



**Lostwithiel Town Council Meeting
will be held at The Church Rooms Lostwithiel
on Tuesday 20 March 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive and adopt the minutes of the meeting held on 6 March 2018 having previously been circulated and taken as read.
4. To receive and adopt the Staffing Committee minutes dated 12 December 2017 having previously been circulated and taken as read.
5. To consider planning applications
 - a) PA18/01373 Land rear of 14 Cott Road, Liddicoat Road
Outline application for detached dwelling including approval of access (all other matters reserved)
 - PA18/00004/NDP Lanlivery Cornwall
Plan proposal submitted for Lanlivery Neighbourhood Development Plan
 - b) To consider any planning applications received since publication of the agenda.

6. Cornwall Council Resources & Waste Strategy consultation – to formulate Lostwithiel Town Council’s response.
7. Cornwall Association of Local Councils – to consider if the Council wishes to arrange a further training session with CALC Executive Officer Sarah Mason.
8. Liskeard Town Council – to consider correspondence received which invites Lostwithiel Town Council to join Liskeard’s Gull survey.
9. Lostwithiel Business Group – to consider the request to use the Parade on 30 June 2018 for Lostwithiel’s First Gin Festival.
10. Man Engine – to update Council.
11. Edgcumbe House – to provide an update regarding the anticipated date for receipt of the report and to note the further complaint from the residents of an adjoining property regarding water ingress around the chimney.
12. Lostwithiel Community Centre play area – to consider the quotation provided to remove and relocate the play equipment.
13. Lostwithiel Town Council meeting structure – to consider the information supplied by the Town Clerk regarding Committees and Portfolios and to discuss if the current schedule of two Full Council meeting per month needs to be reviewed at the Annual Meeting in May.

14. Lostwithiel Town Council Communications Working Group – to consider the report provided and to approve the recommendations therein.
15. Cemetery Fees – to review Castle Hill Cemetery fees.
16. To review the following policies: -
 - Anti-Fraud & Corruption Policy
 - Internal Control Policy
 - Investment Strategy
 - Risk Management
17. Local Maintenance Partnership – to consider if Lostwithiel wishes to join the scheme for the 2018/19 financial year.
18. Great Western Railway – to approve a letter drafted by Deputy Mayor Hughes regarding the proposed timetabling changes.
19. Accounts and Finance
20. Correspondence
21. Notices
22. Items for next agenda
23. Councillor Co-option – to receive the written application for the office of Town Councillor and to co-opt to fill the vacancy.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast

media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

24. Second Island walkway tender – to appoint a contractor to repair or remove the walkway.

S Harris

Mrs S Harris

Town clerk

14 March 2018