



**Lostwithiel Town Council
Heritage Building Committee Meeting
will be held at Lostwithiel Library
on Tuesday 7 January 2020 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Committee Chairman Mrs Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Meeting Agenda

1. To receive and accept Apologies of Absence.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes
4. To receive the minutes of the Heritage Buildings Committee meeting held on 26 November 2019.
5. Buildings Condition Surveys – to consider the reports on Edgumbe House & The Guildhall prepared by Philip Hughes Associates.
6. Report to Council –
 - a) The first draft of the project outline report for Council.
 - b) How the Building surveys impact on this report.
 - c) How the information in the Buildings Condition surveys reinforces the case made by the draft report.

S Harris
Mrs S Harris
Town Clerk
20/12/19