



**Lostwithiel Town Council
Tuesday 7 February 2019**

Meeting Minutes

An Extraordinary meeting of the Town Council was held in the Lostwithiel Library on Thursday 7 February 2019 at 7pm.

Councillors Present

Mayor Jarrett, Deputy Mayor Hughes,
Councillor Anders, Councillor Clarke,
Councillor Duffin, Councillor Hatton,
Councillor Hensman & Councillor Jarrett.

In attendance

No members of the public were in attendance
Town Clerk, Mrs Harris was in attendance

360/18 Apologies of Absence

Apologies for absence were received and accepted from the following Councillors:

Councillor Beedell, Councillor Guiterman, Councillor Henderson,
Councillor Lindley, Councillor Ross & Councillor Sweeney.

361/18 **Declarations of Interest**

None

362/18 **Public Participation**

None

363/18 **Minutes 15 January 2019**

It was **resolved** that the minutes dated 15 January 2019 are accepted, approved and duly signed by Mayor Jarrett.

364/18 **Town clerk's update on the Library**

Council considered the exchange of correspondence between the Town Council office and Council insurers, the report from Lorne Stewart on the temporary lighting installed on the first floor of the library, the drafted Lostwithiel Town Council Child Protection & Safeguarding Policy and the drafted Library press release.

It was **resolved** to further consider the Child Protection and Safeguarding Policy at the Council Meeting due to be held on Tuesday 12 February and to ensure that this meeting considers an amended version which has all references to the Town Clerk deleted and replaced by Sandra Harris.

It was **resolved** to instruct the clerk to erect a generic notice in the library requesting parents take responsibility for the safety of their children.

It was **resolved** to instruct the clerk to ensure that all participants in Lego club are asked to sign a joining agreement which will advise that all participants must be accompanied by an adult.

It was **resolved** to instruct the clerk to make enquiries regarding the installation of CCTV in the library.

It was noted by Council that Cornwall Council have provided written confirmation that they will pay for the installation and rewire of the upstairs ceiling lights. (Currently a temporary solution is in place). As the building is Grade II Listed Cornwall Council will need to be granted Listed Building Consent. Cornwall Council have confirmed that they will submit the application and pay the associated costs. Cornwall Council will obtain and pass to the Town Council a minor works electrical certificate on completion.

It was **resolved** by Council to accept the minor works electrical certificate and to authorise the clerk to arrange an EICR full periodic inspection, test & certification of the fixed wiring system in the library at a cost of £220 plus VAT.

It was **resolved** to approve the joint press release with Cornwall Council as drafted.

365/18 Lostwithiel Library – Lease Surrender

It was resolved to execute the engrossed version of the Deed of Surrender in accordance with Lostwithiel Town Council Standing Order 24.

**366/18 Agreement for the provision of Library services in
Lostwithiel**

It was resolved to execute the engrossed version of the Agreement for the provision of library services in Lostwithiel between Cornwall Council and Lostwithiel Town Council in accordance with Lostwithiel Town Council Standing Order 24.

The meeting closed at 8.15pm.

Chairman

Date