



**Lostwithiel Town Council Meeting
will be held at Lostwithiel Library
on Tuesday 19 March 2019 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes

4. To receive the minutes of the extraordinary meeting held on 11 March 2019 having previously been circulated and taken as read.

5. Planning applications –

Both the applications below are for works to trees in a Conservation Area and will be decided by Cornwall Council Officers under delegated authority. There is no need for Lostwithiel Town Council to submit any comments to the local planning authority.

PA19/01835 The Mount Restormel Road Lostwithiel
Sycamore – fell

PA19/01931 Terras House Terras Hill Lostwithiel
T1 – Lime Pollard to a height of 10m
leaving an 8m crown spread.

6. Polling Districts & polling Places Review – to formulate Lostwithiel Town Council's response to Stage 1 of the consultation.

7. Wildlife & Countryside Act 1981 Section 53 Schedule 14 Application for Modification of Definitive Map & Statement of Rights of Way – to consider if the Town Council has any

comments to make to Cornwall Council regarding the addition of alleged Right of Way from Footpath 17 to Footpath 18 at Penknicht Lostwithiel.

8. Taprell House – to authorise repairs to the chimney stack & the slating over of a missing vent.
9. Taprell House – to note the receipt of the updated Land Charges Registry Title Document.
10. Council Legal Advice Service – to consider renewal at a cost of £1,500 per annum.
11. Parade blocked flap – to consider authorising the clerk to arrange for the flap to be cleared.
12. Climate Change & Neighbourhood Planning - to note Councillor Guiterman's report on a recently attended conference.
13. Lostfest – to consider the request received to use the Parade and a small part of the South East end of King George V park for Lostfest on Sunday 19 May.
14. Memorial request – to consider the suggestion from Councillor Henderson that the Town Council erects a bench (or something similar) to commemorate former Councillors Mr & Mrs Isaac.
15. Town Council meeting venue – to formally agree to change the Town Council's meeting venue to Lostwithiel Library.
16. Financial Regulations – to undertake the annual review of the Council's Financial Regulations and to consider the

request from Councillor Guiterman that the Town Council considers revising Financial Regulation 11.2b to read: -

Where it is intended to enter into a contract exceeding £60,000 (currently £5,000) in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk shall invite tenders from at least three firms.

17. Annual Policy review – to undertake the annual review of the following policies: -
 - a) Anti-Fraud & Corruption
 - b) Internal Control
 - c) Investment Strategy
 - d) Risk Management

18. Town Council insurance – to undertake the annual review of the Town Council’s insurance policy and to approve renewal (long term undertaking valid until 01/04/2020)

19. Cemetery fees – to undertake the annual review of the Cemetery fees table.

20. Grass cutting contract – to appoint Members to a task and finish group to recommend to Council changes to the Council’s grass cutting contract

21. Accounts & Finance

Cheque Ref	Payee Name		Amount Paid
101164	Fusion Living Ltd	Replacement cheque for cheque number 101124 issued to Fusion Living	£220.00
101165	Cormac Solutions Ltd	Toilet door fault & grave digging	£575.95

101166	British Gas	Electric account	£72.69
101167	Biffa	Toilet cleaning November	£1,110.17
101168	ICCM	Exclusive Right of Burial course	£204.00
101169	Mrs P Jarrett	Litter pickers	£30.30
101170	Phoneta	Lone worker service	£12.90
		Total	£2,226.01

22. Notices

23. Items for the next agenda and to note written notice of the wordings of any motions for the Council meeting to be held on 2 April 2019 are to be received by the Town Clerk by midday on Tuesday 26 March 2019.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

24. Pendour Park Pocket Parks Plus refurbishment – to receive an update.

S Harris

Mrs S Harris

Town clerk

13/03/19