



**Lostwithiel Town Council Meeting
will be held at The Church Rooms Lostwithiel
on Tuesday 7 November 2017 at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Jarrett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – Maximum time allowed 15 minutes

- To receive the Community Police Report
- To receive the Cornwall Councillor Report

Meeting Agenda

1. To receive and accept Apologies of Absence.
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. To receive the minutes of the meeting held on 17 October 2017 having previously been circulated and taken as read.
4. Lostwithiel Town Council Community Resilience –
 - (i) Neighbourhood Development Plan –
 - a) To note the Neighbourhood Plan Steering Group minutes dated 25 July 17, 22 August 17 & 26 September 17.
 - b) To consider the updated Project Plan
 - c) To consider correspondence from Lostwithiel Town Forum regarding the preparation of an Appraisal and Management Plan for the Lostwithiel Conservation Area.

d) To approve the drafted 'Call for Sites' for display on the Neighbourhood Plan & Town Council websites, local noticeboards, both local newspapers and to request that Cornwall Council publicises it on whichever medium they consider appropriate.

5. To receive planning decisions

6. To consider planning applications

a) PA17/09393 15 The Moors Lostwithiel
Retrospective application for replacement of a first-floor bathroom window to a reduced size window opening and a new door at first floor leading to the garden at this level via a bridge link over an alleyway at the rear of the property. Replacement of rear door at ground floor level.

PA17/09699 Bide- A -Wee Scratons Lane Lostwithiel
Alterations and extensions to existing property including decking to the south elevation.

PA17/09753 14 North Street Lostwithiel
Demolition of existing kitchen and utility and replace with kitchen and dining room extension.

b) To consider any planning applications received since publication of the agenda.

7. Play area inspections – to note the inspection reports.

8. Remembrance Sunday – to consider a donation to the Royal British Legion.

9. Remembrance Sunday – to consider the request for a donation of £50 towards refreshment costs at the Army Cadet Drill Hall after the Remembrance Service and Parade.
10. Cornwall Association of Local Councils – to receive a report from Councillor Hatton & Councillor Henderson and to consider the recommendations regarding a task and finish group to formulate, for Council's approval: -
 - (i) Lostwithiel Town Council's response to the Local Government Boundary Commission for England consultation by 31 January.
 - (ii) Lostwithiel Town Council's response to Cornwall Council relating to their submission to LGBCE.
 - (iii) Investigate ways to inform the public about the review and to encourage participation in the consultation.
11. Councillor Training – to consider approving a cost of £200 plus Vat for Cornwall Association of Local Councils to offer a two-hour training session in Lostwithiel.
12. Edgcumbe House Working Party – to receive an update.
13. National Allotment Society Forum – to receive a report from Mayor Jarrett and to consider a moratorium on allotment allocations until Mr Dixon has visited.

14. Man Engine – to update Council
15. Fowey Harbour Port Users Group – to consider nominating a Councillor to attend the meetings.
16. Social Media – to receive a report from the Social Media Strategy working party and to consider the recommendations therein.
17. Healthy Eating – to consider a proposal from Councillor Risner.
18. St Bartholomew’s Church Christmas Tree Festival - to consider sponsoring a tree at a cost of £12 (plus decoration costs)
19. Accounts and Finance
20. Code of Conduct Complaint –
Complainant Deputy Mayor Tim Hughes -
Subject Member Councillor Phoebe Beedell
 - (i) To advise Council that a Code of Conduct Assessment Decision has been received from Cornwall Council and a breach of the Code of Conduct has been found.
 - (ii) To receive in accordance with the Decision and Sanction an apology from Councillor Beedell to Lostwithiel Town Council and to Deputy Mayor Hughes.

21. Correspondence
22. Notices
23. Items for next agenda

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

24. PA17/02521 The Showroom Duchy Motors Grenville Road

Application for the demolition of former Duchy Motors building and erection of new building to create 5 flats below 5 houses with infrastructure and parking B2 Phase 2

To consider the offer to the Town Council from the applicant regarding future footbridge provision.

S Harris

Mrs S Harris

Town clerk

2 November 2017