

**LOSTWITHIEL TOWN COUNCIL
Edcumbe House
Fore Street
Lostwithiel
Cornwall
PL22 0BL**

01208 872323

clerk@lostwithieltowncouncil.gov.uk

Dear Councillor,

Councillors are hereby summoned under the Local Government Act 1972 Sch. 12 s10 to attend an Extraordinary meeting of Lostwithiel Town Council to be held at Church Rooms Lostwithiel on Wednesday 10 January 2018 commencing at 7.00pm when the following business will be transacted.

P Jarrett

Councillor P Jarrett
Mayor of Lostwithiel
04 January 2018



**Lostwithiel Town Council Extraordinary Meeting
will be held at The Church Rooms Lostwithiel
on Wednesday 10 January 2018 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

Meeting Agenda

1. To receive and accept Apologies of Absence.

If you are unable to attend on WEDNESDAY 10 January could you please email Claire at admin@lostwithieltowncouncil.gov.uk with your apologies before midday on 9 January 2018. Thank you.

2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 2 January 2018 having previously been circulated and taken as read.



Lostwithiel Town Council
Tuesday 02 January 2018

Public Participation

None

Police Report

No report received due to PCSO Ward being on annual leave.

Meeting Minutes

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 2 January 2018 at 7pm.

Councillors Present

Mayor Jarrett, Councillor Anders
Councillor Beedell, Councillor Duffin
Councillor Guiterman, Councillor Hatton
Councillor Hendicott, Councillor Hensman
Councillor Jarrett, Councillor Ross
& Councillor Sweeney

In attendance

No members of the public were in attendance
Cornwall Councillor Martin was in attendance
Town Clerk, Mrs Harris was in attendance

289/17 Apologies of Absence

Apologies for absence were received and accepted from the following Councillors:

Deputy Mayor Hughes, Councillor Henderson, Councillor Lindley & Councillor Risner.

Councillor Hensman joined the meeting.

290/17 Declarations of Interest

Councillor Beedell declared a non-registerable interest in agenda item 10 National Allotment Society.

Councillor Ross declared a non- registerable interest in agenda item 11 Great Western Railway Footbridge at St Austell Railway Station.

291/17 Minutes 19 December 2017

It was **resolved** that the minutes dated 19 December 2017 are accepted, approved and duly signed by Mayor Jarrett.

292/17 Lostwithiel Town Council Community Resilience

(i) Neighbourhood Development Plan

- a) It was **resolved** to appoint Councillor Hatton to fill one of the vacancies on the Neighbourhood Plan Steering Group.

293/17 Planning Decisions

PA17/10957 The Haven Sweetshouse Bodmin
Re-submission of PA17/06327 the construction of a secure agricultural store on a yard already used for that purpose. –
Approved

294/17 Planning Applications

a)

PA17/11235 Tallands 9 Polscoe Road Lostwithiel
Proposed siting of 3 no shepherds' huts for tourism accommodation and restoration of traditional orchard.
It was **resolved** to support this application.

b) None.

295/17 Play area inspections

The Clerk advised Council that a rusty link has been identified on a piece of equipment at Coulson Park.

296/17 Pill Walk & Shire Hall Moor track surface

It was **resolved** to instruct the Clerk to ask South West Water if they are considering an interim solution to the rutted road surface from the end of Coulson Park to the Sewage works. The Town Council is mindful of the need for safe pedestrian access and that South West Water's proposed works have been delayed.

297/17 Social Media resolutions

It was **resolved** to ask WesternWeb to survey the Church Rooms and the library building to make equipment recommendations for amplification, sound recording and video streaming of meetings.

298/17 National Allotment Society

Councillor Beedell having declared a non-registerable interest left the meeting room.

It was **resolved** to accept the proposals as per the report and to ask Mr Dixon to draw up a timeline for the works.

It was **resolved** to join the National Allotment Society at an annual membership fee of £55 plus VAT.

Councillor Beedell re-joined the meeting.

299/17 Great Western Railway Footbridge at St Austell Railway Station

Councillor Ross having declared a non-registerable interest left the meeting room.

It was **resolved** to authorise Deputy Mayor Hughes to formally approach Network Rail to request repair and relocation of the Great Western Railway Footbridge at St Austell Railway Station to Lostwithiel.

Councillor Ross re-joined the meeting

300/17 Lostwithiel Town Council Budget 2018/19 – second draft

It was **resolved** to provisionally approve a 1.5% increase in the Parish Council Tax Charge for each household in Lostwithiel. This equates to a proposed precept of £159,125 and an annual increase of £2.30 for a Band D property.

Councillor Beedell requested a recorded vote. All Councillors voted in favour of the proposition with the exception of Councillor Beedell

Councillor Guiterman asked the minutes to record grateful thanks to the clerk for the preparation of the figures for consideration.

301/17 Accounts and Finance

It was **resolved** that cheques 100832-100840 totalling £3667.17 are authorised for payment.

302/17 Correspondence

The clerk advised Council that holding emails have been sent relating to correspondence received immediately before Christmas which should receive the attention of Council at the next ordinary Council meeting.

303/17 Notices

None

304/17 Items for next agenda

None

The meeting closed at 8.40pm.

4. Lostwithiel Town Council Budget 2018/19 – to consider the drafted year budget projections for 2019/20 – 2021/22.

Please find attached a copy of the provisional budget agreed on Tuesday & an Excel spreadsheet with 3 years drafted budget projections. These figures are based on Council's aspirations & plans including those expressed in the Four-Year Plan & Neighbourhood Plan.

For the avoidance of doubt, they ARE NOT budget projection recommendations made by the Town Clerk.

Figures in green type were included in the provisional budget agreed on the 2 January - now highlighted green due to the line moving up or down the page.

Figures in orange are the Council's aspirations & plans going forward.

Some budget line titles have been modified i.e Play areas is now Play areas replacement and repairs.

Following Tuesday's meeting I have checked with Cornwall Council and the property data used for the 2018/19 taxbase estimate was taken from the Council tax system around mid-October.

For information, if I use this 2018/19 taxbase estimate figure for the 2019/20 drafted projection the Council tax on a Band D property increases by £51.60 nearly 34%!

5. Lostwithiel Town Council – to agree a final budget and precept figure for 2018/19.

6. Items for next agenda