



**Lostwithiel Town Council Meeting
will be held at Lostwithiel Library
on Tuesday 19 February 2019 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Presentation from John Pegg regarding this year's Beating of the Bounds

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes
4. To receive the minutes of the extraordinary meeting held on 12 February 2019 having previously been circulated and taken as read.
5. Beating of the bounds May 2019 – to consider approving the arrangements as drafted.
6. Pill Walk – to consider the following
 - a) authorising a further inspection of the river bank
 - b) obtaining a price to relocate the path
 - c) the response received from the Council's insurers.
7. Councillor vacancy – to note that the current vacancy will be re-advertised with a closing date of 15 March.
8. Heritage Buildings Committee –
 - a) To consider appointing the following volunteers to the Committee: -
Paul Holden, John Scott, Christine Walton, Philip Watkins & Caroline Yates

- b) To consider a request from the Committee that the quorum is reduced from six to half of the Committee.
9. Staffing Committee –
- a) To note Councillor Hatton’s resignation
 - b) To appoint a new Councillor to the Committee
10. RoSPA – to approve the annual play equipment inspections.
11. Lostwithiel Museum – to consider the request received for permission to use the Guildhall as part of the Heritage Trail walks.
12. Lostwithiel Community Centre – to consider the following:
- a) Would the Town Council take forward a Community Hub project?
 - b) Obtaining legal advice regarding the procedures required if the Lostwithiel Community Association chose to surrender the lease.
13. Lost in Song –
- a) To consider the request to use the Parade for Lost in Song events this summer
 - b) To approve the submission of an application to erect a cobra system for the lighting and associated crown lifting.
 - c) To consider the request received to use the Parade area for training on 19 & 20 April
 - d) To consider the revised shed specification.
 - e) To consider the request received from Emma Mansfield & Michelle Nineham for permission to apply for an annual Temporary Events Notice licence (TENS) for the Parade.

- f) To note the invitation to Sing along the river tea party on Sunday 24 February at Lostwithiel Community Centre at 4pm.
- 14. Community Chest application – to consider approval of the application as drafted.
- 15. Parade Noticeboard – to consider the options researched by Councillor Guiterman
- 16. Hire of Town Council land policy amendments – to consider amendments suggested by Councillor Henderson
- 17. Memorial garden plants – to approve expenditure of £100 for new planting
- 18. Grit bins –
 - a) To consider the request received to re-site the Castle Hill grit bin in the entrance to Gilbury Hill.
 - b) To consider purchasing two new grit bins for Fore Street & the Parade.
- 19. CALC – to note the report on the recent Councillor training.
- 20. Miss Coles Trust – to consider the request received to appoint a Council representative as a Trustee.
- 21. Health & Safety – to consider the moving of tables upstairs to downstairs for meetings.
- 22. Sowenna Appeal – to consider the correspondence received from Cornwall Councillor Barry Jordan.

23. Accounts & Finance

Cheque Ref	Payee Name		Amount Paid
101144	Lostwithiel Business Group	Volunteer advert	£18.80
101145	K Hill & Partners Ltd	January grass cutting & tree removal	£3,627.60
101146	Phoneta Business Ltd	Lone worker service	£13.80
101147	Seated Furniture Ltd	Library cushions, stumps & bean bag	£364.58
101148	Cornwall ALC Ltd	CALC conference delegate fees	£54.00
101149	Dr Caroline Yates	Mileage and parking	£98.02
101150	T Hughes	Window restrictors	£28.98
		Total	£4,205.78

24. Correspondence

25. Notices

26. Items for the next agenda and to note written notice of the wordings of any motions for the Council meeting to be held on 5 March 2019 are to be received by the Town Clerk by midday on Tuesday 26 February 2019.

S Harris

Mrs S Harris

Town clerk

13/02/2019