



**Lostwithiel Town Council Meeting  
will be held at The Church Rooms Lostwithiel  
on Tuesday 17 July 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

## Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 3 July 2018 having previously been circulated and taken as read.
4. Lostwithiel Town Council Community Resilience –
  - (i) Neighbourhood Development Plan –
    - a) To note the Neighbourhood Plan Steering Group minutes dated 26 June.
    - b) To approve the Basic Conditions Statement for submission to Cornwall Council with the Neighbourhood Plan.
5. To consider planning applications
  - a) PA18/05842 Garage Conversion 48 Grenville Road Lostwithiel  
Conversion of garage to two-bed bungalow with garden and 2 car parking spaces.
  - PA18/05843 Application for Listed Building Consent for Conversion of garage to two-bed bungalow with garden and 2 car parking spaces.

PA18/06217      2 Castle Hill Lostwithiel  
Application for a non-material amendment (1) following grant of planning permission PA18/02868. Amendments sought – Barn roof hips removed from NE and SW gable; use of cedar weather boarding instead of slate hanging; window on north-west elevation enlarged from 1200mm wide to 1800mm wide.

b)      to consider any planning applications received since publication of the agenda.

6. Consultation task and finish groups – to appoint Members to prepare comments for consideration by Council on 7 August regarding Cornwall Council's Draft Validation Guide – A Guide to Submitting Planning Applications (National and Local Requirements).
7. Edgcumbe House – to approve the quotation of £600 plus VAT from Tozers Solicitors to provide the Council with initial advice by email on the points raised at the Council meeting held on 3 July 2018.
8. Sing along the River – to consider the request to use the Parade.
9. Great Western Railway Community Rail Conference – to receive a report on the conference from Deputy Mayor Hughes.

10. Railway meeting hosted by Sheryll Murray MP – to receive a report on this meeting from Deputy Mayor Hughes.
11. Recreational area adjacent to the Tudor Bridge – to discuss the increased popularity of this area and the offer from Fowey Harbourmaster Paul Thomas to erect a life ring following the recent incident.
12. Pill Walk Outfall – to discuss and consider how the Council might take forward communication with South West Water Ltd to ensure the preservation of the riverbank and support the environmental management of the area, bearing in mind the recommendations in the Cormac Path Stability Report dated 5/2/18, the Land & Heritage tree survey dated 15/3/18, and the verbal advice provided to Council by Matt Jackson of Land & Heritage on 6/3/18.
13. Royal Mail post redirection – to decide if the Council wishes to pay £490 to redirect post for the next 12-month period.
14. Town Planters – to formally record a vote of thanks to Councillor Anders for tending 11 planters.
15. Seagulls – to consider authorising the Clerk to issue letters, a Facebook post and a Website news item encouraging residents not to feed seagulls because it increases the number of gulls nesting in the town and whilst tending their young their behaviour is often aggressive.

16. Tuesday 7 August 2018 – to formally note that the meeting will be held in Lostwithiel Scout Hut at 7pm.

17. Quarterly finance report – to consider the actuals v projections for the first accounting quarter.

18. Accounts and Finance

100971	Tozers Solicitors	CLAS	2400.00
100972	K Hill & Partners Ltd	Grass cutting	1359.60
100973	Keep Cornwall Fed	Mayor Making	960.00
100974	Mrs P Jarrett	Mayor Making	157.05
100975	Cormac Solutions Ltd	Sexton fees	721.50
100976	Phoneta Business Ltd	Lone worker service	33.37
100977	Mrs K Henderson	Membrane & plants	125.12
100978	L. Community Assoc.	N. Plan room hire	39.00
	<b>Total</b>		5795.64

19. Correspondence

20. Notices

21. Items for next agenda

*S Harris*

Mrs S Harris  
Town Clerk  
12 July 2018