



**Lostwithiel Town Council Meeting  
will be held at The Church Rooms Lostwithiel  
on Tuesday 15 May 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Presentation by Tasha Davis Cornwall Council Community Link Officer – St Blazey, Fowey & Lostwithiel – to update Council on the ‘Strengthening the Panel’ initiative and more specifically the Highways Scheme.

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

### **Meeting Agenda**

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 1 May 2018 having previously been circulated and taken as read.
4. To receive and adopt the Staffing Committee minutes dated 13 March 2018 having previously been circulated and taken as read.
5. Lostwithiel Town Council Community Resilience –
  - (i) Neighbourhood Development Plan –
    - a) To consider appointing Chris Jones, Colin Martin and Dick Trant as Lostwithiel Neighbourhood Plan Steering Group members.

6. To consider planning applications
  - a) PA18/03185 The Old Malt House  
North Street, Lostwithiel  
Listed Building Consent to change existing windows and change door to window to match other timber windows in the dwelling.
  - b) to consider any planning applications received since publication of the agenda.
7. Royal Wedding – to consider if Council wishes to fly the Union flag on 19 May to mark the Royal Wedding.
8. Cornwall Council Consultation on the Schedule of Modifications to the Cornwall Minerals Safeguarding Development Plan Submission Document – to consider if Lostwithiel Town Council wishes to formally respond to this consultation and if so approve the wording of the response.
9. Cornwall Council Consultations – to consider a suggestion from Councillor Hatton that ‘task and finish groups’ are appointed to draft consultation responses for full Council approval.
10. Lostwithiel Library – to formally resolve to progress the devolution of the Library service in Taprell House without any building changes.

11. Lostfest 2018
  - a) to further consider the request for consent to use the King George V playing field on 20 May 2018 in light of the information provided.
  
12. Lostwithiel Carnival
  - a) to consider the request received to use King George V playing field for fireworks on Saturday 28 July 2018
  - b) to note the proposed Carnival route
  - c) to consider the grant application received.
  
13. St Austell Bay Economic Forum – St Austell Place Story – to receive a report on the meeting from Councillor Beedell.
  
14. Mayor Making Ceremony and Annual Civic Service – to agree dates for both events.
  
15. The Guildhall – to update Council regarding the stairwell plastering and to consider if Council wishes to amend the works instruction.
  
16. Edgcumbe House – to consider the report from the clerk following Scott & Co's visit.
  
17. Communications Working Party – to consider approval of the various notices and drafted website and Facebook posts.
  
18. Flood test event – to authorise the holding of a Lostwithiel Town Council Flood Plan test event.

19. Two-foot oak grown from an acorn in Commonwealth War Graves Cemetery near Ypres – to consider if the Town Council wishes to accept this gift and if so where to plant the sapling.
20. Town planting – to consider approval of the following: -
  - a) £120 for the Memorial Garden to be used to ‘put black membrane down on the centre and put stones on top with appropriate plants added to cut down the work of keeping tidy & to add new chippings to the path and to re-stain the benches. (Councillor Henderson & Councillor Lindley)
  - b) £150 to purchase plants and compost for the Town Council planters and to purchase marigolds for Nomansland.
21. Accounts and Finance
22. Correspondence
23. Notices
24. Items for next agenda

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

25. Staffing Committee – to consider the report and recommendations therein.

S Harris - Mrs S Harris - Town clerk - 9 May 2018