



**Lostwithiel Town Council Extraordinary Virtual Meeting  
will be held  
on Tuesday 28 July 2020 at 7pm**

**Members of the public are able to join the meeting from a  
computer, tablet or smartphone.**

<https://attendee.gotowebinar.com/register/164432372361067531>

**or by dialling in using a phone on.  
020 3713 5012**

**Access Code: 773-492-835**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise that the meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

## Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes. The Council has varied meeting Standing Orders and until physical meetings can be re-established Members of the Public are asked to submit any questions regarding items on the agenda to [clerk@lostwithieltowncouncil.gov.uk](mailto:clerk@lostwithieltowncouncil.gov.uk) by 5pm on Monday 27 July 2020.
4. To receive the minutes of the virtual meeting held on 14 July 2020 having previously been circulated and taken as read.
5. Planning applications –
  - a) To note the following planning applications  
**PA20/05929** 29 Summers Street Lostwithiel  
Works to trees within a conservation area  
namely T1 apple

*As this application is for works to trees in a Conservation Area it will be decided, by Cornwall Council, under delegated authority. There is no need for Lostwithiel Town Council to submit any comments to the Local Planning Authority.*

6. Covid 19 risk assessments to review the following risk assessments: -
  - Lostwithiel Skatepark
  - Lostwithiel King George V MUGA
  - Lostwithiel King George V play area
  - Coulson Park play area
  - Pendour Park play area
  - Lostwithiel Public Toilet
  - Lostwithiel Library courtyard click and collect service
  - Lostwithiel park and picnic benches
7. VJ Day – to note the proposed arrangements to mark VJ Day and to consider these in light of current Government Covid 19 guidance.
8. National Association of Local Councils – to consider a response to the new model Code of Conduct consultation.
9. Tree works – to consider the price received to remove tree limbs overhanging the river, remove epicormic growth from a tree in Park Road & remove epicormic growth and crown lift trees adjacent to the roadway for the full length of Coulson Park
10. Luxulyan Parish Council – to consider the request received to forward a copy of the template letter provided to Sheryll

Murray MP to request a cautious approach to the easing of lockdown.

11. Quarterly finance report - to consider approval of the report provided
12. Cormac Burial Agreement – to consider the agreement provided and to approve the required increases to Lostwithiel Town Council’s Cemetery Fees 2020 - Sexton fees
13. Nomansland marigolds – to consider the request received for a financial contribution towards the cost of this year’s plants (£89.00).
14. Re-opening Town Centres & Social distancing – to consider an update on Lostwithiel bid.
15. Lostwithiel New Co-op Pioneer member – to consider the suggestion: - how great would it be if the younger generations and anyone who fancied created a piece of art or writing or something and then delivered it/ had it delivered to isolated people in the town. Along with a small gift from the co-op.

*T Hughes*

Councillor T Hughes  
Mayor of Lostwithiel  
22 July 2020