



**Lostwithiel Town Council
Tuesday 14 January 2020**

Cornwall Councillor Report

None

Meeting Minutes

A meeting of the Town Council was held in Lostwithiel Library on Tuesday 14 January 2020 at 7pm.

Councillors Present

Mayor Hughes, Deputy Mayor Ross,
Councillor Anders, Councillor Duffin,
Councillor Guiterman, Councillor Henderson,
Councillor Mrs Jarrett, Councillor Jarrett,
Councillor Morgan & Councillor Sweeney.

In attendance

14 members of the public were in attendance.
Town Clerk Mrs Harris was in attendance.

293/19 Apologies of Absence.

Apologies for absence were received and accepted from
Councillor Beedell, Councillor Clarke, Councillor Hatton,
Councillor Hensman & Councillor Lindley.

294/19 Declarations of Interest

Mayor Hughes declared a non registerable interest in agenda item 5 Planning Application PA19/08275 Foyle Rose Hill Lostwithiel & a pecuniary interest in agenda item 18 Accounts & Finance.

295/19 Public Participation

Mayor Hughes read the following statement to the meeting.

‘Planning Applications - Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.’

The Council was addressed regarding the following: -

Planning Application PA19/08275 Foyle Rose Hill Lostwithiel

Proposed tree works at Brunel Quays

A future planning application to site a barge at Pill Walk.

Shire Hall Moor crosses (Agenda item 6)

Town historical tour phone app

296/19 Extraordinary Minutes 10 December 2019

It was **resolved** that the extraordinary minutes dated 10 December 2019 are accepted, approved and duly signed by Mayor Hughes.

297/19 Planning Applications

- a) Mayor Hughes having previously declared a non-registerable interest left the meeting room.

PA19/08275

Foyle Rose Hill Lostwithiel

Replacement of existing glass roof structure attached to front elevation with a new sunroom extension with slate roof.
Replacement of existing flat roof and glass roof extension at rear with new

pitched slate roof and glass roof extensions, replacement windows and roof window.

It was **resolved** that the revised plans submitted to Cornwall Council in December 2019 have the support of Lostwithiel Town Council.

Mayor Hughes re-joined the meeting and resumed as Chair.

PA19/10209

21 Grenville Road Lostwithiel

First floor extension above the existing kitchen extension & internal alterations.

It was **resolved** to support this application.

PA19/10997

Granite Lodge Restormel Road
Lostwithiel

Conversion of garage to annexe

It was **resolved** to support this application.

b) None

298/19 Shire Hall Moor crosses

Council considered in accordance with Standing Order 8a) and in the light of the further information provided the decision taken under minute reference **249/19**. It was **resolved** to make a policy exception and to reverse the decision taken under minute reference 249/19 and allow both memorial crosses to stay at Shire Hall Moor. However, Council wished the meeting minutes to record that this decision is a policy exception and should not be taken to imply that the Council will be receptive to further memorial items being erected on the Moor.

299/19 Edgumbe House & Guildhall Condition reports

It was decided to defer this agenda item to the February Council meeting.

In accordance with Standing Order 1a) Mayor Hughes changed the order of the agenda to facilitate discussion of the Annual Budget prior to any decision on the use of earmarked reserves for Guildhall repairs.

300/19 Lostwithiel Town Council 2020-21 Budget

Council considered the 2020-21 draft budget pack provided. It was **resolved** to increase the earmarked reserves to £471,323 (please see list below) and approve general reserves of £65,000, approve the 2020-21 expenditure budget of £230,550 and a required precept of £222,995. (Please see the full budget on the Council's website.) The Council further **resolved** not to use the tapering Council Tax Support Grant to offset the precept.

Earmarked Reserves

Edgumbe House Repairs & Maintenance	£100,000
Property & Edgumbe House Regeneration	£ 30,000
Taprell House	£ 40,000
Cemetery extension	£ 17,500
Cemetery	£ 7,500
Allotment improvements	£ 40,000
Shire Hall Moor LNR designation	£ 15,000
Shire Hall Moor	£ 2,000
Traffic Management Plan General	£ 17,500
Car parks & additional parking	£ 25,000
Car park tarmac	£ 20,000
Car park lining	£ 3,000
Tree works	£ 12,500

Flood training	£ 500
Floodsax	£ 950
Flood Plan grant	£ 500
Flood plan & PPE	£ 500
Parade Management Plan	£ 15,000
Replacement play equipment	£ 5,000
Lost in Play (King George V play area)	£ 3,000
Community Hub	£ 5,000
Solar Park monies	£ 30,000
Section 106	£ 25,047
Community Benefit monies	£ 7,653
Devolution	£ 15,000
Appraisal & management Plan for Conservation area	£ 5,555
NP Appraisal & management plan recommendations	£ 2,500
Desilting bridge	£ 3,400
River Fowey erosion	£ 9,000
Repairs to flood wall	£ 2,800
Snow & ice	£ 1,000
Office computer & furniture	£ 1,000
Accounts software	£ 900
Cornwall Council	£ 1,128
NP street repairs, pavements & lighting	£ 1,250
NP natural environment enhancements	£ 1,000
NP promoting heritage	£ 750
NP promote access to and history of River Fowey	£ 500
VE Day celebrations	£ 2,390
Total	£471,323

301/19 Edgumbe House & Guildhall Condition reports

- a) It was **resolved** to agree in principle to the use of buildings repairs and maintenance earmarked reserves for works to the Guildhall.
- b) It was **resolved** to agree to the verbal request from the Museum to be allowed to submit to the Arts Council extracts from the Guildhall Condition report as part of their re-accreditation application.

302/19 Lostwithiel Town Council Heritage Buildings Committee

It was **resolved** to appoint Dr Caroline Yates as a member of the Heritage Buildings Committee.

303/19 Cornwall Council Community Network Highways Scheme

It was **resolved** to accept the recommendations from Highways and ask for three sections of yellow lines. Namely one on the corner, one outside 4 The Tower House and one at the pinch point outside the Chinese.

304/19 Lostwithiel Town Council – Tree Safety Management Policy

It was decided to defer this agenda item to the February Council meeting.

305/19 Land & Heritage Tree Safety survey

It was decided to defer this agenda item to the February Council meeting.

306/19 Lostwithiel Town Council World War II Commemorative Booklet

It was **resolved** to approve printing costs to a maximum of £150 and the printing of the booklet in a 10-point font.

307/19 Legionella & Asbestos surveys

It was decided to defer this agenda item to the February Council meeting.

308/19 Delegation to the Town Clerk

It was decided to defer this agenda item to the February Council meeting.

309/19 SLCC Membership

It was decided to defer this agenda item to the February Council meeting.

310/19 Accounts & Finance

Mayor Hughes having previously declared a pecuniary interest left the meeting room.

It was **resolved** that cheques 101371-101389 and two salary bank transfers totalling £7,729.63 are authorised for payment.

Cheque Ref	Payee Name		Amount Paid
101371	Reach Publishing	Tender advert	£141.36
101372	National Allotment Society	Annual membership fee	£66.00
101373	Biffa	Toilet cleaning & Castle Hill Cemetery bin	£1145.98
101374	Clarity Copiers Ltd	Copy charges	£52.44
101375	Cornwall Council	Rent for Cattle market car park	£1209.26
101376	Cormac	Cleaning	£416.70
101377	DCS Pest Control (Cornwall) Limited	Pest control	£60.00
101378	C Doyle	Milk & Christmas decorations for	£21.16

		library	
101379	S Harris	Stamps, milk & mileage	£114.22
101380	K Hill & Partners Ltd	Grounds maintenance	£288.00
101381	ICCM	Corporate membership fee	£95.00
101382	Penhaligons	Library newspapers	£38.20
101383	Phoneta Business Ltd	Lone worker service	£13.20
101384	Restormel Property Services	Toilet door and guttering repairs	£62.00
101385	SLCC	Clerks Manual 2019	£52.30
101386	South West Water	Public toilet	£37.79
101387-89 & 2 Bank transfer payments	Salary related expenses	Salary related expenses	£3,916.02
		Total	£7,729.63

Mayor Hughes re-joined the meeting and resumed as Chair.

311/19 Correspondence

It was decided to defer this agenda item to the February Council meeting.

312/19 For information

It was decided to defer this agenda item to the February Council meeting.

The meeting closed at 08.30pm

Chairman

Date