



**Lostwithiel Town Council
Tuesday 17 April 2018**

Public Participation

The Council was addressed regarding agenda item 5 planning application PA18/02722 9 Cott Road Lostwithiel and regarding agenda item 26 (ii) Lostwithiel Museum meeting - draft meeting agenda.

Community Police Report

The emailed report from PCSO Ward advised that there were ten recorded crimes in March 2018 three violence with injury, two other sexual offences, one burglary non-dwelling, one shoplifting, one criminal damage and two public order offences.

Cornwall Councillor Report

Cornwall Councillor Martin advised that Cornwall Council today voted in favour of the Stadium for Cornwall project and the next stage in the process is to ascertain if Central Government will match Cornwall Council's £3 million.

Cornwall Councillor Martin further advised that Public Health Officers will be visiting the site at Penknights shortly.

Cornwall Councillor Martin also advised that whilst various potholes and Highways issues in Lostwithiel have been addressed he is trying to address issues with Cornwall Council's Highways reporting system

and the availability of Highways information on Cornwall Council's website.

The grass verges in the town will be cut later this week.

Meeting Minutes

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 17 April 2018 at 7pm.

Councillors Present

Mayor Jarrett, Deputy Mayor Hughes
Councillor Anders, Councillor Beedell
Councillor Clarke, Councillor Duffin,
Councillor Guiterman, Councillor Hatton,
Councillor Henderson, Councillor Hendicott,
Councillor Jarrett, Councillor Lindley,
Councillor Risner, Councillor Ross &
Councillor Sweeney

In attendance

Four members of the public were in attendance
Town Clerk Mrs Harris was in attendance

317/17 Apologies of Absence

Apologies for absence were received and accepted from the following Councillors: -
Councillor Hensman

318/17 Declarations of Interest

Councillors Anders, Guiterman and Sweeney declared non-registerable interests in agenda item 12 Lostfest.

Councillor Ross declared a pecuniary interest in agenda item 20 Great Western Railway.

Deputy Mayor Hughes declared a pecuniary interest in agenda item 21 Accounts & Finance.

319/17 Minutes 3 April 2018

It was **resolved** that the minutes dated 3 April are accepted, approved and duly signed by Mayor Jarrett.

320/17 Lostwithiel Town Council Community Resilience

(i) Neighbourhood Development Plan

- a) It was resolved to approve a further community consultation event and all associated expenditure. The event is to be held on Saturday 28 April 2018 at Lostwithiel Community Centre from 2pm – 4pm.

321/17 Planning Applications

- a) PA18/02722 9 Cott Road, Lostwithiel
Variation of Condition 3 of Planning Application no PA16/04240 dated 4 July 2016 to allow the development to be occupied by paying guests on, for example, a bed & breakfast use basis.

It was **resolved** to support this application.

- PA18/02868 2 Castle Hill Lostwithiel
Proposed first floor extension with internal alterations.

It was **resolved** to support this application.

- b) None

322/17 General Data Protection Regulations

The overview was noted by Council.

323/17 Cornwall Council Community Networks Highways Scheme

It was **resolved** to mandate Mayor Jarrett to: -

- a) take the Traffic Management Plan suggestions and the historic Highways suggestions to the next Community Network Meeting,
- b) to stand as Lostwithiel Town Council's representative on the 'task & finish group' and
- c) to use Lostwithiel Town Council's one allocated vote regarding Highways budget decisions.

It was further **resolved** to accept Tasha Davies offer to attend a Council Meeting after the 30 April to update Council on the 'Strengthening the Panel' initiative and more specifically the Highways Scheme.

324/17 Annual ROSPA Play area reports

It was **resolved** to instruct the clerk to ensure that all issues identified are rectified and that the issue highlighted with the skatepark is forwarded to the skatepark manufacturer for comment.

325/17 Annual Meeting

It was **resolved** not to appoint a Council Consort at the Annual Meeting on 1 May 2018.

326/17 Council Communications Working Party

Councillor Hatton advised Council that the working party is currently drawing up a list of priorities and that Councillors are welcome to join the next meeting on 30 April. The next update for Council will be on 15 May.

327/17 Lostwithiel Library

It was decided to move this agenda item to after agenda item 18.

(full minute under minute **334/17**)

328/17 Lostfest

Councillor Guiterman addressed the Council meeting.

Councillors Anders, Guiterman & Sweeney left the meeting room.

- a) It was **resolved** to approve the use of the Parade for Lostfest and to provisionally approve the use of the area identified on King George V playing field. Both approvals are subject to the Council receiving full details and satisfactory responses to the questions listed in Appendix 1 of the Town Council's Use of Town Council land policy and in the case of the playing field, due to the current water-logged condition, final approval will receive the consideration of Council at the meeting to be held on 15 May 2018. It was further **resolved** that the fee payable, if both areas are used for the event will be £300 in accordance with the Town Council's commercial tariff.
- b) It was resolved to reserve 5 places in the North Eastern edge of the Cattle Market car park for Lostfest officials and for performing groups to park whilst they unload their instruments for storage plus a space for a disabled musician near the North Street entrance with the proviso that Lostfest take responsibility for reserving the spaces.

Councillors Anders, Guiterman & Sweeney re-joined the meeting.

329/17 Lostwithiel Carnival

It was **resolved** to approve the use of Town Council land for the proposed 2018 Carnival programme subject to the Council receiving full details and satisfactory responses to the questions listed in Appendix 1 of the Town Council's Use of Town Council land policy. It

was further **resolved** that the fee payable will be £320 in accordance with the Town Council's charitable tariff.

330/17 Lostwithiel Community Centre

It was **resolved** to note the Community Centre's proposed plans, their intention to remove the conifers and offer them the redundant bench currently located in Taprell House courtyard.

331/17 Fowey Harbour Commission

It was noted by Council that neither Mayor Jarrett or Councillor Beedell had been able to attend this meeting.

332/17 Shire Hall Moor roadway

It was noted by Council that South West Water have confirmed that they will arranging for their contractors to re-grade the track between the gates to the nature reserve to their works. Currently they hope that this work will be undertaken at the end of April beginning of May and they will confirm the date once it has been agreed.

333/17 Shire Hall Moor

It was **resolved** to approach Cornwall Council in accordance with Section 21 of the National Parks & Access to Countryside Act 1949 regarding the designation of Shire Hall Moor as a Local Nature Reserve.

334/17 Edgcumbe House

The clerk gave a brief verbal report on the findings of the roofing contractors and Mr David Scott from Scott & Co. It was agreed to defer this agenda item to the next Council meeting.

327/17 Lostwithiel Library

It was **resolved** not to proceed with a planning application for the relocation of the stairs and removal of the first-floor open void.

335/17 King George V playing field – moles

It was **resolved** to authorise the appointment of a mole contractor for the playing field at a cost of £180.

336/17 Great Western Railway

Councillor Ross having previously declared a pecuniary interest left the meeting room.

- a) It was **resolved** to approve the submission of the letter to GWR as drafted.
- b) It was **resolved** to authorise Deputy Mayor Hughes's attendance at the 2018 GWR Community Rail Conference on 14 & 15 June 2018 at not cost to Lostwithiel Town Council.

Councillor Ross re-joined the meeting.

337/17 Accounts & Finance

Deputy Mayor Hughes having previously declared a pecuniary interest left the meeting room.

It was **resolved** that cheques 100898 – 100911 totalling £5,236.07 are authorised for payment.

The clerk advised Council that the tap in the disabled toilet in Edgumbe House needs replacing and that she has been quoted £300. Council instructed the clerk to obtain a cheaper and non-Equality Act 2010 compliant tap.

Deputy Mayor Hughes re-joined the meeting.

338/17 Correspondence

The clerk read to Council an email requesting written support for a grant application for the proposed outdoor stage and tent on the Parade. It was **resolved** to instruct the clerk to email a letter of support as requested.

Councillor Sweeney did not take part in the discussion or vote on this agenda item.

339/17 Notices

None

340/17 Items for next agenda

Second Island & King George V playing field repairs.

The meeting closed at 9.30pm

Chairman

Date