



**Lostwithiel Town Council
Tuesday 7 August 2018**

Public Participation

The Council was addressed by a representative from Really Lovely Productions regarding contributing towards the cost of the proposed life ring in the river area adjacent to the Parade. The Council was also addressed regarding the light in the arch between Quay Street and South Street not working, the repainting of the disabled bay lines in the car park and replacement of the disabled bay plaques for the car park walls.

Cornwall Councillor Report

No report.

Meeting Minutes

A meeting of the Town Council was held in the Scout Hut Lostwithiel on Tuesday 7 August 2018 at 7pm.

Councillors Present

Mayor Jarrett, Councillor Anders
Councillor Clarke, Councillor Duffin,
Councillor Guiterman, Councillor Hatton,
Councillor Henderson, Councillor Lindley,
Councillor Risner & Councillor Sweeney

In attendance

Three members of the public were in attendance

Town Clerk, Mrs Harris was in attendance

120/18 Apologies of Absence

Apologies for absence were received and accepted from the following Councillors:

Deputy Mayor Hughes, Councillor Beedell, Councillor Hensman, Councillor Jarrett and Councillor Ross.

121/18 Declarations of Interest

None

122/18 Minutes 17 July 2018

It was **resolved** that the minutes dated 17 July 2018 are accepted, approved and duly signed by Mayor Jarrett.

123/18 Planning Decisions

PA18/01373 Land rear of 14 Cott Road Liddicoat Road Lostwithiel
Outline application for detached dwelling including approval of access (all other matters reserved)

Closed – advice given

PA18/02929 Allwinds, Duke Street Lostwithiel
Demolition of PRC (Cornish Unit) bungalow and construction of new dwelling. **Approved**

PA18/06217 2 Castle Hill Lostwithiel
Application for a non-material amendment (1) following grant of planning permission PA18/02868.

Amendments sought – Barn roof hips removed from NE & SW gable; use of cedar weather boarding instead of slate hanging; window on north-west elevation enlarged from 1200mm wide to 1800mm wide - **Approved**

(It was noted by Council that the Cornwall Council's approval includes the retention of the slate hanging)

124/18 Planning Applications

a)

PA18/06492

The Parade Lostwithiel
Notification of proposed works to trees in a Conservation area – Various tree works as per schedule.
This application was noted by Council.

PA18/06585

19 Grenville Road Lostwithiel
Fell a Walnut and Apple tree due to excessive shading over two gardens within a Conservation area.
It was **resolved** to support this application.

b) None.

125/18 Play Area Inspections

It was **resolved** to approve the cost of replacement parts at £544.16 plus VAT and Cormac's labour charge of £276.85 plus VAT. (The clerk was instructed to first enquire if Sutcliffe Play would price match Cormac's labour charge prior to instructing Cormac.)

126/18 Taprell House & Guildhall – Fire Inspection reports

It was **resolved** to approve expenditure to comply with all the report recommendations.

127/18 Edgcumbe House Pre-feasibility study CIC recommendations

It was **resolved** to defer consideration of this agenda item until after the next Edgcumbe House Working Party meeting and to ask the EHWP to make a presentation to Council regarding their recommendations.

128/18 Cemetery Grass Cutting Complaint

It was **resolved** to amend the Cemetery grass cutting contract to instruct the first cut after the spring flowers to be a rake and remove cut.

129/18 Long Field Allotments – rotten gatepost & new gate

Council could not consider this agenda item as no prices had been received for digging out the rotten gatepost and replacing the metal gate.

130/18 Pill Walk update

The Council was advised that South West Water Ltd have confirmed that they will be submitting a new planning application to Cornwall Council at the end of July. Unfortunately, they are still unable to confirm a start date, if all goes well they currently hope to start on site in November 2018. Prior to this date they may need to carry out some vegetation clearance and if this is confirmed they will be in contact well in advance of any works.

This update was noted by Council.

131/18 Cornwall Association of Local Councils - Larger Local Councils Committee

It was **resolved** to appoint Mayor Jarrett to attend these quarterly meetings.

132/18 Task & Finish Group - Recreational area adjacent to the Tudor Bridge

It was **resolved** to appoint the following Council Members to a task and finish group to report back to Council on 2 October: -

Mayor Jarrett, Councillor Anders, Councillor Clarke, Councillor Duffin & Councillor Sweeney.

133/19 Consultation Task & Finish Groups

- a) Future Policing – Proposed merger of Devon & Cornwall Police and Dorset Police.

It was **resolved** to appoint the following Council Members to a Future Policing task and finish group to report back to Council on 21 August 2018: - Councillor Hatton & Councillor Henderson.

- b) Gambling Act 2005 – revised Statement of Principles

It was **resolved** not to respond to this consultation.

134/18 Cormac Path Stability Report & Land & Heritage Tree Report publication

It was **resolved** not to publish the Land & Heritage Tree report in full on the Town Council's website.

It was further **resolved** not to publish the Cormac Path Stability Report and to re-consider publication after the receipt of the new South West Water Ltd planning application for the area.

The Clerk was instructed to draw up and make an agenda item, as soon as practicable, a draft report publication policy for the Council.

135/18 Edgcumbe House doors and door frame

It was **resolved** to accept Mayor Jarrett's offer to repaint the doors and the door frame and to approve expenditure on the paint required.

It was further resolved to instruct the Clerk to place a notice in Edgcumbe House window to direct residents to the Town Council's website for details of the Edgcumbe House Pre-feasibility report.

132/18 Mayor's Civic Parade

It was **resolved** to approve expenditure of £240 plus VAT for the purchase of 5 Advance Notice custom metal signs.

133/18 Accounts and Finance

100979-982	Salary related expenses	Salary related expenses	3630.13
100983	Biffa	Toilet cleaning	1,110.17
100984	Clarity Copiers	Copy charges	108.55
100985	Complete Business Solutions	Stationery	65.89
100986	Cormac Solutions Ltd	Toilet door fault	100.80
100987	Cornwall ALC	Councillor Skills training	156.00
100988	K Hill & Partners Ltd	Himalayan Knotweed treatment	216.00
100989	P Jarrett	Railings paint & brushes	23.93
100990	KBM Fire Safety Services	Fire safety inspections	160.00
100991	Sutcliffe Play	KG5 play area retention	5,633.52
100992	South West Water Ltd	Edgcumbe House water	50.76
100993	T Hughes	Door lock for public toilet	15.78
100994	S Harris	Stamps & labels	30.42
100995	Biffa	Cemetery bin	31.78

		emptying	
100996	Cornwall Council	Rates	1,348.14
		Total	12,681.87

It was **resolved** that cheques 100979-100996 totalling £12,681.87 are authorised for payment.

134/18 Correspondence

Armed Forces Covenant Fund	Armistice & Armed Forces Communities Programme
Civic Voice	War Memorial News
Coastline Housing	Coastline Housing News
Cornwall Council	Code of Conduct training dates Neighbourhood Plan e-bulletin Road closures for Carnival St Blazey, Fowey & Lostwithiel Community Network Panel Meeting Town & Parish Council Bulletin Cornwall Sexual & Reproductive Health Service consultation Community Infrastructure Levy Charging Schedule Planning Newsletter July 2018 Gambling Act 2005 – Consultation on draft revised Statement of Principles
Cornwall Community Land Trust Cornwall & Isles of Scilly	Support for community-led housing
Local Enterprise Partnership	Conference 25 September 2018 Latest news
Devon & Cornwall Police	Summer security

Great Western Railway	Newbury electrification – line closures 9 July – 5 August Franchise update
National Flood Forum	July Bulletin
North Coast Cluster Group of Town & Parish Councils	Neighbourhood Plans, Affordable Housing & Cornwall Local Plan housing apportionment
Lostwithiel Resident	Letter of complaint regarding Carnival. (The Clerk was instructed to thank the complainant for their email, draft a joint letter for signature by the Town Council, Business Group & Lostwithiel Rotary to Devon & Cornwall Police advising them of the complaint and asking what extra measures the Police suggest the Community can implement to alleviate the anti- social behaviour. The Clerk was also instructed to suggest to Lostwithiel Rotary & the Business Group that all event organisers in the Town meet to discuss ‘best practices’.)

135/18 Notices

Extraordinary Council Meeting on 21 August 2018 at 7pm at
Lostwithiel Scout Hut.

136/18 Items for next agenda

Employment of maintenance person

Report publication policy

Response for Future Policing

The meeting closed at 9.05pm

Chairman:

Date: