



**Lostwithiel Town Council Meeting  
will be held at Lostwithiel Library  
on Tuesday 2 April 2019 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

**Meeting Agenda**

1. To receive and accept Apologies of Absence.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes
4. To receive the minutes of the meeting held on 19 March 2019 having previously been circulated and taken as read.
5. To receive and adopt the Heritage Buildings Committee minutes dated 26 February 2019 having previously been circulated and taken as read.
6. Heritage Buildings Committee – to consider the request from the Committee that Council holds an extraordinary meeting to consider the Heritage Buildings Project Plan prepared by the Committee.

7. To receive planning decisions.

8. To consider planning applications

- a) PA19/02217 Bee Cottage, Terras Hill, Lostwithiel  
Proposed first-floor extension, proposed internal alterations with new window to proposed kitchen, new sliding doors to proposed dining room and proposed veranda.

PA19/02300 Kirsco Rose Hill Lostwithiel

Change of roof at eastern elevation from hip to gable and minor extension in line with existing roof overhang on the southern elevation.

- b) To consider any planning applications received since the publication of the agenda
- 9. Play area inspections – to note the inspection reports and any action required.
- 10. Cattle Market car park – to consider the request received to site the diabetic eye screening unit in the Cattle Market car park from Wednesday 24 April – Saturday 4 May.
- 11. Community Network Area SOS application – to consider approval of the application as drafted
- 12. Fallen tree Coulson Park – to consider the price of £235 plus VAT to remove the tree
- 13. Erection of Cobra system and crown lifting works to Parade trees – to consider the request received from Lost in Song that the Town Council covers the costs of £990 plus VAT as this part of the group’s Rural Development Agency application was rejected.
- 14. The Parade – to consider the suggestion from Mayor Jarrett to relocate and repair the two existing benches on the Parade and to site two new benches made from wood from the beech tree recently removed from the Parade
- 15. Litter posters – to consider the request from Mayor Jarrett that the Council covers the costs circa £200 to have made temporary and permanent copies of the final posters.

16. Lostwithiel Town Council Civic/Community award scheme & Memorial Policy – to consider appointing a task and finish group to draft a policy for Council approval which will cover requests to place memorial furniture & requests for trees etc. for long standing residents.
17. King George V playing field – to consider extending the six-month dog trial period.
18. Rural Services Network – It’s time for a Rural Strategy – to consider the Council’s response to this document.
19. Councillor Training courses – to authorise Councillor Hensman’s attendance on the following South West Councils led courses on Tuesday 9 April: -  
Mediation for Line Managers &  
Managing Capability: Health & Performance issues
20. Annual Budget – to formally adopt this year’s budget and to resolve to carry forward earmarked reserves.
21. Annual Insurance renewal – to consider the Clerk’s update.
22. Accounts & Finance

<b>Cheque Ref</b>	<b>Payee Name</b>		<b>Amount Paid</b>
101172	Zurich Municipal	Insurance premium	£4,313.02
101173	Jaydee Living Ltd	Litter bin – school prize	£172.74
101174	Cornwall ALC Limited	Councillor Training 24 January	£335.92
101175	DCS Pest Control	Pest Control King George V playing field	£60.00

101176	Tozers Solicitors	Library transfer & CLAS	£3972.72
101177	Mrs S Harris	Stamps, CD player & mileage to Falmouth	£170.18
		Total	£9,024.58

23. Correspondence
24. Notices
25. Items for the next agenda and to note written notice of the wordings of any motions for the Council meeting to be held on 16 April 2019 are to be received by the Town Clerk by midday on Tuesday 9 April 2019.
26. Councillor Co-option – to receive the written application for the office of Town Councillor and to co-opt to fill the vacancy.

*S Harris*

Mrs S Harris  
Town clerk  
27/03/2019