



**Lostwithiel Town Council Virtual Meeting
will be held
on Tuesday 14 July 2020 at 7pm**

**Members of the public are able to join the meeting from a
computer, tablet or smartphone.**

<https://attendee.gotowebinar.com/register/4808485813620815630>

**or by dialling in using a phone on.
020 3713 5012**

Access Code: 119-994-683

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise that the meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes. The Council has varied meeting Standing Orders and until physical meetings can be re-established Members of the Public are asked to submit any questions regarding items on the agenda to clerk@lostwithieltowncouncil.gov.uk by 5pm on Monday 13 July 2020.
4. To receive the minutes of the virtual meeting held on 09 June 2020 having previously been circulated and taken as read.

5. Planning applications –

- a) To consider planning applications

PA20/03841 Royal Talbot (Flat 4) Duke Street Lostwithiel

- Removal of redundant chimney stack and fix roof window
- PA20/04676** Bosavon Farm Access To Bosavon Lostwithiel
Certificate of Lawfulness for the continued use of existing land for the stationing of a residential caravan |
- PA20/04812** Bewanas Mill Hill Lostwithiel
Variation of Reserved matters application PA19/04759 for appearance, landscaping, layout and scale following outline approval PA16/05930 dated 01.09.16 namely amendment to Conditions 1,2, 3, 4, 5, 6, and 7 to show an amended design and outline reasoning for satisfying the attributed conditions
- PA20/04898** Ground Floor 3 Albert Terrace Lostwithiel
The removal and replacement of an existing failing lintel. Brickwork over lintel to be removed cleaned and replaced onto new lintel with new colour matched mortar.
- PA20/04975** 2 Old Talbot Cottages Liddicoat Road
Lostwithiel
Application for works to trees subject to TPOs: to fell T1 and T2 Beech trees
Application for works to trees subject to TPOs: to fell T1 and T2 Beech trees
- PA20/05054** 10 Grenville Meadows, Lostwithiel
Single storey extension to rear of existing dwelling.
- PA20/05386** 2 Monmouth Terrace, Parade Square
Lostwithiel
Notification of works to a tree in a conservation area – felling a sycamore
As this application is for works to trees in a Conservation Area it will be decided, by

*Cornwall Council, under delegated authority.
There is no need for Lostwithiel Town Council
to submit any comments to the Local Planning
Authority.*

b) To give further consideration, under the Local Councils 5-day protocol, to the following application: -

PA20/04157 Land west of 14 Victoria, Victoria, Lostwithiel
Proposed construction of two semi-detached dwellings and the formation of a vehicular access.

c) To consider any planning applications received since the publication of the agenda

6. Planning – to consider the following: -

a) Comments received from a member of the public regarding the Council's consideration of the planning application for 4 Quay Street Lostwithiel

b) The suggestions put forward by Councillors Sweeney & Hatton that future planning applications are considered either by a Planning Committee or by Full Council against a written proforma which will facilitate planning responses being submitted to the Local Planning Authority with valid planning reasons.

7. Licensing – to agree how Lostwithiel Town Council will submit to Cornwall Council within the 7-day (non-extendable window) responses for the new COVID-19 legislation 'pavement licences'.

8. Complaint - to consider the letter received from a member of the public in response to Councillor comments at the Council meeting held on 09 June 2020.

9. Speed limits – to consider the response from Cormac in reply to a request from residents to reduce the speed limit between Penntiou Golf to Duchy Nursery & consider the proposal submitted Cornwall Councillor Martin that a default 20mph limit on all residential streets in the whole of Cornwall.
10. Litter bins – to consider, in response to complaints received, if the Council wishes to increase litter collections at the skatepark and King George V play area to twice weekly.
11. Tree damage – to update Council on further damage to Council trees.
12. National Association of Local Councils – to consider a response to the new model Code of Conduct consultation.
13. Luxulyan Parish Council – to consider the request received to forward a copy of the template letter provided to Sheryll Murray MP to request a cautious approach to the easing of lockdown.
14. Lostwithiel Town Council Standing Orders & Financial Regulations – to consider approval as drafted
15. Annual Meeting – to consider the suggestion put forward by Councillor Hatton that the Town Council holds an Annual Meeting.
16. Remembrance Sunday – to consider the offer from Mr John Henderson to take over responsibility for the arrangements for Remembrance Sunday i.e. contacting all the organisations regarding the Church service & parade, ordering and taking payment for the wreaths, applying for the road

closure and arranging in liaison with the Mayor & Vicar of St Bartholomew's (Rev Beynon) the parade to and from the War Memorial.

17. Lostwithiel Public toilets – to approve the Covid secure measures taken in preparation for re-opening and to decide in light of Government Guidelines if the toilet should be cleaned twice or three times a day.
18. Lostwithiel Play Areas – to consider correspondence received from the Town Council's insurers and to approve the Covid-secure measures as drafted in order that further reference to a Council meeting is not required.
19. Lostwithiel Library – to approve the Covid secure measures taken in preparation for the click and collect service from the library courtyard.
20. Accounts & Finance –
 - a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
101471	Allium Environmental Ltd	Legionella testing Taprell House	£420.00
101472	Biffa	Castle Hill Cemetery bin	£92.40
101473	British Gas	Electric	£88.33
101474	Cormac	Cemetery & cleaning	£1,245.72
101475	Complete Business Solutions	Stationary	£59.68
101476	EDF Energy	Electric	£56.49
101477	K Hill & Partners	Grass cutting	£1,363.20

	Ltd		
101478	Hudson Accounting Ltd	Internal Audit	£350.00
101479	Phoneta	Lone worker service	£12.00
101480	Restormel Property Services	Repair to picnic bench	£48.00
101481	Sovereign Design Play Systems Ltd	Outdoor gym deposit	£3,419.30
101482	WesternWeb	Annual service charges email system & microphone	£345.54
101483	Sandra Harris	Re open library expenses, Permanent markers, biodegradable plastic bags for books, bin & facemasks	£88.21
101484 & 485 & 2 Bank transfer payments	Salary related expenses	Salary related expenses	£3199.78
		Total	£10,788.65

21. Quarterly finance report - to consider approval of the report provided
22. Cormac Burial Agreement – to consider the agreement provided and to approve the required increases to Lostwithiel Town Council’s Cemetery Fees 2020 - Sexton fees

23. Nomansland marigolds – to consider the request received for a financial contribution towards the cost of this year’s plants (£89.00).
24. Re-opening Town Centres & Social distancing – to consider an update on Lostwithiel bid.
25. Lostwithiel New Co-op Pioneer member – to consider the suggestion: - how great would it be if the younger generations and anyone who fancied created a piece of art or writing or something and then delivered it/ had it delivered to isolated people in the town. Along with a small gift from the co-op.

S Harris

Mrs S Harris
Town clerk
08 July 2020