



**Lostwithiel Town Council
Tuesday 4 February 2020**

The Council received a presentation from Georgina Hayman, Development Manager, Coastline Housing Ltd regarding the Grenville Road site which has outline planning consent for up to 50 homes. Coastline Housing Ltd have purchased the site and Georgina outlined their reserved matters planning application for 47 homes which will be delivered as all affordable being a mix of affordable rent and shared ownership homes.

The Council also received a presentation from Rachel Morcom regarding her proposal for a proposed new building for a café at 4 Quay Street Lostwithiel.

Cornwall Councillor Report

Cornwall Councillor Martin advised that Cornwall Council has agreed a new contract for bin collections. This includes weekly food collections and fortnightly collections for recycling and ordinary collections. No date has been set for the changeover, currently it is anticipated that the date will not be within the next 12 months. Cornwall Councillor Martin further advised that there is currently no further update available for the Lostwithiel railway footbridge, that the Community Network Area yellow lines project for Lostwithiel is progressing and that next year the intended CNA focus is speeding.

Cornwall Councillor Martin also reported that Central Government is cutting the grant to Cornwall Council, for the next financial year, by a further 5 million.

Cornwall Councillor Martin left the meeting room.

Meeting Minutes

A meeting of the Town Council was held in Lostwithiel Library on Tuesday 4 February 2020 at 7pm.

Councillors Present

Mayor Hughes, Deputy Mayor Ross,
Councillor Anders, Councillor Clarke,
Councillor Duffin, Councillor Guiterman,
Councillor Henderson, Councillor Hensman,
Councillor Mrs Jarrett, Councillor Jarrett,
Councillor Lindley, Councillor Morgan
& Councillor Sweeney.

In attendance

Five members of the public were in attendance.

Town Clerk Mrs Harris was in attendance.

318/19 Apologies of Absence.

Apologies for absence were received and accepted from the following Councillors:

Councillor Beedell and Councillor Hatton.

319/19 Declarations of Interest

Mayor Hughes and Councillor Mrs Jarrett declared a pecuniary interest in agenda item 18 Accounts & Finance.

Deputy Mayor Ross declared a non-registerable interest in Planning Application PA19/11212.

320/19 Public Participation

None.

321/19 Minutes 14 January 2020

It was **resolved** that the minutes dated 14 January 2020 are accepted, approved and duly signed by Mayor Hughes.

322/19 Planning Applications

a) Deputy Mayor Ross having declared a non-registerable interest left the meeting room.

PA19/11212

Land adjacent to Castle Hill Road

Lostwithiel

Proposal to provide a well-considered four-bedroom home.

It was **resolved** not to support this application as the site is outside the Lostwithiel Neighbourhood Plan development boundary.

Deputy Mayor Ross re-joined the meeting.

PA19/11224

Land known as Bartholomew Meadow, Grenville Road, Lostwithiel

Reserved matters application for access, appearance, landscaping, layout and scale following outline approval.

PA18/05607 dated 13.08.2019 for the construction of 47 residential units to include affordable housing

It was **resolved** to support this application in principle subject to
i). A full drainage strategy being prepared for the development (to alleviate the potential for run off to flood properties

further down and closer to the town centre).

ii). The route of the footpath into town being on the same side as the housing development, as the A390 is a very busy road and difficult to cross with young children.

PA20/00183

6 Coffa Bridge Close Lostwithiel
Application to fell an oak tree subject to a Tree Preservation Order.

It was **resolved** to note the application and to accept the recommendation of Cornwall Council's Tree Officer.

b) None.

323/19 Cornwall Council consultation Draft Cornwall Design Guide and Draft Cornwall Streetscape Design Guide.

It was **resolved** to endorse the ethos of both documents and whole heartedly support 'all residential neighbourhoods should benefit from a 20mph speed limit'. The Town Council would also like to see emphasis given to enhancing existing areas with details of opportunities for funding and acknowledgement that fitments in historic town centres need to be in keeping.

324/19 Anti-Social Behaviour in Lostwithiel

An update was noted by Council and all present at the meeting were advised that members of the public are encouraged to report anti-social behaviour by phone on 101 or email 101@devonandcornwall.pnn.police.uk

325/19 Edgcumbe House & Guildhall Condition reports

It was **resolved** to approve the recommendation from the Heritage Buildings Committee to authorise the following works to Edgcumbe House: -

A1 Repair leak in flashings of east Chimney and around west valley/chimney

B1 Undertake minor repairs to roof coverings 4.2, 4.3, 4.9 & 4.10.
B2 Repair, treat and redecorate cast iron rainwater goods and form splashbacks to gulleys
M1 Clear debris from roof gutter, valleys and rainwater goods.
F8 Open up and inspect first floor structure to assess condition for future use.

326/19 Lostwithiel Town Council Heritage Buildings Committee

a) It was **resolved** to ask the Heritage Buildings Committee, to draft for Council approval, proposals to take the project forward on the basis outlined and to bring back to Council the results of the public consultation within the next 4 months.
b) It was **resolved** to approve a budget of £750 to cover all expenses (including publication of publicity material) associated with establishing if there will be public support for the draft proposal.

327/19 Tree Safety Management Policy

a) It was **resolved** to approve the policy subject to the following land ownership amendments namely the adding of allotments at the two sites adjoining Cemetery, Bodmin Hill and Terras Hill.
The Clerk was further instructed to continue her investigations into the ownership of Poldew Woods and to report back to the Council as soon as practicable.
b) It was **resolved** to authorise the clerk's attendance on a LANTRA Basic Tree Survey & Inspection Training course to be held on at Burrator Wood West Devon on 16 March 2020. The course cost £225 plus mileage.

328/19 Land & Heritage Tree Safety Survey

It was **resolved** to authorise the Town Clerk to invite tenders for all works identified in column 'Recommendations 2019'.

329/19 Legionella & Asbestos Surveys

The two prices received were considered by Council. It was **resolved** to accept the price of £230.00 plus VAT, submitted by Allium Environmental Limited to undertake Legionella & schematic reports

of the water systems at Edgumbe House & Lostwithiel Public Toilets.

It was **resolved** to accept the recommendation of the Town Clerk and ask for a price for an asbestos survey of the whole Guildhall building and not just the Lostwithiel Museum and Museum office.

330/19 Environment Agency trees for Second Island Park

It was **resolved** to note the following: -

- a) the Duchy of Cornwall are in agreement with the planting of 60 trees in Second Island
- b) to approve the planting scheme as drafted
- c) to invite 30 children from each primary school to help to plant the tree
- d) to agree the planting date of 6 March 2020.

331/19 Community Network Area SOS event bench painting volunteer day

It was **resolved** to ask Councillor Henderson and Councillor Mrs Jarrett to draw up a list of benches to be painted and a shopping list of equipment needed to be provided.

Council was advised that the date agreed with the volunteers is 01 April 2020 with a back-up date of 22 April 2020 (in case of bad weather).

332/19 Fowey River Heritage Open Days 'Hidden Nature' theme

It was **resolved** to open the Guildhall on Saturday 12 September 2020 as part of the Fowey River Heritage Open Days subject to the building being safe to access on this date.

333/19 Delegation to the Town Clerk

The clerk advised that the following actions had been taken under delegated powers: -

- | | |
|---------|--|
| £180.00 | Mole treatment King George V |
| £62.00 | Public toilet repair and building guttering repair |

£66.00	Renewal of membership of the National Allotment Society
£15.96	Christmas Lights for Library
£45.00	Key Safe (supply and fit)
£18.00	Outdoor light bulbs (library)
£180.00	Mole treatment Castle Hill Cemetery
£210.00	Advert costs for Tender
£320.00	Clean moss/weed growth from all paths within the Cemetery
£85.00	Cut back two large rhododendron plants and a few other plants at the Cemetery
£75.00	Collect new Cemetery sign from Council office and install in Cemetery.

334/19 SLCC Membership

It was **resolved** to pay the Clerk's annual subscription of £282.00.

335/19 Accounts and Finance

Mayor Hughes and Councillor Mrs Jarrett having previously declared pecuniary interests left the meeting room.

It was **resolved** that cheques 101390-101405 and two salary bank transfers totalling £12,348.76 are authorised for payment.

Cheque Ref	Payee Name		Amount Paid
101390	Biffa	Toilet cleaning & cemetery bin	£1,150.97
101391	Cormac Solutions Ltd	Play inspections & grave digging	£807.28
101392	K Hill & Partners Ltd	Football field extra grass cut & field roll	£120.00
101393	S Harris	Stamps	£20.14

101394	Philip Hughes Associates LLP	Listed Buildings Condition reports	£5,479.80
101395	P Jarrett	Outdoor light bulbs for library	£18.00
101396	Restormel Property Services	Key box supply and fit	£54.00
101397	SW Water Business	Public toilet	£47.87
101398-400 & 2 Bank transfer payments	Salary related expenses	Salary related expenses	£3,916.02
101401	Clarity Copiers	Copy Charges	£149.68
101402	DCS Pest control	Moles KG5	£180.00
101403	Phoneta	Lone Worker	£12.00
101404	Tindle Newspapers	Tender Advert	£111.00
101405	SLCC	Annual Membership	£282.00
		Total	£12,348.76

Mayor Hughes and Councillor Mrs Jarrett re-joined the meeting.
Mayor Hughes resumed as chair.

336/19 Correspondence

The Clerk advised Council all correspondence received is either on this or the March Town Council meeting agenda.

337/19 For information

Following today's Consultation event at Lostwithiel Fire Station, consultation leaflets are available in Lostwithiel Library.

Mayor Hughes will be attending a further railway timetabling meeting on 27 February 2020.

The meeting closed at 9.15pm.

Chairman

Date