



**Lostwithiel Town Council
Tuesday 15 January 2019**

Public Participation

The Council was addresses regarding Planning Application PA18/12075 4 Cott Road.

Cornwall Councillor Report

Cornwall Councillor Martin advised that Cornwall Council has no facility to collect large bins on terraces and that he is still chasing the relevant Cornwall Councillor officers for progress on the registration of Shire Hall Moor.

Meeting Minutes

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 15 January 2019 at 7pm.

Councillors Present

Mayor Jarrett, Deputy Mayor Hughes,
Councillor Anders, Councillor Beedell,
Councillor Clarke, Councillor Duffin,
Councillor Guiterman, Councillor Hatton
Councillor Henderson, Councillor Hensman
Councillor Jarrett, Councillor Lindley,
Councillor Risner & Councillor Sweeney

In attendance

Three members of the public were in attendance

Cornwall Councillor Martin was in attendance

Town Clerk, Mrs Harris was in attendance

339/18 Apologies of Absence

Apologies for absence were received and accepted from the following Councillor:

Councillor Ross

340/18 Declarations of Interest

Councillor Beedell declared a pecuniary interest in Planning Application PA18/00074

341/18 Minutes 18 December 2018

It was **resolved** that the minutes dated 18 December 2018 are accepted, approved and duly signed by Mayor Jarrett.

342/18 Planning Decisions

PA18/09890 The Old Malt House North Street Lostwithiel
The placement of a garden art studio, a garden store linking the driveway to the courtyard garden and associated landscaping works.
Approved

PA18/09891 The Old Malt House North Street Lostwithiel
Listed Building Consent for the placement of a garden art studio, a garden store linking the driveway to the courtyard garden and associated landscaping works.
Approved

PA18/10569 8 Quay Street Lostwithiel
Listed Building Consent for the replacement of gas stove with associated flue liner and weatherproof cowl.
Approved

343/18 **Planning Applications**

a)
PA18/07589 11 Edgumbe Road Lostwithiel
Retention of replacement garden shed, open fronted storage bay and large storage shed (for equipment, small plant, boat trailer and vehicles) with associated access driveway.
It was **resolved** to support this application.

PA18/11409 Centre Court Cott Road Lostwithiel
Additional dwelling with associated garage and proposed shared access for the existing and the proposed with variation of condition 2 in respect of decision PA15/08261 dated 28.10.15 to provide amended drawings relating to revised garage design and revised site plan.
It was **resolved** to support this application.

PA18/11572 The Mount Restormel Road Lostwithiel
Works to Tree within a Conservation area – namely fell a Horse Chestnut tree.
It was **resolved** to support this application.

PA18/12075 4 Cott Road Lostwithiel
Construction of single timber frame garage with integral utility room.
It was **resolved** to support this application.

One member of the public left the room.

Councillor Beedell left the meeting room.

PA19/00074 2 South Street Lostwithiel

Works to trees within the Conservation Area.

It was **resolved** to support this application.

Councillor Beedell re-joined the meeting.

PA19/00080 6 Castle Hill Lostwithiel

Fell and remove an overgrown Yew tree/bush within the Conservation Area.

It was **resolved** to support this application.

b) None.

344/18 Play area inspections

It was **resolved** to instruct the clerk to arrange for the shackle pivots to be adjusted and for the chain worn to the limit on the bottom link to be replaced.

345/18 Cornwall Community Governance Review

A motion to respond to Cornwall Council's request for expression of initial interest for a Community Governance Review relating to the number of Councillors in Lostwithiel was defeated. It was decided to defer any response regarding the Cornwall Community Governance Review until after the Cornwall Association of Local Councils conference.

346/18 Lostwithiel Neighbourhood Plan Referendum

Council noted that the confirmed date for the Lostwithiel Neighbourhood Plan referendum is Thursday 21 February.

**347/18 Lostwithiel Neighbourhood Plan February 2019
newsletter**

- a) It was **resolved** to approve the text as drafted for the next Neighbourhood Plan newsletter to be hand delivered to all households within the Parish in early February.
- b) It was **resolved** to approve the printing costs for this Neighbourhood Plan newsletter.
- c) It was **resolved** to approve the inclusion of all the Neighbourhood Plan newsletter text in the next Lostwithiel Newsletter.

348/18 Lostwithiel Town Council 2019-2020 Budget

Council considered the 2019-2020 draft budget in the context of the draft Council Reserves Policy and the list of Earmarked and General reserves circulated by the Clerk with papers for the meeting. It was **resolved** to approve the 2019/20 Budget as drafted namely a budget of £218,340 with a required precept of £210,445 noting that Council did not wish to use the tapering Council Tax Support Grant to offset the precept.

349/18 Edgcumbe House Working Party Report

It was **resolved** to note the very thorough and comprehensive report.

Councillor Guiterman asked that the minutes record the Council's gratitude for the very full and detailed report.

350/18 Edgcumbe House Working Party

- a) It was **resolved** to dissolve the Edgcumbe House Working Party.
Councillor Guiterman asked that the minutes record the Council's gratitude to the Edgcumbe House Working Party

for all the sterling work that has brought the project to its current stage.

- b) It was **resolved** to agree the Terms of Reference for the new Heritage Buildings Committee with the following amendments: -
 - (i) Amend section 3 to change the required Councillor quorate from 1 to 2 Councillors.
 - (ii) All references to EHWP should now be deleted and replaced with Heritage Building Committee.
- c) It was **resolved** to appoint Councillor Beedell, Councillor Guiterman, Councillor Hatton, Mayor Jarrett, Councillor Risner and Councillor Sweeney as Committee Members for the new Heritage Buildings Committee.

351/18 Pocket Parks Grant application

- a) It was **resolved** to support the special motion signed by four Councillors to reverse the decision taken at the Council Meeting on 18 December not to appoint a task and finish group to draft an application and to instruct the clerk to put details on Town Council's Facebook page and website and to forward details to Lost in Play.
- b) It was **resolved** to instruct the clerk to submit the Pocket Parks Plus play area application as drafted by the deadline of 25 January subject to also delegating authority to the clerk to amend the project figures prior to submission if required.

352/18 Parade Noticeboard

It was **resolved** to defer this item until the next meeting.

353/18 Tree stumps & Cemetery Paths

It was **resolved** to approve the cost of £320 plus VAT to grind out three tree stumps and to spray all the Cemetery tarmac paths to kill the moss.

354/18 Institute of Cemetery & Cremation Management Courses

It was **resolved** to authorise the clerk's attendance on four courses hosted by Cornwall Association of Local Councils and Falmouth Town Council namely: - Sexton Duties, Memorial Inspection, Granting, Exercising & Transferring Exclusive Rights of Burial & Cemetery & Crematorium Management at a total cost of £470 plus Vat plus travelling.

355/18 Allotments

It was **resolved** to approve the cost of £545 plus VAT to manually brush cut the now vacant allotment field and the price to provide circa 15 wheelbarrow loads of wood chip to the Cemetery field allotments.

356/18 Accounts and Finance

It was **resolved** that cheques 101100-101114 totalling £6881.09 are authorised for payment.

357/18 Correspondence

Community Land Trust

December Bulletin

Cornwall Association of Local Councils

Update regarding Crantock

Annual Conference

Cornwall Council	Adoption of the Cornwall Minerals Safeguarding Development Plan Document Cornwall Community Governance Review Neighbourhood Plan E Bulletin December 2018 Code of Conduct training Bodmin Hill Road Closure 19-25 February 07.30-18.00 Weekdays only Grenville Road Closure 25 – 27 February 23.00 – 06.00
Cornwall Councillor Jordan	Sowenna
Cornwall Rural Community Charity	Community Buildings Conference
Great Western Railway	Improvement work on the network over Christmas 2019 GWR improvement work programme
Local Enterprise Partnership	Life after Brexit & other LEP news
Letter from Cornish Citizen	Respect the Sentiment
National Flood Forum	December Bulletin
North Cornwall Cluster Group	Crantock Neighbourhood Plan Decision
Office Police & Crime Commissioner Devon & Cornwall Police	Letter regarding Police budget proposals
Western Power Distribution	Stakeholder Workshop Invitation
Anonymous letter	Felling of tree on the Parade

358/18 Notices

Councillor Training

Thursday 24 February 7pm

Lostwithiel Library

359/18 Items for next agenda

Cornwall Councillor correspondence Sowenna.

The meeting closed at 9.10pm.

Chairman

Date