



**Lostwithiel Town Council Meeting
will be held at The Church Rooms Lostwithiel
on Tuesday 19 December 2017 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 5 December 2017 having previously been circulated and taken as read.
4. To receive the Staffing Committee minutes dated 12 September 2017 having previously been circulated and taken as read.
5. Lostwithiel Town Council Community Resilience –
 - (i) Neighbourhood Development Plan –
 - a) To consider the request from the Neighbourhood Plan Steering Group for candidates to fill the two current vacancies.
6. To consider planning applications
 - a) PA17/11322 2 Field Close Lostwithiel
Demolition of porch to side of house and alterations to the fenestration of the dwelling.

PA17/11349 The Cow Barn Milltown Lostwithiel
Use of The Cow Barn as an unfettered
residential dwelling.

PA17/11577 Penlyne Cott Road Lostwithiel
Proposed timber framed garden room
extension

- b) To consider any planning applications received since publication of the agenda.
7. Lostwithiel Town Council – to formally note the resignation of Councillor Park
 8. Lostwithiel Town Council Staffing Committee – to appoint Members to fill the three current vacancies.
 9. Shire Hall Moor – to authorise a path stability inspection at a cost of £520 plus VAT.
 10. Lostwithiel Civil War phone app – to consider the presentation made by Mr Jenord at the last Council meeting and to decide if Lostwithiel Town Council wishes to make a financial contribution towards the provision of the app.
 11. Lostwithiel Town Council Budget 2018/19 – to consider the first draft of the budget and associated papers.
 12. Accounts and Finance
 13. Notices

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

14. Staffing Committee statement – to receive a statement from the Staffing Committee.
15. Administration Assistant – to consider the recommendation from the Staffing Committee that Mrs C Doyle is transferred to permanent staff following the completion of her six-month probationary period.

S Harris

Mrs S Harris

Town clerk

14 December 2017