



**Lostwithiel Town Council Meeting
will be held at Lostwithiel Library
on Tuesday 5 November 2019 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes
4. To receive the minutes of the meeting held on 15 October 2019 having previously been circulated and taken as read.
5. To receive and adopt the Heritage Buildings Committee minutes dated 27 August & 24 September 2019 having previously been circulated and taken as read.

6. To consider planning applications

- a) PA19/07177 Meadowbrook House, 52 Grenville Road.
Lostwithiel
Demolition of porch, sheds and 4 care beds and construction of new entrance lobby, detached extra care apartment block to provide 22 units and communal facilities with 11 car spaces.
- PA19/08648 St Winnow C of E School, Grenville Road
Lostwithiel
Alterations to increase parking
- PA19/08649 St Winnow C of E School, Grenville Road
Lostwithiel

Listed Building Consent for alterations to increase parking
PA19/09386 Bernine Hillside Gardens Lostwithiel
Conversion of existing garage to a habitable room and addition of a detached garage.
b) To consider any planning applications received since the publication of the agenda
c) To consider correspondence received regarding the Town Council's consideration of planning application PA19/08275 Foyle Rose Hill Lostwithiel

7. Lostwithiel Town Council 2020-2021 Budget – to consider the 2019-2020 half year actuals & to consider the first draft of the 2020-2021 budget.
8. Cornwall Council Community Network Highways Scheme – to provide clarification to Highways regarding the following: -
 - a) Duke Street junction double yellow lines request – *Does this relate to an extension on one side of the road only to prevent parking on the wide footway at the bottom end where Duke Street meets the A390 and not anywhere else along Duke Street?*
 - b) Beauty Lounge 3 Albert Terrace double yellow lines request – *Is there a need for a limited waiting bay here rather than double yellow lines?*
9. Lostwithiel Town Council Heritage Buildings Committee – to consider appointing Michelle Nineham as a member of the Committee. (Membership is currently 7, membership limit is 15 people).
10. Homelessness in Lostwithiel – to address the concerns, from a local resident regarding homeless people sleeping in

the entrance to the Chemist on Fore Street and the Bridal dress shop on Queen Street.

11. Section 106 monies – to consider projects which meet the definition *‘Provision and/or improvements of open space facilities within the locality of the site, such provision to be entirely at the discretion of the Council’* and which meet the Lostwithiel Neighbourhood Plan objective to *‘ensure adequate physical recreational opportunities for all’*. For example, teen shelter for skatepark, outdoor gym equipment, river bank path improvements, enhancement of picnic facilities.
12. Shire Hall Moor crosses – to consider the response received (minute ref **142/19**)
13. St Bartholomew’s Church Christmas Tree Festival – to consider the request received to sponsor a tree at a cost of £13.00.
14. Local Electricity Bill – Right to Local Supply – to consider the request received from Power for People to:
 - a) Pass a motion in support of the Local Electricity Bill (draft resolution supplied by Power for People)
 - b) Sign up to the campaign at www.powerforpeople.org.uk/sign-up
15. Delegation to the Town Clerk – to note actions taken by the Town Clerk under delegated powers.
16. Accounts & Finance –
 - a) to approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
101329	Biffa	Toilet cleaning	£1110.17

101330	Cormac Solutions Ltd	Burial & play inspections	£895.90
101331	EDF Energy	Car park	£122.78
101332	Paul Mitchell Sacks Ltd	Sandbags for road signs	£114.00
101333	Cheque destroyed	Cheque destroyed	£0.00
101334	WesternWeb	Upgrade office computers to Windows10	£144.00
101335	South West Water Business	Water Toilets & Edgcumbe House	£119.36
101336	K Henderson	Plants for Memorial Garden	£8.00
101337-38 & 2 Bank transfer payments	Salary related expenses	Salary related expenses	£3704.55
101339	Biffa Waste Services Ltd	Office waste collection & Cemetery bin	£215.81
101340	Cornwall Council	Councillor Planning Training	£15.00
101341	Penhaligons	Library newspapers	£34.80
101342	St Barts PCC Account	Christmas Tree Festival	£13.00
101343	SLCC Enterprises	Training	£36.00
101344	Outdoor Play People	Final stage payment less retention	£3197.70
101345	Mrs S Harris	Stamps, sticky letters, milk, cleaner & cheese plane (£1.49 to	£53.57

		remove sticky letters from signs)	
		Total	£9,784.64

17. Correspondence – to receive details of and consider correspondence including invitations received.
18. For information – to include an update on any meetings or training attended by Members of Officers as representatives of the Town Council and future dates for the diary.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

19. Devolution of the Cattle Market car park – to consider the advice received from the Town Council’s Solicitor and to agree a response to Cornwall Council.
20. Edgumbe House & Guildhall Lostwithiel RICS Listed Building Surveys tenders – to consider the tenders received and to appoint a contractor.

S Harris

Mrs S Harris
Town clerk
30/10/2019