



Lostwithiel Town Council Tuesday 18 September 2018

The Council received a presentation by Matt Wills from Poynton Bradbury Wynter Cole Architects Ltd regarding future development plans for the two Cornwallis Care Services Sites Cowbridge Nursing Home & Meadowbrook House.

Mr Wills was thanked for his presentation and the following statement was read regarding pre-determination.

‘Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.’

Public Participation

The Council was addressed regarding provisional planning proposals for The Malthouse North Street Lostwithiel.

Cornwall Councillor Report

None.

Meeting Minutes

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 18th September 2018 at 7pm.

Councillors Present

Mayor Jarrett, Deputy Mayor Hughes,
Councillor Anders, Councillor Beedell,
Councillor Clarke, Councillor Duffin,
Councillor Guiterman, Councillor Hatton,
Councillor Henderson, Councillor Hensman,
Councillor Jarrett, Councillor Ross
& Councillor Risner

In attendance

Three members of the public were in attendance
Town Clerk Mrs Harris was in attendance

174/18 Apologies of Absence

Apologies of Absence were received and accepted from the following
Councillor/s:

Councillor Lindley & Councillor Sweeney

175/18 Declarations of Interest

Councillor Henderson declared a non-registerable interest in agenda
item 10, Remembrance Sunday 2018.

Councillor Ross declared a pecuniary interest in agenda item 17,
Cattle Market car park North Street entrance.

176/18 Minutes 4 September 2018

It was **resolved** that the minutes dated 4th September 2018 are
accepted, approved and duly signed by Mayor Jarrett.

177/18 Cornwall Council Consultation on how the Community Infrastructure Levy (CIL) money should be allocated and spent

- a) To consider the recommendations from the task and finish group

The recommendations from the task and finish group received the consideration of Council.

- b) To formulate the Town Council's response to the consultation

It was **resolved** to approve the consultation response as drafted by the task and finish group.

178/18 Planning Applications

- a)

PA18/05607 Land known as Bartholomew Meadow Grenville Road Lostwithiel
Outline application (all matters reserved) for the erection of 50 residential units to include affordable housing.

It was **resolved** to support the principle that this site is developed and to request that the developer gives consideration to the following: -

1. Increasing the proportion of affordable housing significantly.
2. Making a contribution in addition to Community Infrastructure Levy (if applicable) and section 106 to contribute to Lostwithiel's Traffic Management Plan.
3. Making a contribution towards the building of a new Community/Health Centre.
4. Providing a pedestrian/cycling link from the development to the Town Centre.

5. The request from the Town Council for a meeting with the developers.

PA18/07728 Land at Tredinnick, Lanhydrock, Bodmin
Change of use of barn to dwelling house, together with change of use of one barn to an annexe for ancillary use, together with associated works.

It was **resolved** to support this application, noting the concerns of the Ramblers Association and that the proposal is on the Parish Boundary.

PA18/08235 22 North Street Lostwithiel
Works to tree(s) within a Conservation area – namely Bay tree (*Laurus nobilis*) -dismantle the tree entirely to prevent damage to the wall.

It was **resolved** to support this application.

b) None.

b) Councillors offered initial views and comments on the draft proposals for The Malthouse, North Street, Lostwithiel and the following statement was read.

‘Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.’

179/18 Lostwithiel Town Council Resignation

The resignation of Councillor Hendicott was noted by Council. The Notice of Vacancy in office of Lostwithiel Town Councillor has been published on the Town Council’s Noticeboard, website and Facebook page. Lostwithiel Electors have until 1 October to contact Cornwall Council to request an election.

180/18 Lostwithiel Town Council Member Staff Protocol

- a) It was **resolved** to support the adoption of the Protocol as drafted after the following typing errors have been corrected.
1. Replacement of the word officer with staff at 1.1.
 2. Throughout the document change all Member references to Member with a capital M & change all Town Clerk references to capital T & C.
 3. At 7.1 change 'they' in line 1 to 'he/she'

Councillor Beedell requested a recorded vote.

Major Jarrett, Deputy Mayor Hughes, Councillor Anders, Councillor Clarke, Councillor Guiterman, Councillor Hatton, Councillor Henderson, Councillor Hensman, Councillor Jarrett and Councillor Ross voted in favour of the adoption of the Protocol. Councillor Beedell, Councillor Duffin and Councillor Risner voted against the adoption of the Protocol.

- b) It was **resolved** to support the adaptation of the Declaration of Acceptance of Office to include reference to the protocol.

Councillor Beedell requested a recorded vote.

Major Jarrett, Deputy Mayor Hughes, Councillor Clarke, Councillor Guiterman, Councillor Hatton, Councillor Henderson, Councillor Hensman, Councillor Jarrett and Councillor Ross voted in favour of the adoption of the Protocol. Councillor Beedell, Councillor Duffin and Councillor Risner voted against the adoption of the Protocol. Councillor Anders abstained from voting.

181/18 Consultation Cornwall Site Allocations Development Plan Document (DPD) Schedule of Proposed Modifications (Town & Country Planning (Local Planning) (England) Regulation 2012)

It was **resolved** not to respond to this consultation.

182/18 Castle Hill Cemetery Interment request

It was **resolved** to accede to the request received as no inconvenience will be caused to the operation of the cemetery. Council requested that it was formally noted in the minutes that all future applications for policy exceptions will only be considered in very exceptional circumstances at the absolute discretion of the Council. The clerk was instructed to draft a suitable disclaimer, for this application, to cover the Council in the event of any error.

183/18 Remembrance Sunday 2018

Councillor Henderson addressed the meeting regarding the siting of large poppies on the lampposts and having previously declared a non-registerable interest left the room.

It was **resolved** to support the request received and to ask for permission from Cornwall Council to site Poppies on their lampposts.

Councillor Henderson re-joined the meeting.

184/18 Bodmin Hill Tree

It was **resolved**, as a report had not been received for Tree T1148, not to defer this agenda item to the next meeting, but to continue with the recommendation of Land and Heritage Ltd regarding this tree.

Councillor Beedell requested a recorded vote.

Major Jarrett, Deputy Mayor Hughes, Councillor Anders,

Councillor Clarke, Councillor Duffin, Councillor Guiterman, Councillor Hatton, Councillor Henderson, Councillor Jarrett and Councillor Ross voted in favour.

Councillor Beedell and Councillor Risner voted against the proposal. Councillor Hensman abstained from voting.

185/18 Parade Tree

It was **resolved** to instruct the Clerk to get Land & Heritage back to conduct a further inspection of Tree T1101 at a cost of £200.00 plus VAT.

186/18 Traffic Management Plan

It was **resolved** to approve Mayor Jarrett's drafted changes to the plan and to agree to the necessary arrangements being made and room hire costs being paid for a public consultation.

Councillor Beedell left the meeting.

187/18 Cycle path/footpath link to Lanhydrock

It was **resolved** to appoint a small group (Mayor Jarrett, Councillor Guiterman, Councillor Hensman and a local cyclist known to Councillor Guiterman) to accept the invitation of The Duchy Land Steward to attend a meeting to discuss the feasibility of implementing Neighbourhood Plan aspiration 26 (encourage provision of cycleways and cycle paths where possible) & aspiration 36 (encourage greater leisure-time use of the river, footpaths and bridleways) and report back to Council.

188/18 Litter

- a) It was **resolved** that Lostwithiel Town Council would sign Cornwall Council 'Litterless Cornwall' pledge.

- b) It was **resolved** to authorise Mayor Jarrett to run a litter campaign and litter poster competition at both primary schools to help to reduce litter in the town.

- c) It was resolved to monitor litter in the vicinity of the skatepark for a further period before deciding if a further bin should be purchased.

189/18 Skatepark & Play areas

It was **resolved** to ask the grass cutting contractor to spray the docks on the skatepark banks and to investigate a chemical suitable for use in the children's play areas to treat the weeds.

190/18 Cattle Market car park North Street entrance

Councillor Ross having previously declared a pecuniary interest left the meeting room.

It was **resolved** to allow the first parking space, adjacent to the wall, to be coned off, to allow sufficient space for the property owner to take down and rebuild the wall.

Councillor Ross re-joined the meeting.

191/18 External Audit year end March 2018

It was **resolved** to note the External Auditor's report namely '*On the basis of our review of Sections 1 & 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 & 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern*

that relevant legislation and regulatory requirements have not been met.'

192/18 Accounts and Finance

101018	PKF Littlejohn LLP	External audit fee	£480.00
101019	Clarity Copiers Ltd	Copy charges	£55.02
101020	DCS Pest Control	Pest control KG5	£60.00
101021	Lostwithiel Community Centre	Edgcumbe House Working Party room hire	£26.00
101022	K Hill & Partners Ltd	Streetworks licence & August grass cutting	£751.20
101023	Parc Signs	Please do not use any barbecues on these benches signs	£157.50
101024	Phoneta Business Ltd	Lone worker service	£1.20
101025	St Bartholomew's Church Hall	Room hire	£12.00
101026	Mrs S Harris	Stickers for road signs, stamps and replacement bolt & thumbnail rose for public toilet door	£83.24
101027	Mrs C Doyle	Card for invitations	£3.59
	Total		£1,629.75

It was **resolved** that cheques 101018 – 101027 totalling £1,629.75 are authorised for payment.

193/18 Notices

Civic Service and Parade 23 September 2018. (Assemble at Drill Hall at 10.30am).

194/18 Items for next agenda

International Peace Day.

The clerk requested further agenda items are deferred until the next meeting. Council agreed to this request.

The meeting closed at 9.30pm

Chairman

Date