



## **Lostwithiel Town Council – Heritage Building Committee Meeting**

**Tuesday 21 January 2020**

### **Meeting Minutes**

A Meeting of the Town Council's Heritage Buildings Committee was held in Lostwithiel Library on Tuesday 21 January 2020 at 7pm.

### **Committee members present**

Committee Chairman Councillor Mrs Jarrett,  
Committee Vice-Chairman Councillor Guiterman,  
Mr Holden, Ms Nineham & Professor Scott.

### **In attendance**

No members of the public were in attendance  
Town Clerk Mrs Harris was in attendance

### **HBC59/19      Apologies**

Apologies were received and accept from Mrs Walton & Dr Yates.

### **HBC60/19      Declarations of Interest**

None

### **HBC61/19      Public Participation**

None

### **HBC62/19            Committee Minutes 07 January 2020**

It was **resolved** that the minutes dated 07 January 2020 are accepted, approved and duly signed by Committee Chairman Councillor Mrs Jarrett.

### **HBC63/19            Report to Council**

Further revisions to the outline report were agreed and it was decided that the report should go to Council on Tuesday 4 February.

### **HBC64/19            Guildhall**

It was decided that in order to maximise revenue the building should be as adaptable and flexible as possible whilst retaining its heritage attributes. The Committee considered the target market should be conferences, meetings, small group musical recitals, talks, monologues and award ceremonies.

It was considered that initially the focus should be on infrastructure for the building, for example: -

Broadband, hearing loop. Projector and screen, toilet, sink and hot water, adjustable dimmable lighting (some spot lighting), disabled access (stair walking wheelchairs – possibly already in use by Cornwall Outdoors), more plug sockets, VGA, USB charging points, sound system, wings storage, heating system, comfortable matching chairs and tables.

It was also acknowledged by the Committee that the premises would need licences, a caretaker/cleaner, a broom cupboard and a marketing budget for publicity materials.

The meeting closed at 8.55pm.

Chairman

Date