



**Lostwithiel Town Council Meeting
will be held at The Church Rooms Lostwithiel
on Tuesday 17 April 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Community Police Report
- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 3 April 2018 having previously been circulated and taken as read.
4. Lostwithiel Town Council Community Resilience –
 - (i) Neighbourhood Development Plan –
 - a) To approve a further consultation event and all associated costs to be held on 28 April 2018.
5. To consider planning applications
 - a) PA18/02722 9 Cott Road, Lostwithiel
Variation of Condition 3 of Planning Application no PA16/04240 dated 4 July 2016 to allow the development to be occupied by paying guests on, for example, a bed and breakfast use basis.

PA18/02868 2 Castle Hill Lostwithiel
Proposed first floor extension with
internal alterations.

- b) to consider any planning applications received since publication of the agenda.
- 6. General Data Protection Regulations – to consider the brief overview provided.
- 7. Cornwall Council Community Networks Highways Scheme – to consider the information provided by Tasha Davis Community Link Officer – St Blazey, Fowey & Lostwithiel and to approve the Council’s response.
- 8. Annual ROSPA play area reports – to consider the reports received.
- 9. Annual Meeting – to consider the recommendation from Mayor Jarrett & Deputy Mayor Hughes that at the Annual Meeting on 1 May 2018 Lostwithiel Town Council appoints a Council Consort.
- 10. Council Communications working party – to consider further draft proposals
- 11. Lostwithiel Library – to authorise the submission of a planning application & all associated costs for the relocation of the stairs and removal of the first-floor open void in Taprell House (as illustrated on pages 18 & 19 of the draft pre-feasibility report).

12. Lostfest 2018
 - a) to consider the request for consent to use the Parade and King George V playing field on 20 May 2018
 - b) to consider the request received to reserve 5 parking places in the North Eastern edge of the Cattle market car park for Lostfest officials and for performing groups to park whilst they unload their instruments for storage in the Oasis Centre plus a space for a disabled musician near the North Street entrance.
13. Lostwithiel Carnival – to approve use of Town Council land for the proposed 2018 programme.
14. Lostwithiel Community Centre – to consider the request received to purchase benches, to note the plans for an ‘alfresco’ area and the intention to remove the conifers.
15. Fowey Harbour Commission – to consider a report on the meeting attended by Mayor Jarrett & Councillor Beedell.
16. Shire Hall Moor roadway – to update Council on any correspondence received
17. Shire Hall Moor – to consider the following publications
 - (i) Local Nature Reserves in England: A guide to their selection and declaration
 - (ii) Conservation Management System – A guide to Management Planning by Mike Alexanderand to resolve to approach Cornwall Council in accordance with Section 21 of the National Parks & Access to Countryside

Act 1949 regarding the designation of Shire Hall Moor as a Local Nature Reserve.

18. Edgcumbe House – to receive any update regarding progress with the chimney and roof repairs
19. King George V playing field – to authorise the appointment of a contractor for the moles at a cost of £180.
20. Great Western Railway –
 - a) to approve the draft letter to request repositioning of the ‘stop’ marker for the new trains. Currently the markers overhang the level crossing and prevent the signalman raising the barriers once the train has stopped to allow passengers on the Town side of the crossing to join the train.
 - b) To authorise Deputy Mayor Hughes’s attendance at the 2018 GWR Community Rail Conference on 14 & 15 June 2018 at no cost to Lostwithiel Town Council.
21. Accounts and Finance
22. Correspondence
23. Notices
24. Items for next agenda

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be

prejudicial to the public interest because of the confidential nature of the business to be transacted.

25. Tree tender – to approve the tender document as drafted.
26. Lostwithiel Museum meeting – to consider the following:
 - (i) further correspondence received
 - (ii) to approve the drafted meeting agenda
 - (iii) to formally nominate four Councillors to attend the meeting and to mandate them to speak on behalf of the Council on the agenda items.

S Harris

Mrs S Harris

Town clerk

12 April 2018