



**Lostwithiel Town Council
Tuesday 6 November 2018**

Cornwall Councillor Report

Cornwall Councillor Martin advised that with Mayor Jarrett he has drafted some suggestions to submit to Cormac to help to alleviate some traffic issues in the town.

Cornwall Councillor Martin also explained to Council how Cornwall Council's Social Care & Public Health Committee has been able to make savings which will result in a further 1,000 patients receiving front line 'Steps' care prior to the end of the current financial year.

Cornwall Councillor Martin encouraged Council members and Members of the Public to try to attend one of Cornwall Council's county wide forthcoming budget meetings.

Due to a further commitment at St Winnow Parish Council Cornwall Councillor Martin left the meeting.

Public Participation

The Council was addressed regarding planning application PA18/09515. Having addressed the Council, the member of the public left the meeting.

Meeting Minutes

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 6 November 2018 at 7pm.

Councillors Present

Mayor Jarrett, Deputy Mayor Hughes,
Councillor Anders, Councillor Duffin,
Councillor Hatton, Councillor Henderson,
Councillor Hensman, Councillor Jarrett,
Councillor Lindley, Councillor Risner,
Councillor Ross & Councillor Sweeney.

In attendance

No members of the public were in attendance
Town Clerk Mrs Harris was in attendance

229/18 Apologies of Absence.

Apologies of Absence were received and accepted from the following Councillor/s:

Councillor Beedell, Councillor Clarke and Councillor Guiterman

230/18 Declarations of Interest

Councillor Ross declared a pecuniary interest in agenda items 5 and 6 regarding Planning Application PA18/08664.

Deputy Mayor Hughes declared a non-registerable interest in agenda item 5a) PA18/05915.

231/18 Minutes 16 October 2018

The minutes dated 16 October had to be amended under Public Participation as a typing error had been made typing 30 instead of 3).

Mayor Jarrett amended the minutes in ink and it was **resolved** that the minutes dated 16 October 2018 are accepted, approved and duly signed by Mayor Jarrett.

232/18 Planning Decisions

PA18/07534 The Old Malt House, North Street, Lostwithiel Listed Building Consent to repair a dangerous section of garden wall, relocate the boiler and gas meter, move the gas pipe and install new flue.
Approved.

PA18/07656 The Maltsters Arms 17 North Street Lostwithiel Listed Building Consent for internal and external works to the building.
Strengthen and level the existing first floor structure to the front bedrooms adjacent North Street; replace defective floor boards with oak floor boards to these rooms and the landing; treat timbers for wood boring insects and rot as required; repairs to internal and external finishes; remove modern fireplace in Livingroom, reinstate existing inglenook opening with granite lintel and install wood burning stove; install loft hatch over ground floor WC; remove plasterboard and polythene lining in rear loft room preventing breathability of timbers, install loft and floor insulation; replace defective timber roof strut; externally insulate and line single concrete block wall to living room; form channel in external concrete to existing surface water drain and damp-proof base of wall; replace fibre board ceiling in the exterior open way; install extract vents to

kitchen and bathroom; fire stopping to gable party walls; install vents to redundant fireplaces; rebuild defective rear brick chimney and pot; re-point stonework to east elevation with lime: sand and remove defective render to cob wall above stonework and re-render with lime: sand.

Approved.

PA18/07728

Land at Tredinnick, Lanhydrock, Bodmin
Change of use of barn to dwelling house, together with change of use of one barn to an annexe for ancillary use, together with associated works.

Approved.

PA18/08235

22 North Street Lostwithiel
Works to tree(s) within a Conservation area – namely Bay tree (*Laurus nobilis*) -dismantle the tree entirely to prevent damage to the wall.

Decided not to make a TPO.

PA18/07732

17 Fore Street Lostwithiel
Listed Building Consent for the Change of Use for ground floor shop units from A2 to A1 and for first and second floors from A2 to residential use C3.

Approved.

233/18

Planning Applications

a)

PA18/08664

26 North Street Lostwithiel
Replacement of existing boundary wall with a Cornish stone wall.

Councillor Ross having previously declared a pecuniary interest left the meeting room.

It was **resolved** to support this application.

Councillor Ross re-joined the meeting.

PA18/09515

Tallands 9 Polscoe Road Polscoe Lostwithiel
Proposed siting of 2 shepherds' huts to provide tourist accommodation (in association with an existing wildlife film training enterprise)

Deputy Mayor Hughes having previously declared a non-registerable interest left the meeting room.

It was **resolved** to support this application.

Deputy Mayor Hughes re-joined the meeting.

PA18/09645

Bodardle Bodmin Hill Lostwithiel
Non-material amendment (no2) to change fenestration to three windows to South elevation, to match other windows and add additional conservation style rooflights to Northern roof elevation to (PA16/02695).

Conversion and extension of barn to form dwelling. Conversion of barns to from two dwellings and erection of live work unit.

It was **resolved** to support this application, the proposal is in accordance with Lostwithiel's Neighbourhood Plan (currently at examination) Policy HH3.

Outside the defined town centre area, proposals for re-use of a redundant building, or part of a redundant building, as a residential dwelling house or dwelling house will be supported provided that

(i) the building by reason of its form, bulk, design and materials is in keeping with its surroundings, is sympathetic to the character

of its location, and would lead to an enhancement to the immediate setting;

- (ii) the building is capable of conversions without significant extension.
- (iii) the conversion would use traditional materials where appropriate;
- (iv) the proposed conversion would not result in the character, appearance, architectural or historic integrity of the building or its setting being significantly adversely affected;
- (v) the proposed residential use is compatible with surrounding land uses and would not result in the appearance and character of the open countryside being significantly adversely affected by the effect of minor residential activities and structures;
- (vi) safe and convenient access and adequate parking can be provided without significant adverse impact on the local environment;
- (vii) adequate provision can be made for foul and surface water drainage;
- (viii) appropriate provision is made for the protection of any significant wildlife interest which would be displaced by the conversion;
- (ix) special care is taken to ensure that bats, barn owls or other birds or their nesting areas or roosts are not disturbed.

PA18/09890

The Old Malt House North Street Lostwithiel
The placement of a garden art studio, a garden store linking the driveway to the courtyard garden and associated landscaping works.
It was **resolved** to support this application.

PA18/09891 The Old Malt House North Street Lostwithiel
Listed Building Consent for the placement of a
garden art studio, a garden store linking the
driveway to the courtyard garden and
associated landscaping works.
It was **resolved** to support this application

b) None.

234/18 **PA18/08664 – 26 North Street Lostwithiel**

Councillor Ross having previously declared a pecuniary interest left the meeting room.

The letter from Cornwall Council regarding the planning application was noted by Council.

Councillor Ross re-joined the meeting.

235/18 **Play Area Inspections**

The play inspection reports were noted by Council and it was **resolved** to renew the board on the multi-play.

236/18 **Cornwall Council Review of Statement of Licensing Act Policy Consultation**

It was **resolved** to accept all proposed changes to the Statement of Licensing Act Policy and express interest in contributing to the Community Safety Partnership Plan when it comes forward.

237/18 **Cornwall Council Draft Housing Supplementary Planning document**

It was **resolved** to ask the Neighbourhood Plan group to draft a response for consideration by the Council on 27 November.

238/18 Lostwithiel Festival of Remembrance

a) It was **resolved** to authorise the attendance of the Mayor the Deputy Mayor and the Mace Bearers at the Church Service to be held on Friday 9 November at 6.45pm.

b) It was **resolved** to appoint Councillor Ross to act as steward for the wreath laying ceremony at the War Memorial on Sunday 11 November at 11am.

c) It was **resolved** to appoint Councillor Anders and Councillor Duffin to distribute War Memorial Service sheets at the Drill Hall prior to the Parade and at the War Memorial to members of the public.

239/18 Lostwithiel Neighbourhood Plan

It was **resolved** to approve, as drafted, the response to the queries raised by the Neighbourhood Plan Examiner.

240/18 Lostwithiel Railway Station Footbridge

Deputy Mayor Hughes advised Council that Sherryl Murray MP has announced in a recent television interview the prospect that the now redundant modular bridge at Totnes could be relocated to Lostwithiel.

241/18 Lostwithiel Railway Station Footbridge

It was **resolved** to agree in principle to contributing (if required) to the relocation of the Totnes footbridge to Lostwithiel and to authorise Deputy Mayor Hughes to attend all Lostwithiel Railway Footbridge meetings as Lostwithiel Town Council's representative. It was clarified that Deputy Mayor Hughes's role is not decision making.

242/18 Lostwithiel Town Council Flood Plan

It was **resolved** to authorise the Town clerk to contact the Environment Agency regarding the following: -

- a) to invite a representative to the next Flood Test event
- b) to advise that readings from the Restormel gauge are not updating regularly enough during periods of heavy rain.
- c) to ask when the river level markers will be installed
- d) to ask if it is possible to increase the frequency that the flaps are cleared by the Environment Agency as they are frequently blocked with leaves.

243/18 Pill Moor

It was **resolved** to agree to South West Water Ltd.'s request that the Council writes to the Planning Inspectorate's Common Land Casework Team at Bristol and asks them to expediate their paperwork.

244/18 Edgumbe House Working Party Firm Foundations Course & Bursary

It was **resolved** reimburse Dr Caroline Yates £98.74 mileage expenses to attend the Firm Foundation course.

245/18 Edgumbe House & The Guildhall

It was **resolved** to seek expert advice from Scott and Co on how to best maintain the fabric of both buildings.

246/18 Lostwithiel Town Council meeting schedule

It was **resolved** to revise the meeting dates for November to Tuesday 13 November and Tuesday 27 November and cancel the meeting scheduled for Tuesday 20 November.

247/18 St Bartholomew's Church Christmas Tree Festival

It was **resolved** to sponsor a tree at a cost of £12.00.

248/18 Lostwithiel Football Club Committee representative

It was **resolved** to appoint Councillor Ross as the new representative following the resignation of Councillor Hendicott.

249/18 Lostwithiel Town Council 2019-2020 Budget

It was **resolved** to list the following projects to be included in the first draft of the 2019-2020 budget.

Parade area, Community Hub, Pendour Park Play area, Shire Hall Moor Nature reserve & Railway footbridge.

250/18 Councillor & Staff Training

It was **resolved** to approve attendance & training costs as follows:

Councillor Guiterman - Cornwall Council Planning Conference at St Austell £12.00

Councillor Henderson - Cornwall Council Planning Conference at St Austell £12.00, CALC Standing Orders workshop at Launceston £30 plus VAT, CALC Being a Good Employer at Lanivet £65 plus VAT.

Town Clerk - CALC Standing Orders workshop at Wadebridge £30 plus VAT.

Total cost £149.00 plus VAT as indicated above.

251/18 Town Council reference books

It was **resolved** to approve the purchase of the following:

Arnold Baker on Local Council Administration – Eleventh Edition

Keeping Volunteers – A guide to retaining good people

Cost £146.94 less SLCC discount.

252/18

Accounts and Finance

Cheque Ref	Payee Name	Cheque ref	Amount Paid
101048	Biffa	Cemetery Bin emptying	£31.78
101049	Clarity Copiers	Photocopying Charges	£110.24
101050	Complete Business Solutions	Stationery	£109.73
101051	Cornwall Council	Planning Training 2017	£12.00
101052	Cornwall Council	Planning Training 2018	£24.00
101053	Marc Harris	Emergency repair to Edgcumbe House roof	£150.00
101054	Cheque destroyed		£0.00
101055	Land and Heritage	Tree Safety Inspection	£120.00
101056	SBC Property	Market Valuation of Edgcumbe House	£600.00
101057	SLCC	Project Management Training	£108.00
101058	C Doyle	Beating of the Bounds Maps	£7.98
101059	S Harris	Stationery and road sign storage boxes	£572.36

101060 - 101063	Salary related expenses		£3630.13
101064	St Bartholomew's	Tree Festival	£12.00
101065	K Hill & Partners	Japanese Knotweed spraying	£192.00
101066	EDF	Car park electricity	£122.44
		Total	£5,994.66

It was **resolved** that cheques 101048-101066 (excluding cheque number 101054 which had been destroyed) totalling £5,994.66 are authorised for payment.

253/18 Correspondence

None

254/18 Notices

Remembrance 11th November 2018. Meet the Drill Hall at 10.45am.

255/18 Items for next agenda.

Councillor & Working Group expenses policy.

Litter poster.

The meeting closed at 9.30pm

Chairman

Date