

**LOSTWITHIEL TOWN COUNCIL  
Edcumbe House  
Fore Street  
Lostwithiel  
Cornwall  
PL22 0BL**

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Dear Councillor,

Councillors are hereby summoned under the Local Government Act 1972 Sch. 12 s10 to attend an Extraordinary meeting of Lostwithiel Town Council to be held at Church Rooms Lostwithiel on Wednesday 10 January 2018 commencing at 7.00pm when the following business will be transacted.

P Jarrett

Councillor P Jarrett  
Mayor of Lostwithiel  
04 January 2018



**Lostwithiel Town Council Extraordinary Meeting  
will be held at The Church Rooms Lostwithiel  
on Wednesday 10 January 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

## Meeting Agenda

1. To receive and accept Apologies of Absence.

If you are unable to attend on WEDNESDAY 10 January could you please email Claire at [admin@lostwithieltowncouncil.gov.uk](mailto:admin@lostwithieltowncouncil.gov.uk) with your apologies before midday on 9 January 2018. Thank you.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 2 January 2018 having previously been circulated and taken as read.



**Lostwithiel Town Council**  
**Tuesday 02 January 2018**

## **Public Participation**

None

## **Police Report**

No report received due to PCSO Ward being on annual leave.

## **Meeting Minutes**

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 2 January 2018 at 7pm.

## **Councillors Present**

Mayor Jarrett, Councillor Anders  
Councillor Beedell, Councillor Duffin  
Councillor Guiterman, Councillor Hatton  
Councillor Hendicott, Councillor Hensman  
Councillor Jarrett, Councillor Ross  
& Councillor Sweeney

## **In attendance**

No members of the public were in attendance  
Cornwall Councillor Martin was in attendance  
Town Clerk, Mrs Harris was in attendance

## **289/17 Apologies of Absence**

Apologies for absence were received and accepted from the following Councillors:

Deputy Mayor Hughes, Councillor Henderson, Councillor Lindley & Councillor Risner.

Councillor Hensman joined the meeting.

### **290/17      Declarations of Interest**

Councillor Beedell declared a non-registerable interest in agenda item 10 National Allotment Society.

Councillor Ross declared a non- registerable interest in agenda item 11 Great Western Railway Footbridge at St Austell Railway Station.

### **291/17      Minutes 19 December 2017**

It was **resolved** that the minutes dated 19 December 2017 are accepted, approved and duly signed by Mayor Jarrett.

### **292/17      Lostwithiel Town Council Community Resilience**

(i) Neighbourhood Development Plan

a) It was **resolved** to appoint Councillor Hatton to fill one of the vacancies on the Neighbourhood Plan Steering Group.

### **293/17      Planning Decisions**

**PA17/10957**

The Haven Sweetshouse Bodmin

Re-submission of PA17/06327 the construction of a secure agricultural store on a yard already used for that purpose. –  
Approved

### **294/17      Planning Applications**

a)

**PA17/11235**

Tallands 9 Polscoe Road Lostwithiel

Proposed siting of 3 no shepherds' huts for tourism accommodation and restoration of traditional orchard.  
It was **resolved** to support this application.

b) None.

### **295/17      Play area inspections**

The Clerk advised Council that a rusty link has been identified on a piece of equipment at Coulson Park.

**296/17 Pill Walk & Shire Hall Moor track surface**

It was **resolved** to instruct the Clerk to ask South West Water if they are considering an interim solution to the rutted road surface from the end of Coulson Park to the Sewage works. The Town Council is mindful of the need for safe pedestrian access and that South West Water's proposed works have been delayed.

**297/17 Social Media resolutions**

It was **resolved** to ask WesternWeb to survey the Church Rooms and the library building to make equipment recommendations for amplification, sound recording and video streaming of meetings.

**298/17 National Allotment Society**

Councillor Beedell having declared a non-registerable interest left the meeting room.

It was **resolved** to accept the proposals as per the report and to ask Mr Dixon to draw up a timeline for the works.

It was **resolved** to join the National Allotment Society at an annual membership fee of £55 plus VAT.

Councillor Beedell re-joined the meeting.

**299/17 Great Western Railway Footbridge at St Austell Railway Station**

Councillor Ross having declared a non-registerable interest left the meeting room.

It was **resolved** to authorise Deputy Mayor Hughes to formally approach Network Rail to request repair and relocation of the Great Western Railway Footbridge at St Austell Railway Station to Lostwithiel.

Councillor Ross re-joined the meeting

**300/17 Lostwithiel Town Council Budget 2018/19 – second draft**

It was **resolved** to provisionally approve a 1.5% increase in the Parish Council Tax Charge for each household in Lostwithiel. This equates to a proposed precept of £159,125 and an annual increase of £2.30 for a Band D property.

Councillor Beedell requested a recorded vote. All Councillors voted in favour of the proposition with the exception of Councillor Beedell

Councillor Guiterman asked the minutes to record grateful thanks to the clerk for the preparation of the figures for consideration.

**301/17      Accounts and Finance**

It was **resolved** that cheques 100832-100840 totalling £3667.17 are authorised for payment.

**302/17      Correspondence**

The clerk advised Council that holding emails have been sent relating to correspondence received immediately before Christmas which should receive the attention of Council at the next ordinary Council meeting.

**303/17      Notices**

None

**304/17      Items for next agenda**

None

The meeting closed at 8.40pm.

**4. Lostwithiel Town Council Budget 2018/19 – to consider the drafted year budget projections for 2019/20 – 2021/22.**

Please find attached a copy of the provisional budget agreed on Tuesday & an Excel spreadsheet with 3 years drafted budget projections. These figures are based on Council's aspirations & plans including those expressed in the Four-Year Plan & Neighbourhood Plan.

For the avoidance of doubt, they ARE NOT budget projection recommendations made by the Town Clerk.

Figures in green type were included in the provisional budget agreed on the 2 January - now highlighted green due to the line moving up or down the page.

Figures in orange are the Council's aspirations & plans going forward.

Some budget line titles have been modified i.e Play areas is now Play areas replacement and repairs.

Following Tuesday's meeting I have checked with Cornwall Council and the property data used for the 2018/19 taxbase estimate was taken from the Council tax system around mid-October.

For information, if I use this 2018/19 taxbase estimate figure for the 2019/20 drafted projection the Council tax on a Band D property increases by £51.60 nearly 34%!

5. Lostwithiel Town Council – to agree a final budget and precept figure for 2018/19.
6. Items for next agenda