



Lostwithiel Town Council

Tuesday 6 June 2017

Public Participation

The Council was addressed regarding the housing section of the Early Draft of the Neighbourhood Plan.

Cornwall Councillor Report

None

Police Report

Mayor Jarrett read the emailed crime report which advised there were 8 crimes reported in May 2017 – one rape, one burglary dwelling, one shoplifting, three criminal damage and two public order offences.

Meeting Minutes

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 6 June 2017 at 7pm.

Councillors present

Mayor Jarrett, Deputy Mayor Hughes,
Councillor Anders, Councillor Beedell,
Councillor Guiterman, Councillor Hatton,
Councillor Henderson, Councillor Hensman,
Councillor Jarrett, Councillor Lindley,
Councillor Park, Councillor Risner,
Councillor Ross & Councillor Sweeney.

In attendance

3 members of the public were in attendance.
Town clerk Mrs Harris was in attendance

033/17 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors: -
Councillor Duffin & Councillor Hendicott.

034/17 DECLARATIONS OF INTEREST

The Town Clerk advised Council that Councillor Anders and Councillor Guiterman have been advised that dispensations for Lostfest will not be granted. Under 3.5A of the Code of Conduct both Councillors may have the option to speak on matters relating to Lostfest but will not be able to vote.

035/17 MINUTES

It was **resolved** that the Annual Meeting minutes dated 16 May 2017 are accepted, approved and duly signed by Mayor Jarrett.

It was further **resolved** that the minutes of the ordinary Council Meeting held on 16 May 2017 are accepted, approved and duly signed by Mayor Jarrett.

036/17 COMMUNITY RESILIENCE

- (i) a) Early Draft Plan – Ito approve the draft documents Your Questions Answered & A summary of key points with the Town Clerk’s recommended changes and that any further minor changes to the document are agreed by Councillor Guiterman as Chairman of the Neighbourhood Plan Steering Group and the Town Clerk.
- b) It was **resolved** to approve Councillor Risner and Cornwall Councillor Martin as Neighbourhood Plan Steering Group members.

037/17 PLANNING DECISIONS

- PA17/02316 St Winnow C of E School Grenville Road Lostwithiel
Replacement windows and doors and internal alterations comprising secondary glazing to toilets and kitchen and extract canopy and ventilation ductwork to kitchen – *Approved*
- PA17/02828 4 Cott Road Lostwithiel
Proposed extension to dwelling - *Approved*
- PA17/02966 Lostwithiel Golf & Country Club
Application for non-material amendment in respect of application PA13/07857 for relocation of the porch and various other amendments. – *Approved*

038/17 PLANNING APPLICATIONS

- a)
- PA17/04534 18 Butts Park Lostwithiel
Provision of ramping and external step lift to allow level access to property.
It was resolved to support this application
- PA17/04743 Old Tannary Guildhall Lane Lostwithiel
Works to trees in a conservation area, namely tree 1-10 all to be felled. Proposed single storey side extension.
It was resolved to request that Cornwall Council’s Tree Officer visits the property prior to any works being undertaken. The Town Council will endorse the recommendations of the Cornwall Council officer.
- b) None
- c) It was **resolved** that Councillor Risner represents the views of Lostwithiel Town Council regarding Planning application PA17/03084 17 Queen Street Lostwithiel at the Cornwall Council Planning Committee meeting to be held on 10 July 2017.
- d) It was resolved to instruct the clerk to send a suitably worded letter to Cornwall Council and the developer’s agent noting the Town Council’s safety concerns regarding the proposed site access changes.

039/17 PLAY AREA INSPECTIONS

The reports were noted by Council. Mayor Jarrett offered to include in her monthly Newsletter column a paragraph regarding under-age drinking. The clerk was instructed to ask PCSO Ward if he would consider increasing patrols in the King George V playing field area.

040/17 MAYOR

- (i) It was noted by Council that the Mayor’s Charity for the forthcoming Civic Year will be Lostwithiel Community Centre
- (ii) It was noted by Council that the Mayor’s Chaplain for the forthcoming Civic Year will be Revd Paul Beynon
- (iii) It was **resolved** to grant permission to create a Mayor’s Cadet role for Lostwithiel Army Cadets.

041/17 ST BLAZEY, FOWEY & LOSTWITHIEL COMMUNITY NETWORK AGM & PANEL MEETING

Details of the meeting were noted by Council. Mayor Jarrett, Councillor Henderson & Councillor Lindley advised that they intended to attend.

042/17 COUNCIL STRUCTURE

It was **resolved** to note the information provided regarding alternative Council structures and to agree to review in 12 months' time.

Councillor Risner asked that the minutes record that he raised his hand to request an amendment to this resolution which was misinterpreted as a vote.

043/17 LLOYDS MOBILE BANK

Mayor Jarrett advised the meeting that the trees have already been pruned in order to improve access and Community Centre volunteers will be coming off the area for the bank on a twice weekly basis.

044/17 LOSTWITHIEL COMMUNITY CENTRE

It was **resolved** to meet the safety inspection costs for the Community Centre's Toddler play area whilst the Community Centre strives to achieve financial stability.

045/17 CHURCH TOWER

It was **resolved** to instruct the clerk to ask Cumbria Clock to repair the damaged quarter chime for the price quoted and to write to the Church to advise that in the light of the visit to the Church Tower by members of the Council it has been decided that the Town Council no longer wishes to pursue an insurance claim.

046/17 LOSTWITHIEL CARNIVAL

It was **resolved** to allow the use of all land requested for this year's Carnival. However, the clerk was instructed to advise Lostwithiel Rotary that whilst on this occasion the Town Council has decided to allow the use of the land and to waive all charges the new Council intends to review the current policy.

047/17 GWR COMMUNITY RAIL CONFERENCE 2017

Deputy Mayor Hughes attendance at this conference was noted by Council.

048/17 CORNWALL COUNCIL PORTFOLIO HOLDER FOR TRANSPORT

It was **resolved** to grant permission to Deputy Mayor Hughes to reopen dialogue with Cornwall Council's Portfolio Holder for Transport regarding the provision of services and facilities at Lostwithiel Railway Station.

049/17 FLOOD PLAN

It was **resolved** to authorise Councillor Ross to arrange a 'test event' and to contact Cornwall Community Flood Forum to arrange training for new volunteers.

050/17 QUAY STREET PLANTERS

It was **resolved** to agree to the generous offer made by a member of the public to pay for four new Duchy Timber planters for Quay Street.

(Duchy Timber having previously agreed to deliver the planters to Quay Street)

The clerk was instructed to record in the minutes the Town Council's thanks to the member of the public and to Councillor Anders for her liaison.

051/17 EDGCUMBE HOUSE PLUMBING

It was **resolved** to retrospectively endorse the actions of the Town Clerk to restore hot water to Edgcumbe House.

052/17 COMPUTER MONITOR

It was **resolved** to purchase a second 21.5inch monitor at a cost of £100.

053/17 ACCOUNTS & FINANCE

It was **resolved** that cheques 100696-100703 totalling £5549.21 are authorised for payment.

054/17 CORRESPONDENCE

Cornwall Council

Special Planning Newsletter

St Blazey, Fowey & Lostwithiel Community Network Panel Meeting

Consultations for Planning Policy & Guidance documents

Neighbourhood Planning e bulletin May 2017

Road closures

Grenville Road 4-5 June 22.00- 06.00

CALC

Newsletter 12/5/17 & 26/5/17

Cornwall Sports Partnership

May 2017 Bulletin

North Coast Cluster Group of Councils

Footpaths & Toilet rates

The Clerk read to Council an exchange of correspondence querying the £30,000 received from the Solar Farm in St Winnow.

It was **resolved** by Council to endorse the actions of the Town Clerk and to instruct the Clerk to advise the member of the public to direct any further enquiries to Cornwall Councillor Martin and not Lostwithiel Town Council.

055/17 NOTICES

Civic Sunday – Councillors to meet at 10.30am on Sunday under the Guildhall archway

LIPS Clean-up 10 June

056/17 ITEMS FOR NEXT AGENDA

Review of Land Use Policy

Social Media training report

The meeting closed at 9.30pm

Chairman

Date