



**Lostwithiel Town Council Annual Meeting
will be held at The Church Rooms Lostwithiel
on Tuesday 1 May 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Community Police Report
- To receive the Cornwall Councillor Report

Meeting Agenda

1. To elect the Mayor of the Council and to receive the Mayor's Declaration of Acceptance of Office.
2. To elect the Deputy Mayor of the Council and to receive the Deputy Mayor's Declaration of Acceptance of Office.
3. To receive and accept Apologies of Absence.
4. To receive any Declarations of Interest or written requests for new DPI dispensations from Members
Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.
5. To receive and adopt the minutes of the Council Meeting held on 17 April 2018 having been previously circulated and taken as read.
6. To approve and adopt the Standing Orders for Lostwithiel Town Council.
7. To approve and adopt the Financial Regulations for Lostwithiel Town Council.

8. To reaffirm eligibility for the General Power of Competence.
9. To appoint an Internal Auditor
10. To approve the Town Mayor's Allowance for the ensuing municipal year.
11. To agree a date for the Annual Civic Service and Mayor Making Ceremony.
12. To approve the Terms of Reference for the Council's Staffing Committee & to appoint Members to the Staffing Committee.
13. To appoint Council Members as Flood Co-ordinators or Flood Wardens for the Council's Flood Plan.
14. To appoint the membership of the Neighbourhood Plan Steering Group.
15. To appoint the membership of the Library Working Party.
16. To appoint the membership of the Edgumbe House Working Party.
17. To appoint the membership of the Communications Working Party.
18. To appoint Councillors to the Traffic Management Plan initiative.
19. To review the Council's Fixed Asset Register

20. To review the Council's insurance policy

21. To fix the dates and times of Council meetings for the ensuing year.

22. Lostwithiel Town Council Community Resilience –
 - (i) Neighbourhood Development Plan –
 - a) To note the Neighbourhood Plan Steering Group minutes dated 27 February 2018.
 - b) To receive a report on the consultation event held on 28 April 2018.

23. To consider planning applications
 - a) PA18/02506 Land North West of Lostwithiel School
The Brambles, Lostwithiel
Construction of 5 new residential units.
 - PA18/02929 Allwinds, Duke Street, Lostwithiel
Demolition of PRC (Cornish Unit)
bungalow and construction of new dwelling.
 - PA18/03286 4 Nikita Terrace Bodmin Hill Lostwithiel
The proposal is to form single storey extension, in order to extend the kitchen and porch to increase ground floor space
 - PA18/03361 Polmena Bungalow, Polmena Lane
Lostwithiel
Construction of detached double garage with ancillary accommodation (annex) above
 - PA18/03547 Talbot House, Restormel Road
Lostwithiel
Re-modelling and extension.

PA18/03725 Wombwell Homes Sales Office Grenville Road Lostwithiel
Non-material amendment (No. 1) for internal amendment to the number of units - originally 4 flats/floor with fourth floor and roof space 4 x duplex's (16 units) - Proposed number of units 3 flats per floor (12 units), move footprint of the building and allow slight increase in service void to (C2/07/01968) Demolish existing industrial/commercial buildings and erect residential development in 5 buildings with associated infrastructure and (PA11/01830) Extension of time of planning application 07/01968 for the demolition of existing industrial/commercial buildings and erect residential development in 5 buildings with associated infrastructure.

b) to consider any planning applications received since publication of the agenda.

24. Annual Membership – to consider if Lostwithiel Town Council wishes to renew membership with: -
- a) National Association of Local Councils £157.56 (no vat).
 - b) Cornwall Association of Local Councils £447.91 plus vat plus CALC office charge of £77.63 (no vat)
 - c) South West Councils £384 plus vat.
25. New picnic benches at no cost to Lostwithiel Town Council – to consider correspondence received from Lostwithiel Rotary.

26. Community Network Panel Community Speedwatch – to consider if Lostwithiel wishes to be included as a potential speedwatch site.
27. Accounts and Finance
28. Items for next agenda

S Harris

Mrs S Harris

Town clerk

26 April 2018