



## *Lostwithiel Town Council*

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 20 December 2016 at 7pm.

### Public Participation

The Council was addressed regarding a new Facebook group Lostvoice and that the Council has repeatedly been asked to make Shire Hall Moor a Local Nature Reserve.

### Meeting minutes

#### Councillors present

Mayor Gillett, Deputy Mayor Mrs Jarrett,  
Councillor Abbiss, Councillor Guiterman,  
Councillor Mrs Henderson, Councillor Hughes,  
Councillor Jewels, Councillor May,  
Honoured Burgess Peareth, Councillor Robson,  
Councillor Watkins & Councillor Mrs Wilkinson.

#### In attendance

Town clerk Mrs Harris

Three members of the public were in attendance.

#### 339/16 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors: -  
Councillor Hensman, Honoured Burgess Jones, Councillor Mrs Parsons and Councillor Mrs Ross.

#### 340/16 DECLARATIONS OF INTERESTS

Councillor Jewels declared a non-registerable interest in Planning Application PA16/11704 Old Tannary Guildhall Lane.

Councillor May declared a pecuniary interest in agenda item 16 Accounts & Finance.

Councillors Jewels & May both declared registerable interests in agenda item 9 Lostwithiel Rotary Young Citizen of the Year award.

#### 341/16 MINUTES 6 DECEMBER 2016

Honoured Burgess Peareth advised Council that his Declaration of Interest needs to be amended under minute reference 320/16 from a non-registerable to a pecuniary interest.

After the minutes were amended in ink it was **resolved** that the amended minutes of 6 December 2016 are accepted, approved and duly signed by Mayor Gillett.

#### 342/16 LOSTWITHIEL COMMUNITY RESILIENCE

##### Neighbourhood Development Plan

(i) a) It was **resolved** to amend the Steering Group's Terms of Reference to membership being set at a maximum of 9 and a quorum at 3 members.

b) It was **resolved** to approve the draft Housing Section of the Neighbourhood Plan as drafted with the following minor amendments: -

removal of the term ghetto

amendment of the word sites to plots

removal of the car number plates on the photos

Council declined to accept the advice of the clerk regarding the potential difficulties in implementation of the current wording of Provisional Housing Policy Two and the need for the Housing Section of the Neighbourhood Plan to be in accordance with the National Planning Policy Framework.

#### 343/16 PLANNING APPLICATIONS

a) PA16/11292 Benbole House, The Terrace, Lostwithiel

Various works to trees covered by a Tree Preservation Order

T1 Sweet Cent – crown reduction and T2 Sweet Cent –pruning

It was **resolved** to support the recommendations of Cornwall Council's Tree Officer with regard to the proposed works to these trees.

PA16/11543 Benbole House, The Terrace, Lostwithiel

Various works to trees covered by a Tree Preservation Order

T3 Cypress – dismantle to ground level and T4 x 2 crown reduction.

It was **resolved** to support the recommendations of Cornwall Council's Tree Officer with regard to the proposed works to these trees.

Councillor Jewels having previously declared a non-registerable interest left the meeting room.

PA16/11704 Old Tannary Guildhall Lane Lostwithiel

Works to trees in a conservation area namely removal of 2 willow trees and one apple tree

It was **resolved** to note the comments of the Tree Officer regarding this application. However, as the apple tree which forms part of this application is a very well established specimen, the Council wishes to request that the variety of apple is checked to ensure that is not of historic significance.

Councillor Jewels re-joined the meeting.

b) None

#### 344/16 LOSTWITHIEL OPEN SPACES ASSESSMENT

It was **resolved** to ask Cornwall Council if it is possible to amend the designation of the closed golf course to an open space recreational area.

The clerk was instructed to check with Cornwall Council the amount of Section 137 currently available to Lostwithiel.

#### 345/16 CORNWALL PLANNING PARTNERSHIP PROTOCOLS

The clerk advised Council that the office had not received any councillor feedback regarding the completion of this form. It was **resolved** that the clerk should be instructed to complete the form for Council approval.

#### 346/16 LIGHTSOURCE – REW FARM SOLAR FARM

It was **resolved** that the correspondence received regarding the proposal to extend the life of the solar farm from 25 to 30 years is noted by Council.

#### 347/16 LOSTWITHIEL ROTARY YOUNG CITIZEN OF THE YEAR AWARD

Councillor Jewels & Councillor May left the meeting room.

It was **resolved** to suggest to Lostwithiel Rotary Lostwithiel Army Cadets and the young girl who sings with Lost In Song.

Councillors Jewels and May re-joined the meeting.

#### 348/16 PENINSULAR RAIL TASK FORCE

It was **resolved** to send the letter as drafted to RT Hon Chris Grayling Secretary of State for Transport and to copy it to Sherryl Murray MP.

Councillor Hughes was thanked by Council for drafting the correspondence

349/16 LOSTWITHIEL SEWAGE WORKS

Councillor Guiterman reported on the meeting with representatives of South West Water and their proposed contractors regarding the diversion of the route of the sewage pipe and a possible new road access. The meeting was attended by Councillor Guiterman, Councillor May, Councillor Watkins and the Town clerk. Councillor Guiterman explained that South West Water intend to serve a notice under their statutory powers to redirect the pipe inland. Due to these statutory powers, it will not be necessary for South West Water to apply for planning permission to redirect the pipe. In order to facilitate working conditions for the heavy machine required to install the new pipe a swath of trees will need to be felled.

The current location of the pipe and the roadway has been compromised due to river erosion and South West Water whilst relaying their pipe would also like to re-direct the roadway to the sewage works along the revised pipe route.

It was resolved by Council that the Mayor should detail the proposed works in his February newsletter article and that as soon as the notice is served on the Council a press release should be placed on the gate to Pill Walk.

350/16 LOSTWITHIEL POST OFFICE

Recent correspondence was distributed and considered by Council. It was **resolved** to authorise Deputy Mayor Mrs Jarrett to approach the current Postmaster to retain as much of the current equipment which is available and that the Council will make arrangements to store these items in the Mayors Parlour in Edgumbe House.

It was **resolved** to authorise the clerk to contact the Post Office's named contact to outline the Town Council's model, to explain the situation regarding running the Post Office through a company and to gauge opinion on the current proposed opening hours.

It was further **resolved** to authorise the clerk to contact the Post Office regarding the proposed outreach service to check the following: -

- a) Would the Council be able to recoup part of the £2,000 by charging for the use of the room by the Outreach service?
- b) How many times a week would the Outreach service visit Lostwithiel and how many hours would be assigned to each visit?

The clerk was instructed to make the Post Office an agenda item for the meeting on 3 January 2017.

351/16 LOSTWITHIEL LIBRARY

Councillor Hughes reported on the recent meeting with Cornwall Council officers regarding devolution of the library attended by Deputy Mayor Mrs Jarrett, Councillor Hughes, Councillor May and the Town clerk. Councillor Hughes advised that the meeting was very positive and that the Council is currently waiting for everything discussed to be confirmed by Cornwall Council in writing.

It was **resolved** by Council to note the report, to continue the discussion, to obtain free advice from ACAS and to obtain details of specialist legal advice services.

352/16 WOMBWELL HOMES BRUNEL TWO GRENVILLE ROAD

Council considered the name 'The Yard' and it was **resolved** by Council to leave the road naming of this development to Mr Wombwell.

353/16 SHIREHALL MOOR

It was **resolved** to remove the small cross from the Moor. Council decided a laminated sign should be attached to the cross for a period of 3 months prior to removal and then after removal, assuming that the next of kin have not been in contact with the Council office, a further sign should be placed to advise that the cross has been removed and is being retained by the Council for a further one month period for collection.

354/16 ACCOUNTS & FINANCE

Councillor May having previously declared a pecuniary interest left the meeting room.

It was resolved that cheques 100606-100615 totalling £2907.73 are authorised for payment.

Councillor May re-joined the meeting.

355/16 CORRESPONDENCE

Cornwall & the Isles of Scilly Health & Social Care Plan 2016-2021 –

Sustainability and Transformation Plan engagement

Lostwithiel Resident

Letter regarding Post Office

The clerk was instructed to thank the resident for the letter and to advise that the Council is currently actively seeking solutions.

356/16 NOTICES

The Council office will be shut between Christmas and New Year.

357/16 ITEMS FOR NEXT AGENDA

Railway questionnaire

The meeting closed at 9.15pm

Chairman

Date