



**LOSTWITHIEL TOWN COUNCIL MEETING
WILL BE HELD AT CHURCH ROOMS LOSTWITHIEL
ON TUESDAY 21 FEBRUARY 2017 AT 7PM**

*THIS MEETING IS OPEN TO THE PUBLIC AND AS SUCH COULD BE FILMED OR RECORDED BY BROADCASTERS, THE MEDIA OR MEMBERS OF THE PUBLIC. PLEASE BE AWARE THAT WHILST EVERY EFFORT IS TAKEN TO ENSURE THAT MEMBERS OF THE PUBLIC ARE NOT FILMED, **THE COUNCIL CANNOT GUARANTEE THIS**, ESPECIALLY IF YOU ARE SPEAKING OR TAKING AN ACTIVE ROLE. THE COUNCIL ASKS THOSE RECORDING PROCEEDINGS NOT TO EDIT THE FILM OR RECORDING IN A WAY THAT COULD LEAD TO MISINTERPRETATION OF THE PROCEEDINGS, OR INFRINGE THE CORE VALUES OF THE COUNCIL. THIS INCLUDES REFRAINING FROM EDITING AN IMAGE OR VIEWS EXPRESSED IN A WAY THAT MAY RIDICULE, OR SHOW LACK OF RESPECT TOWARDS THOSE BEING FILMED OR RECORDED.*

Housekeeping – Mayor Gillett will advise the evacuation routes in case of an emergency and remind all persons present of the following: -

The meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Presentation by representatives from Lost in Song regarding the use of the Parade area this summer.

Time allowed for members of the public to address the Council on matters relating to Lostwithiel – MAXIMUM TIME ALLOWED 15 MINUTES

- To receive the Cornwall Councillor Report
- To receive the Community Police Report

AGENDA

1. To receive and accept Apologies of Absence
2. To receive any Declarations of Interest or written requests for new DPI dispensations from Members
Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.
3. To receive the minutes of the meeting held on 7 February 2017 having been previously circulated and taken as read.
4. To receive planning decisions

5. To consider any planning applications received since publication of the agenda.
6. ROSPA play inspections – to approve the annual inspections.
7. Local Council Elections – to receive an update from the Town clerk following the CALC training session
8. Lostwithiel Library – to decide whether or not to progress with the devolution of the library
(Cornwall Council requires a decision on whether the Town Council wishes to enter into more formalised devolution discussions by 1 March 2017)
9. Lostwithiel Post Office – to consider the updated information available and to decide if the Council wishes to progress the application to run a Post Office in Lostwithiel.
10. Abandoned vehicles – to authorise the reporting of 2 vans in Quay Street car park and an abandoned inflatable on a trailer on the Highway.
11. Weed Spraying – to consider the unsolicited papers received from Cormac
12. Cemetery Fees – to review Castle Hill Cemetery fees
13. Allotments – to receive an update on the Council's allotments
14. New safe – to receive a report from Mayor Gillett
15. Accounts & Finance
16. Correspondence
17. Notices
18. Items for next agenda

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

19. Edgumbe House Tender update – to receive a report on the shortlisting and interview results and to approve the appointment of the interview panel's preferred candidate.
20. Administration Assistant – to consider the Staffing Committee approved job description, person specification and application form.

S Harris

Mrs S Harris –

Town clerk

15 February 2017