

**LOSTWITHIEL TOWN COUNCIL
Edcumbe House
Fore Street
Lostwithiel
Cornwall
PL22 0BL**

01208 872323

clerk@lostwithieltowncouncil.gov.uk

Dear Councillor,

Councillors are hereby summoned under the Local Government Act 1972 Sch. 12 s10 to attend a meeting of Lostwithiel Town Council to be held at Church Rooms Lostwithiel on Tuesday 16 January 2018 commencing at 7.00pm when the following business will be transacted.

S Harris

Mrs S Harris
Town clerk
11 January 2018



**Lostwithiel Town Council Meeting
will be held at The Church Rooms Lostwithiel
on Tuesday 16 January 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Community Police Report
- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 10 January 2018 having previously been circulated and taken as read.



Lostwithiel Town Council
Wednesday 10 January 2018

Public Participation

None

Meeting Minutes

An extraordinary meeting of the Town Council was held in the Church Rooms Lostwithiel on Wednesday 10 January 2018 at 7pm.

Councillors Present

Mayor Jarrett, Deputy Mayor Hughes,
Councillor Anders, Councillor Beedell,
Councillor Guiterman, Councillor Hatton
Councillor Henderson, Councillor Hendicott,
Councillor Hensman, Councillor Jarrett,
Councillor Lindley, Councillor Ross
& Councillor Sweeney

In attendance

No members of the public were in attendance
Town Clerk, Mrs Harris was in attendance

305/17 Apologies of Absence

Apologies for absence were received and accepted from the following
Councillors:
Councillor Duffin & Councillor Risner.

306/17 Declarations of Interest

Councillor Beedell declared a non-registerable interest in the Allotments line of the Council budget.
Councillor Anders, Councillor Guiterman and Councillor Sweeney declared non-registerable interests in the Bandstand line of the Council's budget.

307/17 Minutes 19 December 2017

It was **resolved** that the minutes dated 2 January 2018 are accepted, approved and duly signed by Mayor Jarrett.

308/17 Lostwithiel Town Council Budget Projections

It was **resolved** that the budget projection for 2019/2020 is sufficiently accurate at this time.

It was further **resolved** that budget projections for 2020/2021 and 2021/2022 are revised in line with the Council's discussion and brought back to the next Council meeting.

309/17 Lostwithiel Town Council Final Budget and Precept figures

It was **resolved** to instruct the clerk to revise the provisional budget in accordance with the discussion. The clerk must ensure that the precept rise for a Band D property does not exceed £2.00 per month.

The meeting closed at 9.20pm.

Chairman

Date

4. Lostwithiel Town Council Community Resilience –
 - (i) Neighbourhood Development Plan –
 - a) To receive a report from Neighbourhood Plan Steering Group Chairman Councillor Guiterman on the Neighbourhood Plan Consultation event.
5. To consider planning applications
 - a) To consider any planning applications received since publication of the agenda.
6. Local Government Boundary Commission for England – to consider the Council's drafted response to the consultation.

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7. Lostwithiel Town Council Budget 2018/19 – to review the re-drafted projections and to agree a final budget and precept figure for 2018/19.
8. Lostwithiel War Memorial, The Parade, Lostwithiel – to consider correspondence received from Historic England regarding the proposal to add this War Memorial to the ‘List of Buildings of Special Architectural or Historic Interest.’

Lostwithiel War Memorial, The Parade, Lostwithiel, Cornwall

NGR: SX1057159767

I am writing to let you know that Historic England is considering the above war memorial for addition to the List of Buildings of Special Architectural or Historic Interest (‘The List’), as part of our response to the centenary of the First World War. We understand that you are the owner of the building and would be grateful if you could let us know if this is not the case.

War memorials are among the most tangible and precious reminders of the sacrifices made by communities during the First World War, and the government is committed to seeing all the nation’s memorials placed in a good state of repair by 2018. As part of this, Historic England, acting on behalf of the Secretary of State for Culture, Media and Sport, has resolved that over the period 2014-18 it will greatly increase the number of memorials which are listed.

Listing helps us to mark a building’s significance and celebrate its special architectural and historic interest. It brings specific protection so that its special interest can be properly considered in managing its future. Listing does not mean, however, that no alterations can be made - in fact in the vast majority of cases applications to make changes to a listed building are approved. Further information about listed buildings can be found on the ‘Your Home’ pages of our website.

We are now beginning our assessment of the building. If you would like to provide information or comments about the architectural or historic interest of the building at this stage, please send these to me by email or post.

Once we have carried out the preliminary assessment we will be in touch again to send you a copy of our consultation report. This report will set out the factual information on which we will base our recommendation. At that stage you will again be invited to make any comments you wish to about the architectural or historic interest of the building. We will consider all representations made before finalising our assessment and making our recommendation to the Secretary of State. We will notify you of the Secretary of State's decision in due course.

Please click on the link below to download additional supporting information.

<http://services.historicengland.org.uk/webfiles/GetFiles.aspx?av=DBE8A2E5-62A9-465D-B75B-D8D56F9713B3&cn=4AA993A3-52CF-4608-9700-272BD192D0F7>

If you have any questions please do not hesitate to contact me on 0117 975 0691, quoting our reference 1453382. Further information can also be found on our website at www.historicengland.org.uk.

9. Man Engine – to receive an update regarding the Lostwithiel visit and to decide the charge to be levied for use of the field.
10. Biffa – to consider the request received to site a skip/wheel bin in a central town location.

Joe's replacement has asked if the Town Council would consider a more central location for a skip instead of all the waste bags having to be carried up to Cott Road.

11. Council communication working party – to consider setting up and to agree a remit for a working party to improve Council communication.
12. Councillor training – Monday 22 January – to formulate a list of topics that Councillors would like Cornwall Association of Local Councils to cover in the training session.

13. UK Government Great Western rail franchise consultation – to consider authorising Deputy Mayor Hughes to prepare a response to this consultation on behalf of Lostwithiel Town Council. (Final wording of the responses to the consultation questions to be agreed by Council on 6 February for submission prior to consultation closing date of 21 February.)

Please see the following link

<https://www.gov.uk/government/consultations/great-western-rail-franchise>

14. Accounts and Finance
15. Correspondence
16. Notices
17. Items for next agenda

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

18. Lostwithiel Library – to consider correspondence received from Cornwall Council’s Head of Library Services.