



Lostwithiel Town Council Tuesday 5 December 2017

South West Water Presentation

The Council was addressed by Victoria Hutchins Project Manager for South West Water regarding revised draft proposals for Shire Hall Moor.

Mobile phone app. For Lostwithiel

The Council was addressed by Chris Jenord regarding a driving phone app for Lostwithiel promoting 1644 Civil War.

Public Participation

None

Community Police Report

The emailed report from PCSO Ward advised there were seven recorded crimes in November 2017 three thefts, one criminal damage, one assault, one rape and one dog offence.

Meeting Minutes

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 5 December 2017 at 7pm.

Councillors Present

Mayor Jarrett, Councillor Anders
Councillor Beedell, Councillor Duffin
Councillor Guiterman, Councillor Henderson

Lostwithiel Town Council Meeting – Tuesday 5 December 2017

Councillor Hensman, Councillor Jarrett
Councillor Lindley, Councillor Park

In attendance

Five members of the public were in attendance
Town Clerk, Mrs Harris was in attendance

254/17 Apologies of Absence

Apologies for absence were received and accepted from the following Councillors:
Deputy Mayor Hughes, Councillor Hatton, Councillor Hendicott, Councillor Risner,
Councillor Ross & Councillor Sweeney.

255/17 Declarations of Interest

None.

256/17 Minutes

It was **resolved** that the minutes dated 21 November 2017 are accepted, approved, all decisions ratified and duly signed by Mayor Jarrett.

257/17 Lostwithiel Town Council Community Resilience

(i) Neighbourhood Development Plan

a) Councillor Guiterman advised the Council that land parcel numbers have been changed and are now consecutive and clockwise. It was **resolved** to note the Neighbourhood Plan Steering Group minutes dated 24 October 2017.

b) Councillor Guiterman advised the Council that the Town Clerk had suggested a number of minor suggestions to the draft, all of which were acceptable to Councillor Guiterman and Professor Scott.
It was **resolved** to accept the minor amendments suggested by Town Clerk and to approve the November 2017 draft of the Neighbourhood Plan Part 1 and 2 for consultation.
It was requested by Council that the minutes record the incredible contribution to the Neighbourhood Plan made by Neighbourhood Plan Steering Group Member Professor Scott.

- c) It was **resolved** to accept minor changes recommended by the Town Clerk and to approve the printing and circulation of Issue 7 Winter 2018 edition of the Neighbourhood Plan newsletter.
It was requested that the minutes record grateful thanks to Neighbourhood Plan Steering Group Member Councillor Beedell for the formatting of the newsletter.
- d) It was decided to defer the request from the Neighbourhood Plan Steering Group for candidates to fill the two current vacancies until the next Council meeting.

258/17 Planning Decisions.

- PA17/09027** Peregrine Hall Access to Peregrine Hall Lostwithiel
Stripping of existing dwelling and change of use from games room to residential dwelling (C3).
Approved.
- PA17/09040** Land South East of 3 Lanwithan Road, Lostwithiel
Outline application for the construction of a dwelling (all matters reserved except access).
Approved.
- PA17/09393** 15 The Moors Lostwithiel
Retrospective application for replacement of a first-floor bathroom window to a reduced size window opening and a new door at first floor leading to the garden at this level via a bridge link over an alleyway at the rear of the property. Replacement of rear door at ground floor level.
Approved.
- PA17/09699** Bide-A-Wee Scrattons Lane Lostwithiel
Alterations and extensions to existing property including decking to the south elevation.
Approved.
- PA17/09753** 14 North Street Lostwithiel
Demolition of existing kitchen and utility and replace with kitchen and dining room extension.
Approved.

259/17 Planning Applications

a)

PA17/10957 The Haven Sweetshouse Bodmin
Re-submission of PA17/06327 The construction of a secure agricultural store on a yard already used for that purpose.
It was **resolved** to support this application.

PA17/11103 Hazeldene Maudlin Bodmin
Application for removal of condition of Decision Notice C2/03/00653 for conversion of single storey garage/workshop/barn to form extension to living accommodation, namely to use as a separate dwelling.
It was **resolved** not to support this application.

b) None.

260/17 Play Area Inspections

The Clerk advised Council that there were no new issues to report from the inspection reports received.

261/17 Cornwall Council Consultation

It was **resolved** that Lostwithiel Town Council supports Cornwall Council in its efforts to engage with businesses, community groups, landowners, developers, residents and public-sector organisations as expressed in the October 17 version of State of Community Involvement for Planning.

262/17 External Auditors

The appointment of PKF Littlejohn LLP for the period 2017-2022 was noted by Council.

263/17 Community 2018 Remembrance Working Party

It was **resolved** to appoint Deputy Mayor Hughes and Councillor Henderson to the Community 2018 Remembrance Working Party.

264/17 Lostwithiel Rotary 2018 Carnival Committee

It was **resolved** to appoint Councillor Lindley to Lostwithiel Rotary 2018 Carnival Committee.

265/17 Man Engine

The Clerk made a verbal report to Council regarding the administration of King George V playing field.

This report advised that the Charity Commission has advised that the Trustees could close the playing field for 18 hours for this event as long as the Trustees charge for the use of the field and they can be seen to be acting 'in the greater good'.

Fields in Trust 'would not object to the temporary closure of the King George's Field to hold the event subject to the Trustees ensuring that the land is used, and the charity benefits, in accordance with the requirements of the Charities Act 2016.'

It was **resolved** to agree in principle to allow the Man Engine use of King George V playing field and the Cattle Market car park on Easter Monday 2018. The Clerk is instructed to investigate contractual requirements and to advise Golden Tree that there will be a charge for exclusive use of the field which will be confirmed after the requested information has been provided. The Town Council reserves the right, should circumstances demand, that the visit can be cancelled at short notice.

266/17 Memorial Bench by Fowey

It was **resolved** to agree to a siting in the Quay Street area, of a bench of similar design to the existing backless benches. All costs (purchase and installation) to be met by the applicant. Mayor Jarrett and Councillor Beedell to meet the applicant at Quay Street to decide exact location.

267/17 Traffic Management Plan

It was **resolved** to agree a maximum of £100 expenses to include hall hire. Receipts will be required for reimbursement.

268/17 Church Rooms Heating

It was **resolved** to reimburse (without receipts) the Town Clerk the cost of heating the church rooms for all Council Meetings up to a maximum of £5 per meeting.

269/17 Accounts and Finance

It was **resolved** that cheques 100811-100822 totalling £7792.79 are authorised for payment.

270/17 Correspondence

The Council noted the complaint regarding Coulson Park Play Area

The clerk outlined the letter received from the Museum and advised that further information has been requested.

271/17 Notices

Mayors Tea Party

12 December at Community Centre at 2.30pm

Edgcumbe House and Guildhall

6 December 2017 at 9.15am (Councillor Tour)

272/17 Items for next agenda

Pendour Park update

The meeting closed at 9.20pm.

Chairman

Date