



Lostwithiel Town Council

A meeting of the Town Council was held in the Church Rooms Lostwithiel on Tuesday 3 January 2017 at 7pm.

Public Participation

The Council was addressed regarding the Cornwall & Isles of Scilly Health & Social Care Plan 2016-2021 a correspondence item at the last Council meeting and encouraged to attend the consultation events at Liskeard, St Austell & Bodmin.

Cornwall Councillor Report

Cornwall Councillor Mrs Jenkinson sent her apologies to the meeting and asked the meeting to be advised that the decision is due imminently on the Woodville planning application.

Community Police Report

None

Meeting minutes

Councillors present

Mayor Gillett, Deputy Mayor Mrs Jarrett,
Councillor Guiterman, Councillor Hughes,
Councillor Mrs Henderson, Councillor Jewels,
Councillor May, Councillor Mrs Parsons,
Honoured Burgess Peareth, Councillor Robson,
Councillor Mrs Ross & Councillor Mrs Wilkinson.

In attendance

Town clerk Mrs Harris

One member of the public was in attendance.

359/16 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from the following Councillors: -
Councillor Abbiss, Councillor Hensman (late) Honoured Burgess Jones and Councillor Watkins

360/16 DECLARATIONS OF INTERESTS

None

361/16 MINUTES 20 DECEMBER 2016

Minute reference 339/16 had to be amended to add Councillor Mrs Ross's name and to remove Councillor Mrs Parsons from being listed twice.

Minute reference 342/16 had to be amended so that the final sentence reads ‘ *The Council declined to accept the advice of the clerk regarding the potential difficulties in implementation of the current wording of Provisional Housing Policy Two and the need for the Housing Section of the Neighbourhood Plan to be in accordance with the National Planning Policy Framework rather than The advice of the clerk regarding the potential difficulties in implementation of the current wording of Provisional Housing Policy Two and the need for the Housing Section of the Neighbourhood Plan to be in accordance with the National Planning Policy Framework was ignored by Council.*

After the minutes were amended in ink and initialled by the Mayor it was **resolved** that the amended minutes dated 20 December 2016 are accepted, approved and duly signed by Mayor Gillett.

362/16 LOSTWITHIEL COMMUNITY RESILIENCE
Neighbourhood Development Plan

- (i) a) The approval of the minutes of 24 November was deferred until the next Council meeting as no Neighbourhood Plan Steering Group meeting took place in December.

363/16 PLANNING DECISIONS

- PA16/08298 Former Duchy Motors/Boatmarket Grenville Road Lostwithiel
Demolition of former Duchy Motors building and erection of new building to create 5 flats above 5 houses with infrastructure and parking. – *Withdrawn*
- PA16/09200 Llawroc Park Road Lostwithiel
Demolition of single garage. Proposed extension with internal alterations – *Approved*
- PA16/09428 4 South Street, Lostwithiel
Proposed extension with internal alterations – *Approved*
- PA16/09820 9 Mill Hill Lostwithiel
Construction of double garage with annexe over – *Approved*
- PA16/10501 Land at rear 15-19 Summer Street & 15 The Moors Lostwithiel
Removal of Ash Tree within the Conservation Area – *Decided not to make a TPO*

364/16 PLANNING APPLICATIONS

- a) None

365/16 CORNWALL PLANNING PARTNERSHIP PLANNING PROTOCOLS – PRE-APPLICATION PLANNING PROFILE

Council agreed to defer this agenda item to the next Council meeting.

366/16 PLAY AREA INSPECTIONS

The clerk advised Council that no reports had been received.

367/16 KING GEORGE V LEAT SCREEN

It was **resolved** to accept the Environment Agency’s offer to fabricate a screen and install into the leat in King George V playing field to prevent debris blocking the river flap open. The Environment Agency having agreed to undertake these works at no cost to the Town Council.

The clerk was instructed to arrange for a builder to inspect the wall to check that it can be made higher safely and to prepare a risk assessment for the clearing of the screen over the new wall.

368/16 COUNCIL FUTURE BANKING ARRANGEMENTS

It was **resolved** to leave the account at HSBC for the time being.

369/16 EDGCUMBE HOUSE WORKING PARTY

- a) The clerk updated Council and advised that two members of the Edgcumbe House working party have volunteered to sit on the shortlisting and interview panel. Interviews will be held on 9 February and shortlisting will take place w/c 31 January.
Councillor Hensman joined the meeting.
- b) Mayor Gillett and Honoured Burgess Peareth offered to join the selection and interview panel and it was also suggested that Honoured Burgess Jones may wish to join the panel. Councillor Hughes and Deputy Mayor Mrs Jarrett offered to be reserves if the aforementioned Councillors were not available and it was decided that the arrangements should be finalised at a future Council meeting.

370/16 WESTERN POWER DISTRIBUTION WAYLEAVE

It was **resolved** to approve the request for a wayleave and to authorise signature of the wayleave documentation as drafted which specified standard compensation. It was approved on this basis as the wayleave is to facilitate the connection of the Environment Agency Water Level equipment on Lostwithiel quay.

371/16 LOSTWITHIEL SEWAGE WORKS

The clerk advised Council that no update has been received.

372/16 LOSTWITHIEL POST OFFICE

It was **resolved** to ask Deputy Mayor Mrs Jarrett to liaise with the former Postmaster to arrange collection of redundant Post Office equipment as soon as possible.

Councillor Hughes advised that he would check the exterior mounted signs that it had not been possible for Post Office staff to remove.

It was **resolved** to authorise the clerk to subscribe to Tozers Solicitors' Council Legal Advice Service at an initial 12-month fee of £2,500 plus VAT.

The clerk was further instructed to check if the timeframe of the Outreach service is indefinite and if it would be possible to transfer the Outreach phone line (approximate costs £2,000) to the Town Council if the Town Council did decide to run a Post Office in Lostwithiel from the same premises.

Finally, the clerk was asked to contact Cornwall Council to establish if they would have any objection to a Post Office Outreach Service being run twice weekly from the downstairs area of Taprell House.

373/16 LOSTWITHIEL LIBRARY

It was resolved to obtain specialist legal advice through the Council's Council Legal Advice Service subscription approved under the previous minute (372/16).

374/16 LOSTWITHIEL PROMOTIONAL RAIL BROCHURE

The content of the leaflet and the distribution proposals were noted by Council.

375/16 LOSTWITHIEL 2016 RAIL STATION RESEARCH

Councillor Hughes presented a detailed report on the findings of the research. It was **resolved** that the Council authorises a joint press release with Lostwithiel Town Forum with the proviso that the Town clerk is given the opportunity to check the press release prior to release.

376/16 ACCOUNTS & FINANCE

None

377/16 CORRESPONDENCE

None

378/16 NOTICES

ACAS meeting tomorrow

379/16 ITEMS FOR NEXT AGENDA

New safe

Wall heightening

Regalia update

The meeting closed at 8.15pm

Chairman

Date