



**Lostwithiel Town Council
Tuesday 20 August 2019**

Cornwall Councillor Report

Cornwall Councillor Martin sent his apologies to the meeting.

Meeting Minutes

A meeting of the Town Council was held in Lostwithiel Library on Tuesday 20 August at 7pm.

Councillors Present

Mayor Hughes, Deputy Mayor Ross,
Councillor Anders, Councillor Clarke,
Councillor Duffin, Councillor Guiterman,
Councillor Hatton, Councillor Henderson,
Councillor Hensman, Councillor Mrs Jarrett,
Councillor Jarrett, Councillor Morgan
& Councillor Sweeney.

In attendance

Four members of the public were in attendance.
Town Clerk Mrs Harris was in attendance.

150/19 Apologies of Absence.

Apologies for absence were received and accepted from
Councillor Beedell & Councillor Lindley.

151/19 Declarations of Interest

None

152/19 Public Participation

The Council was addressed regarding the following: -

Agenda item 5 Planning application PA19/05881 Lostwithiel County Primary School.

Agenda item 8 VE Day Anniversary & Agenda item 14 Seagull proof sacks.

153/19 Minutes 6 August 2019

It was **resolved** that the minutes dated 6 August 2019 are accepted, approved and duly signed by Mayor Hughes.

154/19 Planning Applications

- a) PA19/05881 Lostwithiel County Primary School
Bodmin Hill Lostwithiel
Application for advertisement consent for an internally illuminated (solar powered) noticeboard (Ecovision – A2Px2) with the noticeboard element measuring 1112(w) x 1002(h).

It was **resolved** to defer consideration of this application until ownership of the land has been established.

- PA18/02506 Land North West of Lostwithiel School,
The Brambles Lostwithiel
Construction of 5 new residential units

It was **resolved** to update the Town Council's response, in advance of the Cornwall Council Central Planning Committee meeting as follows:

-

Lostwithiel Town Council does not support this application for the following reasons: -

1. The site is outside the adopted Lostwithiel Neighbourhood Plan development boundary.
2. The impact the development would have on the active Section 106 agreement.
3. The proposed site has access and parking difficulties
4. The proposed site is in a critical sewage and drainage area
5. The proposed site poses safeguarding issues
6. The Council does not consider that the application site can be construed as a 'rounding off' development.

b) None

155/19 National Flood Forum – Flood Group Charter

It was **resolved** to endorse this document as drafted.

156/19 Fowey Harbour Revision Order Pre-Application consultation

It was **resolved** to endorse this document as drafted.

157/19 VE Day Anniversary

It was **resolved** to approve Lostwithiel Town Council forming a group to include members of the public to arrange commemorative events for the VE Day May Bank Holiday weekend. The Mayor was asked to ask for expressions of interest in joining the group in his next Mayor's column in the Lostwithiel Newsletter and the office was asked to also request expressions of interest on the Council's Facebook and website.

158/19 Pendour Park - update

It was **resolved** to authorise the following: -

1. Ask the neighbour who has volunteered to undertake hedge works to please go ahead as soon as possible.
2. Ask Hills to empty the bin and move it and fix it in place. (bin to be moved to end of concrete path over 2m but under 3m from gate).
3. Ask Hills to move the bench 20cm closer to the hedge and fix in place and fill in the hole currently under the bench
4. Ask Hills to remove the dog mess and turf around the legs of the basket swing where required
5. Ask the play equipment provider to change the angle on the Bowl to allow drainage
6. Instruct RoSPA to undertake a further safety inspection as soon as the works listed above have been completed.
7. Request that the clerk makes enquiries to establish if some of the grant can be used for the further RoSPA inspection
8. Request that the clerk obtains an initial view from the Council's solicitor.
9. Request that the clerk makes a press release as soon as practicable
10. Request that the clerk opens the play area immediately on receipt of a satisfactory play inspection report.

159/19 Lostwithiel Town Council – Policy on Memorials & Dedications

It was **resolved** to extend the suggested licence period from 10 years to 15 years at a fee per licence of £30 and to expand the policy to include tree species recommendations and agreed locations for the siting of trees and benches. It was further **resolved** to amend the second paragraph to read: -

‘This policy will be reviewed at least every four years and proposed amendments shall be submitted to the Council for approval. This policy will be subject to change without notice.’

160/19 Lostwithiel Town Council – Policy on Council Ceremonial Offices, Awards and Recognition

The first draft of this policy received the consideration of the Council. The working party agreed to revise the drafted policy in line with Council suggestions and to bring it back to Council for further consideration as soon as practicable.

161/19 Rubbish Bins

It was agreed, due to time constraints, to defer this agenda item to a future meeting.

162/19 The Parade additional litter bin

It was agreed, due to time constraints, to defer this agenda item to a future meeting.

163/19 Seagull proof sacks

It was agreed, due to time constraints, to defer this agenda item to a future meeting.

164/19 Quarterly Financial report

It was **resolved** to approve the financial report as drafted for the period April – July 2019. It was further **resolved** to approve the letter to transfer funds from the Council's current account to the Council's savings account and to authorise Councillor Hensman to undertake the Councillor check of the July bank statement to the accounts sheet presented for approval.

165/19 Accounts & Finance

- a) It was **resolved** that cheques 101284-101289 totalling £4,402.26 are authorised for payment and that the clerk should be instructed to check if cheque number 101283 can be legally withheld until there is an improvement in the standard of cleaning.

Cheque Ref	Payee Name		Amount Paid
101283	Biffa	Toilet cleaning	£2,220.34

101284	T Clarke Contracting Ltd	Alarm call out charge	£74.40
101285	Clarity Copiers Ltd	Copy charges	£60.74
101286	Cormac Solutions	Library cleaning	£1,864.65
101287	Cornwall Council	DBS checks	£36.00
101288	Phoneta Business Ltd	Lone worker service - July	£15.30
101289	South West Water Business	Public toilet water	£130.83
		Total	£4,402.26

- b) It was **resolved** to approve the signing of the instruction to pay both staff salaries direct to bank.
- c) It was **resolved** to approve the signing of the letter addressed to the bank to cancel the three EDF Direct Debits and to authorise the clerk to contact EDF to request a refund of the credit balances.

166/19 Correspondence

It was agreed, due to time constraints, to defer this agenda item to a future meeting.

167/19 Items for next agenda

None

The meeting closed at 9.25pm

Chairman

Date