



## *Lostwithiel Town Council*

*Tuesday 7 March 2017*

### Public Participation

The Council was addressed regarding the following: -

The Castle Hill Cemetery charge of £60 to remove, repair, amend or replace an existing memorial or plaque.

The decision made at the Council meeting held on 21 February 2017 regarding Lostwithiel Post Office.

The draft minutes of the meeting of 21 February 2017.

### Cornwall Councillor Report

Cornwall Councillor Jenkinson addressed the meeting regarding the modification to the Section 106 relating to planning application PA15/05375 and discussed the further information made available by Cornwall Council's Affordable Housing team.

### Community Police Report

Mayor Gillett read the emailed crime report which advised there were 5 crimes reported in February 2017 – one rape, one burglary non-dwelling, one other theft, one criminal damage and one public order offences.

### Meeting Minutes

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 7 March 2017 at 7pm.

### Councillors present

Mayor Gillett, Deputy Mayor Mrs Jarrett,  
Councillor Abbiss, Councillor Mrs Henderson,  
Councillor Hensman, Councillor Hughes,  
Councillor May, Councillor Mrs Parsons,  
Honoured Burgess Peareth, Councillor Robson,  
Councillor Mrs Ross, Councillor Watkins &  
Councillor Mrs Wilkinson.

### In attendance

26 members of the public were in attendance.

Town clerk Mrs Harris was in attendance

### 454/16 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors: -

Councillor Guiterman & Honoured Burgess Jones.

455/16 DECLARATIONS OF INTEREST

Councillor Hughes declared a non-registerable interest in all three planning applications on the agenda namely PA17/00549, PA17/01317 and PA17/01550.

Councillor May declared a pecuniary interest in agenda item 17 Accounts & Finance.

Councillor Watkins declared a non-registerable interest in planning application PA17/00549.

Honoured Burgess Peareth declared a non-registerable interest in PA15/05375 considered under agenda item 6 b).

456/16 MINUTES 21 FEBRUARY 2017

It was **resolved** that the minutes dated 21 February 2017 are accepted, approved and duly signed by Mayor Gillett.

457/16 STAFFING COMMITTEE MINUTES 10 JANUARY 2017

It was **resolved** that the Staffing Committee minutes of 10 January 2017 are accepted and all resolutions and recommendations therein are accepted, approved and adopted by Council.

458/16 PLANNING DECISIONS

None

459/16 PLANNING APPLICATIONS

Councillor Hughes & Councillor Watkins left the meeting room.

- a) PA17/00549 Bosavon House Rose Hill Lostwithiel  
Removal of 2 existing (and rotten) balconies on the front/east and side/south facing aspects of the house and replace with one single balcony with steps down to access the garden.

*It was **resolved** to support this proposal; the Town Council considers the proposed single balcony will enhance the property.*

Councillor Watkins re-joined the meeting.

- PA17/01317 9 The Old Carriage Works, Brunel Quays, Great Western Village, Lostwithiel  
Listed Building Consent for the installation of eight number Flood Protection barriers at door openings of existing building

*It was **resolved** to support this proposal.*

- PA17/01550 Treverbyn, 5 South Street, Lostwithiel  
Retrospective permission for a single storey rear extension.

*It was **resolved** to support this proposal.*

Councillor Hughes re-joined the meeting

- b) PA15/05375 Lostwithiel Golf & Country Club

Honoured Burgess Peareth left the meeting room.

It was decided by Council to reaffirm the request for the Section 106 modification relating to PA15/05375 is considered by Cornwall Council's Planning Committee.

Honoured Burgess Peareth re-joined the meeting.

460/16 PLAY AREA INSPECTIONS

None

461/16 NORTH COAST CLUSTER GROUP OF COUNCILS

It was **resolved** to support the request made by the North Coast Cluster Group of Councils for Cornwall Council to use the powers that it has been granted and provide business rate relief for all public toilets in Cornwall with effect from 1 April 2017.

462/16 REDUCE THE RISK AND IMPACT OF FLOODING

It was noted by Council that Mr John Pegg (National Flood Forum) has advised that if he attends the Reducing the Risk and Impact of Flooding Meeting on 27 April 2017 in Central London he will provide a written report on the content of the meeting to the Town Council.

463/16 ENVIRONMENT AGENCY KING GEORGE V TREE STUMP GRINDING

It was **resolved** to grant permission for the Environment Agency's contractor to return to King George V playing field and grind out the two tree stumps illustrated in the photos provided.

464/16 LOSTWITHIEL POST OFFICE

It was **resolved** to instruct the clerk to ask the Network Operations Manager at the Post Office if all the information supplied can be released to a collaborative group which has representation from Lostwithiel Business Group, Lostwithiel Forum and others.

465/16 LOSTWITHIEL POST OFFICE – ALTERNATIVE IDEAS

The clerk advised Council that as the document circulated by the Mayor relating to this agenda item appeared to indicate that the Town Council would in part be responsible for running the Post Office the proposal should not be considered at this meeting and should be brought to a future meeting in accordance with paragraph 8 of the Town Council's Standing Orders.

The agenda item was not discussed.

466/16 LOSTWITHIEL IMPROVEMENT PROJECTS – SPRING CLEAN

- a) It was **resolved** to authorise Deputy Mayor Mrs Jarrett to arrange a spring cleaning project again this year using the Cormac trailer and equipment for litter picking on Highway areas (insurance cover to be provided by Cormac)
- b) It was **resolved** to authorise Deputy Mayor Mrs Jarrett to arrange a spring cleaning project again this year for general litter picking under the 'Clean Cornwall' umbrella (insurance cover to be provided by 'Clean Cornwall')

467/16 LOST IN SONG

The clerk advised that should the Council wish to reconsider the decision made at the meeting held on 7 February then the agenda item should be brought to the meeting in accordance with paragraph 8 of the Town Council's Standing Orders.

The agenda item was not discussed.

468/16 LOSTWITHIEL TOWN COUNCIL POLICIES

- |                                 |  |
|---------------------------------|--|
| Anti-Fraud & Corruption –       | It was <b>resolved</b> to readopt the policy.  |
| Statement of Internal Control – | It was <b>resolved</b> to readopt the policy and insert the name of the new Internal Auditor when appointed. |
| Investment Strategy –           | It was <b>resolved</b> to readopt the policy.  |
| Risk Management –               | It was <b>resolved</b> to readopt the policy.  |
| Environment Policy –            | It was <b>resolved</b> to readopt the policy.  |

469/16 INTERNAL AUDITOR

It was **resolved** to appoint Hudson Accounting as the Council's Internal Auditor.

470/16 ACCOUNTS & FINANCE

Councillor May having previously declared a pecuniary interest left the meeting room.

The clerk advised Council that cheque number 100640 for £43.47 payable to Mr V May has been destroyed and that there is a new cheque in the list to replace this cheque for £20.99 and a further cheque payable to Walter Bailey for £22.48.

It was **resolved** that cheques 100643-100654 totalling £4364.07 are authorised for payment.

Councillor May re-joined the meeting.

471/16 CORRESPONDENCE

The clerk read to Council a number of items of correspondence received from Lostwithiel residents criticising the decision regarding the Post Office taken at the last Council meeting.

The clerk also advised Council that a prospective purchaser of the former Londis, who has experience running a Post Office, has notified the Town Council office that they have submitted an application to the Post Office to run a Post Office in Lostwithiel.

Lostwithiel Rotary	Letter inviting the Mayor to respond to a toast at the Rotary Club of Lostwithiel President's Evening
Honeysuckle Rose	Letter advising Mayor & Deputy Mayor robes are awaiting collection.

472/16 NOTICES

None.

473/16 ITEMS FOR NEXT AGENDA

None.

The meeting closed at 8pm

Chairman

Date