell T1 and T2 Beech trees
Application for works to trees subject to TPOs:
to fell T1 and T2 Beech trees
It was **resolved** to ask that Cornwall Council's
Tree Officer is asked for their opinion
regarding the felling of these two beech trees.
The Town Council is prepared to endorse the
decision of this Officer.

PA20/05054 10 Grenville Meadows, Lostwithiel
Single storey extension to rear of existing
dwelling.

It was **resolved** to support this application
PA20/05386 2 Monmouth Terrace, Parade Square
Lostwithiel
Notification of works to a tree in a
conservation area – felling a sycamore
*As this application is for works to trees in a
Conservation Area it will be decided, by
Cornwall Council, under delegated authority.
There is no need for Lostwithiel Town Council
to submit any comments to the Local Planning
Authority.*

b) To give further consideration, under the Local Councils 5-
day protocol, to the following application: -

The Town Clerk advised the meeting that this application was
being given further consideration under the 6 month rule and
not the Local Councils 5 day protocol as written on the
agenda.

PA20/04157 Land west of 14 Victoria,
Victoria, Lostwithiel

Proposed construction of two semi-detached dwellings and the formation of a vehicular access.

It was **resolved** that Lostwithiel Town Council no longer supports this application. The Council is of the opinion that the removal of the wall and the building as proposed will further dilute Lostwithiel's Character zone 4. The proposal also goes against some elements of EH2 of the Lostwithiel Neighbourhood Plan, namely EH2 part a, part c & part d.

c) None.

031/20 Planning

- a) The Council noted comments from a member of the public regarding the Council's consideration of the planning application for 4 Quay Street Lostwithiel
- b) It was **resolved** to draft a written planning proforma to assist Council in the consideration of all future planning applications received from the Local Planning Authority. This proforma when drafted to receive the consideration of Full Council at a future meeting prior to implementation.

032/20 Licensing

It was **resolved** that the full Council delegates to the Councillors named the authority to submit responses to Cornwall Council within the 7-day (non-extendable window) for the new COVID-19 legislation 'pavement licences'.

Mayor Hughes, Councillor Anders, Councillor Guiterman, Councillor Morgan and Councillor Sweeney.

033/20 Complaint

It was **resolved** that Lostwithiel Town Council in light of this complaint sets up a working party to review its social media policy and that an apology is offered to the complainant regarding the choice of language used on the meeting of 9 June 2020.

The Council **resolved** to appoint the following members to the social media working party – Councillor Hatton, Mayor Hughes, Councillor T Jarrett and Councillor Morgan.

034/20 Speed limits

It was **resolved** that Lostwithiel Town Council should contact Cornwall Council and remind them of their duty to maintain residential speed limits particularly for a length of road that has street lighting.

035/20 Litter Bins

It was **resolved** to increase litter collections at the skatepark and King George V play area to twice weekly until the end of September.

036/20 Tree damage

It was **resolved** to defer this agenda item.

037/20 National Association of Local Councils

It was **resolved** to defer this agenda item.

038/20 Luxulyan Parish Council

It was **resolved** to defer this agenda item.

039/20 Lostwithiel Town Council Standing Orders & Financial Regulations

It was **resolved** to approve the Lostwithiel Town Council Standing Orders & Financial Regulations as drafted.

040/20 Annual Meeting

It was **resolved** not to hold an Annual Meeting in 2020.

041/20 Remembrance Sunday

Councillor Henderson addressed Council and then left the meeting. It was **resolved** that Lostwithiel Town Council would pay for Mr John Henderson to attend the Cormac Traffic Management course.

Councillor Henderson re-joined the meeting.

042/20 Lostwithiel Public toilets

It was **resolved** to approve the Covid secure measures taken in preparation for the re-opening of the toilet and having considered Government Guidelines to increase the toilet cleaning to twice daily for an initial period of 3 months.

043/20 Lostwithiel Play Areas

It was proposed and seconded that Lostwithiel Town Council opens all Lostwithiel Town Council play areas as soon as practicable and does not remove the two swings one from Coulson Park and one from King George V play areas.

A recorded vote was requested.

In favour

Councillor Hatton & Councillor Anders

Against

Mayor Hughes, Councillor Clarke, Councillor Guiterman, Councillor Henderson, Councillor T Jarrett, Councillor Morgan & Councillor Sweeney.

This proposal was defeated.

It was **resolved** to accept the Proper Officer's advice and guidance in full and approve the risk assessments as drafted.

A recorded vote was requested

In Favour

Mayor Hughes, Councillor Anders, Councillor Clarke, Councillor Guiterman, Councillor Henderson, Councillor T Jarrett, Councillor Morgan & Councillor Sweeney.

Against

Councillor Hatton

It was further **resolved** to mandate the Town Clerk to explore suitable options to restrict access to the Skate Park and King George Play area.

A recorded vote was requested

In Favour

Mayor Hughes, Councillor Clarke, Councillor Guiterman,
Councillor Henderson, Councillor T Jarret & Councillor Sweeney

Against

Councillor Hatton

Abstain

Councillor Anders & Councillor Morgan

044/20 Lostwithiel Library

It was **resolved** to approve the Covid secure measures taken in preparation for the click and collect service from the library courtyard.

045/20 Accounts & Finance

- a) It was **resolved** to approve payment of cheques 101471 – 101485 and two bank transfers:

Cheque Ref	Payee Name		Amount Paid
101471	Allium Environmental Ltd	Legionella testing Taprell House	£420.00
101472	Biffa	Castle Hill Cemetery bin	£92.40
101473	British Gas	Electric	£88.33
101474	Cormac	Cemetery & cleaning	£1,245.72
101475	Complete Business Solutions	Stationary	£59.68
101476	EDF Energy	Electric	£56.49
101477	K Hill & Partners	Grass cutting	£1,363.20

	Ltd		
101478	Hudson Accounting Ltd	Internal Audit	£350.00
101479	Phoneta	Lone worker service	£12.00
101480	Restormel Property Services	Repair to picnic bench	£48.00
101481	Sovereign Design Play Systems Ltd	Outdoor gym deposit	£3,419.30
101482	WesternWeb	Annual service charges email system & microphone	£345.54
101483	Sandra Harris	Re open library expenses, Permanent markers, biodegradable plastic bags for books, bin & facemasks	£88.21
101484 & 485 & 2 Bank transfer payments	Salary related expenses	Salary related expenses	£3199.78
		Total	£10,788.65

046/20 Quarterly finance report

It was **resolved** to defer this agenda item.

047/20 Cormac Burial Agreement

It was **resolved** to defer this agenda item.

048/20 Nomansland marigolds

It was **resolved** to defer this agenda item.

049/20 Re-opening Town Centres & Social distancing

It was **resolved** to defer this agenda item.

050/20 Lostwithiel New Co-op Pioneer Member

It was **resolved** to defer this agenda item.

The meeting closed at 9.45pm

. Chairman

Date