



**Lostwithiel Town Council Meeting
will be held at The Church Rooms Lostwithiel
on Tuesday 6 March 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Presentation by Matt Jackson from Land & Heritage Ltd following the recent inspection of the Town Council's trees.

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Community Police Report
- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 6 February 2018 having previously been circulated and taken as read.
4. Lostwithiel Town Council Community Resilience –
 - (i) Neighbourhood Development Plan –
 - a) To note the Neighbourhood Plan Steering Group minutes dated 23 January 2018.
 - b) To consider approval of the Pre-submission draft Neighbourhood Plan Parts 1 & 2 and to start the 6-week pre-submission consultation period on 24 March.
 - c) To consider approval of the following: -
 - (i) The wording of the publicity leaflet to be delivered to all properties within the Lostwithiel Parish.

- (ii) The cost of printing 1500 A4 leaflets
- (iii) The cost of printing 50 copies of both parts of the plan.
- (iv) To approve the wording of the Neighbourhood Plan summary
- (v) To approve the cost of printing 50 copies of the summary.

5. To receive planning decisions

6. To consider planning applications

a) PA18/00812 28 Bodmin Hill Lostwithiel
To install a roof light (velux window) to add light to attic room.

PA18/00814 28 Bodmin Hill Lostwithiel
Listed Building Consent to install a roof light (velux window) to add light to attic room

PA18/01291 St Winnow C of E School Grenville Road
Lostwithiel
Listed Building Consent for replacement of roof coverings and associated works.

b) To consider any planning applications received since publication of the agenda.

7. Play area inspections – to note the inspection reports.

8. Cornwall Council Consultation Adult Social Care Policies – to consider if Lostwithiel Town Council wishes to formally respond to this consultation and if so to approve the wording of the response.

9. Diabetic Eye Screening – to consider the request for permission to site the screening unit in the Cattle Market car park from 7 April – 17 April.
10. Shire Hall Moor – to consider Cormac’s path stability report.
11. Shire Hall Moor – to consider the correspondence received from South West Water regarding repairs to the track and to approve a response.
12. Guildhall Building – to consider the report prepared by the clerk and to approve the recommendations therein.
13. St Bart’s – to consider the request received for a letter of support for a grant application to modernise the vestry.
14. Town Clock – to note the correspondence received.
15. Toilet Electricity Contract – to consider the prices obtain and to authorise the Town Clerk to enter into a fixed term contract for the supply of electricity to the public toilet.
16. Insurance renewal – to review the insurance policy and approve the annual renewal (long term undertaking active until 01/04/2020)
17. Remembrance Day/World War I commemorations –
 - a) To consider the outline of the event schedule for the weekend

- b) To consider the request for outline permission to light a small beacon on the area beside the bridge & slipway
 - c) To consider the request for an interim donation of £100 towards the costs of a portaloo, printing of booklets of the names of the fallen and printing of Church Service sheets.
18. War Memorial repairs – to approve a proposal from Councillor Henderson that the Town Council applies for grant funding to repair the Parade War Memorial.
 19. Council Communications working party – to consider drafts of further press releases.
 20. LIPS (Lostwithiel Improvements Projects) – to consider approving a donation of £100 for the provision of PPE and lunch.
 21. Man Engine – to update Council on the proposed visit on 2 April 2018.
 22. Accounts and Finance
 23. Correspondence
 24. Notices
 25. Items for next agenda
 26. Councillor Co-option – to receive the written application for the office of Town Councillor and to co-opt to fill the vacancy.

S Harris - Mrs S Harris - Town clerk - 28 February 2018