



## **Lostwithiel Town Council Tuesday 6 March 2018**

The Council received a presentation from Matt Jackson from Land & Heritage Ltd following his recent inspection of the Town Council's trees.

### **Public Participation**

The Council was addresses regarding the following: -

Agenda item 4 - Neighbourhood Development Plan

Agenda item 12 - Guildhall building

Agenda Item 17 – Remembrance Day/World War I Commemorations

### **Community Police Report**

The emailed report from PCSO Ward advised that there were ten recorded crimes in February 2018 one violence with injury, three violence without injury, one other sexual offences, three vehicle offences and two other theft.

### **Cornwall Councillor Report**

None

### **Meeting Minutes**

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 6 March 2018 at 7pm.

### **Councillors Present**

Mayor Jarrett, Deputy Mayor Hughes  
Councillor Anders, Councillor Beedell  
Councillor Duffin, Councillor Guiterman  
Councillor Henderson, Councillor Hensman  
Councillor Jarrett, Councillor Ross  
Councillor Sweeney

### **In attendance**

Three members of the public were in attendance  
Town Clerk Mrs Harris was in attendance

### **247/17 Apologies of Absence**

Apologies of Absence were sent and accepted from the following  
Councillors:

Councillor Hatton, Councillor Hendicott, Councillor Lindley and  
Councillor Risner.

### **248/17 Declarations of Interest**

None.

### **249/17 Minutes 6 February 2018**

It was **resolved** that the minutes dated 6 February are accepted,  
approved and duly signed by Mayor Jarrett.

A recorded vote was requested by Councillor Beedell.

Mayor Jarrett, Deputy Mayor Hughes, Councillor Anders,  
Councillor Guiterman, Councillor Henderson, Councillor Hensman,  
Councillor Jarrett & Councillor Ross voted in favour of accepting the  
minutes as drafted. Councillor Beedell & Councillor Duffin voted  
against and Councillor Sweeney abstained.

## **250/17 Lostwithiel Town Council Community Resilience**

### **(i) Neighbourhood Development Plan**

a) The Neighbourhood Plan Steering Group minutes dated 23 January 2018 were noted by the Council.

b) It was **resolved** to approve the Pre-submission draft Neighbourhood Plan Parts 1 & 2 and to start the 6-week pre-submission consultation period on 24 March.

c) (i) It was **resolved** to approve a publicity leaflet to be delivered to all properties within the Lostwithiel Parish to promote the start of the 6-week consultation, to invite more comments and to include both versions of the Development boundary and the boundary rationale.

(ii) It was **resolved** to increase the number of A4 copies to 1600 and to approve the cost of printing at £200.

(iii) It was **resolved** to pay the costs of printing 50 copies of both parts of the plan from the Neighbourhood Development Plan budget.

(iv) It was **resolved** to approve the wording of the Neighbourhood Plan summary as drafted.

(v) It was **resolved** to pay the costs of printing 50 copies of the Neighbourhood Plan summary from the remaining Neighbourhood Plan budget.

## **251/17 Planning Decisions**

**PA17/11235** Tallands 9 Polscoe Road Lostwithiel  
Proposed siting of 3 no shepherds' huts for tourism accommodation and restoration of traditional orchard. **Refused.**

## 252/17 Planning Applications

a)

**PA18/00812** 28 Bodmin Hill Lostwithiel  
To install a roof light (velux window) to add light to attic room.  
It was **resolved** to support this application.

**PA18/00814** 28 Bodmin Hill Lostwithiel  
Listed Building Consent to install a roof light (velux window) to add light to attic room  
It was **resolved** to support this application.

**PA18/01291** St Winnow C of E School Grenville Road  
Lostwithiel  
Listed Building Consent for replacement of roof coverings and associated works.  
It was **resolved** to support this application.

b) None.

## 253/17 Play Area Inspections

The Play area inspections were noted by the Council and it was **resolved** to authorise the clerk to arrange the repairs highlighted.

## 254/17 Cornwall Council Consultation Adult Social Care Policies

It was **resolved** to send the following general comment as Lostwithiel Town Council's response to this consultation.

'Lostwithiel Town Council considers it was difficult to engage with this consultation because there was too much information to absorb and the documents were not in Plain English.

It was further **resolved** to instruct the clerk to advise Cornwall Council that the Town Council experiences similar problems with other consultation documents.

**255/17 Diabetic Eye Screening**

It was **resolved** to authorise permission for the screening unit to park in the Cattle Market car park from 7 April – 17 April 2018.

It was **resolved** that Councillor Ross and Councillor Henderson would put out traffic cones the night before to reserve the space for the screening unit.

**256/17 Shire Hall Moor - path stability report**

It was **resolved** to commend Cormac's report and to accept it into Town Council documentation.

Additionally, it was **resolved** to instruct the clerk to send a copy of the report to South West Water Ltd and to ask the clerk to advise Council of SW Water Ltd's reply on receipt.

**257/17 Shire Hall Moor – South West Water correspondence**

It was **resolved** to approve the response as recommended.

**258/17 Guildhall Building**

It was **resolved** to approve the clerk's report including the recommendations.

Mayor Jarrett reminded Council that the Museum does not pay a commercial rent and advised that over the term of the existing lease to the Museum the premises could have earned in excess of £218,000 in rental income at 2018 prices.

**259/17 St Bart's**

It was **resolved** to supply St Bart's Church with a general letter of support for their application to modernise the vestry.

**260/17 Town Clock**

The correspondence received regarding the Town Clock was noted by the Council.

**261/17 Toilet Electricity Contract**

The Town Clerk requested deferral of this agenda item as the Council is still awaiting written confirmation from British Gas regarding an outstanding query. It was **resolved** to agree to defer this item.

**262/17 Insurance Renewal**

The Insurance Policy was reviewed and it was **resolved** to approve the renewal of the insurance policy (long term undertaking active until 01/04/2020) at a cost of £4070.24.

**263/17 Remembrance Day/World War I Commemorations**

a) The outline of the schedule of events for the weekend were accepted by Council.

b) It was **resolved** to agree 'in principle' to the request for outline permission to light a small beacon on the area beside the bridge & slipway.

c) It was **resolved** to approve the request for an interim donation of £100 towards the costs of a portaloo, printing of booklets of the names of the fallen and printing of Church Service sheets.

**264/17 War Memorial Repairs**

It was **resolved** to approve the proposal that the Town Council applies for a grant to repair the Parade War Memorial.

**265/17 Council Communications Working Party**

It was agreed to defer this agenda item to the next Council meeting.

**266/17 LIPS (Lostwithiel Improvements Projects)**

It was **resolved** to approve a donation of £100 for the provision of PPE and lunch.

**267/17 Man Engine**

The clerk advised Council that earlier in the day she had attended Cornwall Council's 'The Man Engine Resurrection Tour 2018 Emergency Preparedness Workshop' at St Austell. At this event she was advised by Golden Tree that the Man Engine will be visiting Lostwithiel on 2 April 2018. The delay in confirming Lostwithiel as a venue had been due to Golden Tree Productions struggling to find a suitable Park & Ride venue.

It was **resolved** to instruct the Clerk to contact the solicitor to start preparation of the short-term licence. The Clerk was instructed to ensure that all eventualities are covered and to take advice from the Solicitor regarding the level of the deposit. The document must include wet weather cancellation clauses and a specific cancellation clause relating to River Fowey Flood Alerts. It must also include a clause to ensure that Golden tree are responsible for 'putting right' any damage to the field.

**268/17 Accounts & Finance**

It was **resolved** that cheques 100870 – 100881 totalling £5732.89 are authorised for payment.

**269/17 Correspondence**

Cornwall Council	Adult Social Care Policies Consultation
	Localism Bulletin on Adult Social Care charging policies
	Road Closure Order
	Grenville Road
	3-4 March 2018 (11pm – 8am)
	Road Closure Intention
	Queen Street, Liddicoat Road & Edgcumbe Road Lostwithiel

	26 – 29 March (7pm – 7am)
	Road Closure Intention
	A390 Lostwithiel to St Blazey
	29 March (7pm – 7am)
	Special Bulletin Grow Nature Seed Fund
	Resources & Waste Strategy consultation
	Neighbourhood Planning February 2018
	Library hosted Energy Saving Event
	Community Network Panel Meeting
	29/01/18
	Localism Bulletin (Message from
	Councillor Andrew Mitchell)
	Results of 2017 Cornwall Council’s
	Stakeholder Survey
Cornwall for Change	Planning in Cornwall, for People or Profit
Cornwall Community	
Land Trust	Communities can do it for themselves
	seminar
Cornwall Sports Partnership	February Bulletin
Great Western Railway	Changes to the West of England Services
Keep Britain Tidy	Spring Clean
National Flood Forum	February Bulletin
Police	Neighbourhood Policing Team -
	Speedwatch
South West Water Ltd	Stakeholder Workshop
War Memorials Trust	War Memorials News 6 & 20 February

The clerk advised Council that the alleged removal of hedgerows at Land West of Lostwithiel School Tanhouse Road had been reported to Cornwall Council’s Enforcement Team. As the trees were not within the Conservation Area or covered by TPO’s and the work has



been undertaken for field and hedge maintenance purposes the case has been closed.

Council considered the final paragraph of the Lostwithiel Museum report in the March 2018 edition of the Lostwithiel Newsletter. The clerk was instructed to distance the Town Council from these comments when contacting the contractors to arrange the works agreed under minute reference **258/17**.

**270/17 Notices**

None

**271/17 Items for next agenda**

War Memorial update

Council Communications working party

**272/17 Councillor Co-option**

As the Council meeting had already exceeded over 2.5 hours it was decided to defer this agenda item to the next Council meeting.

The meeting closed at 9.50pm

Chairman

Date