



**Lostwithiel Town Council Meeting
will be held at Lostwithiel Library
on Tuesday 4 June 2019 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes

4. To receive the minutes of the extraordinary meeting held on 28 May 2019 having previously been circulated and taken as read.

5. To consider planning applications

a) PA19/04264 Land opposite Tanhouse, Tanhouse Road
Lostwithiel Cornwall
Proposed new access

b) To consider any planning applications received since the publication of the agenda

6. Play area inspections – to note the inspection reports and any action required.

7. Internal Audit year end 31 March 2019 – to consider the Internal Auditor's report.

8. Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual Governance and Accountability Return 2018/19 Part 3 – to approve and authorise the signature of Section 1 Annual Governance Statement 2018/19

9. Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual Governance and Accountability Return 2018/19 Part 3 – to approve and authorise the signature of Section 2 Accounting statements 2017/18.
10. Lostwithiel Rotary – to agree in principle the 2019 Carnival programme subject to the receipt of the necessary documents.
11. Lostwithiel Rotary Fireworks display – to consider the completed Hire of Town Council land request to use King George V playing field for fireworks on Saturday 20 July.
12. Community Governance Review – to consider the draft response prepared by the task & finish group appointed on 16 April 2019 (Deputy Mayor Ross, Councillor Clarke & Councillor Henderson.)
13. Cornwall Council Dogs on Beaches Pre-engagement letter – to decide on Lostwithiel Town Council’s response.
14. Cornwall Council Road Safety & Community Speed Engagement Event – to receive a report on the event from Councillor Morgan.
15. Cattle Market car park devolution – to receive a report on the meeting held with Cornwall Council’s Scott Sharples (Devolution Manager) & Tasha Davis (Community Link Officer)
16. Electrical Installation Condition Reports – to consider the reports on the Guildhall, the Museum, Edgcumbe House and Taprell House.

17. Cornwall Council Lostwithiel Library – to consider the proposal to make the current upstairs temporary lights permanent.
18. Library alarm system – to approve the costs to monitor and maintain the intruder alarm currently in situ.
19. Cormac Burial Agreement – to consider the agreement provided and to approve the required increases to Lostwithiel Town Council’s Cemetery Fees 2019 - Sexton fees
20. Parade shed – to consider the response from the Council’s insurers.
21. Wombwell Homes – to consider, the context of recent correspondence from Cornwall Council, the request received to install a new dog bin at The Yard Lostwithiel PL22 0FD.
22. Noxious weed control – to consider the approval two treatments this year Japanese Knotweed Shire Hall Moor £160 plus Vat per visit and the Himalayan Honeysuckle £180 plus Vat per visit.

23. Accounts & Finance

Cheque Ref	Payee Name		Amount Paid
101225	Biffa	Cemetery waste bin	£35.81
101226	Cumbria Clock Company	Clock service	£162.00
101227	Cheque destroyed		£0.00
101228	K Hill & Partners Ltd	Fallen tree, stumps & allotment	£1,461.60

		clearance	
101229	Nicholsons	Toilet paper & bleach	£30.54
101230	South West Water Ltd	Edgcumbe House water	£65.07
101231	Westernweb	Lostwithiel Councillors domain	£100.80
101232-235	Salary related expenses	Salary related expenses	£3,606.31
		Total	£5,462.13

24. Correspondence

25. Notices

26. Items for the next agenda and to note written notice of the wordings of any motions for the Council meeting to be held on 2 July 2019 are to be received by the Town Clerk by midday on Monday 24 June 2019.

S Harris

Mrs S Harris

Town clerk

29/05/2019