



**Lostwithiel Town Council Meeting
will be held at Church Rooms Lostwithiel
on Tuesday 4 September 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Presentation by South West Water Ltd & Kiers their appointed contractor regarding the planning application to stabilise the existing riverbank and protect the existing final discharge outfall.

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 21 August 2018 having previously been circulated and taken as read.
4. To receive planning decisions
5. consider planning applications
 - a) PA18/07214 Road off Coulson Park Dark Lane
Lostwithiel
Proposed stabilisation of existing riverbank and protection to the existing final discharge outfall.
 - PA18/07403 Penhallow, 4 The Moors Lostwithiel
Weeping willow (T1) – Far too large a species for this location when fully grown. Planted by previous owner. Fell

& replace with more suitable tree possible Alder tbc. (T2) Wrong species choice for this location, now growing far too large. Planted out as xmas tree by previous owner. Fell and possibly replant with fruit tree. Ash coppice (T3). Not subject to this application, advice required from Tree Officer wall in danger inappropriate volunteer species.

Ash coppice (T4) Not subject to this application, advice required from Tree Officer wall in danger inappropriate volunteer species.

PA18/07534

The Old Malt House, North Street
Lostwithiel

Listed Building Consent to repair a dangerous section of garden wall, relocate the boiler and gas meter, move the gas pipe and install new flue.

PA18/07656

The Maltsters Arms 17 North Street
Lostwithiel

Listed Building Consent for internal and external works to the building.

Strengthen and level the existing first floor structure to the front bedrooms adjacent North Street; replace defective floor boards with oak floor boards to these rooms and the landing; treat timbers for wood boring insects and rot as required; repairs to internal and external finishes; remove modern fireplace in Livingroom, reinstate existing inglenook opening with granite lintel and install wood burning stove; install loft hatch over ground floor WC; remove

plasterboard and polythene lining in rear loft room preventing breathability of timbers, install loft and floor insulation; replace defective timber roof strut; externally insulate and line single concrete block wall to living room; form channel in external concrete to existing surface water drain and damp proof base of wall; replace fibre board ceiling in the exterior open way; install extract vents to kitchen and bathroom; fire stopping to gable party walls; install vents to redundant fireplaces; rebuild defective rear brick chimney and pot; re-point stonework to east elevation with lime: sand and remove defective render to cob wall above stonework and rerender with lime: sand.

- b) to consider any planning applications received since publication of the agenda.

6. Play area inspections – to note the inspection reports.

7. South West Water – Commons Act 2006 Section 38 – to note notification of SW Water’s submission to the Secretary of State for Environment, Food & Rural Affairs for consent to construct works on Pill Moor (Shirehall Moor) Common under section 38 of the Commons Act 2006.

8. 100th Anniversary of the end of the First World War – to consider the following: -

- a) The request to hire the Parade area for approximately 30 minutes on 11 November 2018 at 7pm

- b) The request to waive any fees on the basis that this is a National Act of Remembrance
 - c) The request to provide insurance cover for the event
 - d) To allow the clerk to complete the Event Notification form and all risk assessments for submission to Cornwall Council.
9. Bodmin Hill tree – to consider the contractors additional costs price of up to £620 to arrange for the removal of the tree under an emergency road licence with additional labour costs.
10. General Data Protection Regulation (GDPR) – to consider and approve the Town Council’s Privacy Notices.
11. Tree planting – to consider the following requests: -
- a) to allow the dedication of a tree to long standing Lostwithiel resident Alan Crago. Tree costs to be met by Mr Crago’s family and the tree to be planted ‘somewhere in the town, perhaps Coulson Park.
 - b) To consider endorsement of Mr Crago by the Town Council ‘as a true and committed son of the town.’
12. Lostwithiel Rotary 2018 Carnival programme - to consider the complaint received regarding the programme. (The Town Council office forwarded the complaint to Rotary but has since been advised by the complainant that they expect a response from the Town Council.)
13. Second Island Walkway – to consider how to reduce the usage of King George V field by dog walkers following the re-opening of the walkway.

14. Second Island Walkway – to consider the recommendation received from a local firefighter that the water adjacent to the walkway is dredged.
15. Second Island – to authorise the clerk to arrange removal of the tree fallen from Second Island Park into the river.
16. Public toilet – to consider retrospective approval for the costs of £95.00 associated with arranging a plumber to repair the faulty fill valve in Church Street public toilet.

17. Accounts and Finance

101002	Biffa Environmental	Toilet cleaning	£1,110.17
101003	Wel-Tech Heating	Public Toilet repair	£95.00
101004	Cornwall Council	Cemetery rates payment	£30.00
101005	Walter Bailey (Par) Ltd	New gate for allotments	£84.56
101006	Duchy Timber	New gate post for allotments	£30.00
101007	AD Williams Building Contractors Ltd	Second Island walkway	£20,071.20
101008	Lostwithiel Scouts	Room hire	£27.50
101009	Phoneta Business Ltd	Lone worker service	£14.40
101010	Tozers Solicitors LLP	CIC advice	£720.00
101011	St Bartholomew's Church Hall	Room hire	£72.00
101012	S Harris	Stamps	£4.02
101013-016	Salary related expenses	Salary related expenses	£3,630.13
101017	Biffa	Cemetery bin collection	£39.72
	Total		£25,928.70

18. Correspondence
19. Notices
20. Items for next agenda

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21. Lostwithiel Library – to update Council on progress.

S Harris

Mrs S Harris
Town Clerk
30 August 2018