



Lostwithiel Town Council Meeting Tuesday 03 October 2023

Cornwall Councillor Report

Cornwall Councillor Martin advised the Council that he will not be supporting the Town Council's request to take Planning Application PA23/04889 Newham Farm to Cornwall Council's Planning Committee.

Cornwall Councillor Martin also updated Council on the revised NHS dental provision in Lostwithiel. The meeting was given an overview of why the majority of dentists consider the current National NHS dental contract is not fit for purpose and how it is anticipated that the new scheme will work in Lostwithiel. CC Martin further advised that he very much regretted the 'mixed messages' received by concerned patients of Lostwithiel Dental Surgery he had suggested to the Local Board that the correspondence issued to date has caused confusion.

Meeting Minutes

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 03 October 2023 at 7pm.

Councillors Present

Mayor Henderson, Deputy Mayor Guiterman,
Councillor Anders, Councillor Guy,
Councillor Henderson, Councillor Kent,

Councillor Pearce, Councillor Rawlings,
Councillor Ross, Councillor Saundry,
Councillor Tipton, Councillor Townsend
& Councillor Wisdom.

In attendance

Seven members of the public were in attendance
Town Clerk Mrs Harris was in attendance.

156/23 Apologies of Absence

Apologies were received and accepted from Councillor Berryman.

157/23 Declarations of Interest

Councillor Tipton declared a non-registerable interest in agenda item 6 planning application **PA23/06727** 11 Cott Road.

158/23 Public Participation

Councillor Tipton having previously declared a non-registerable interest left the meeting room. The Council was addressed regarding planning application PA23/06727 11 Cott Road Lostwithiel. Councillor Tipton re-joined the meeting. The Council was also addressed regarding Agenda item 12 Town Team Terms of Reference.

159/23 Meeting Minutes 12 September 23

It was **resolved** that the minutes of the 12 September are accepted, approved and duly signed by Mayor Henderson. Vote 10 in favour, 3 abstentions.

160/23 Staffing Committee Meeting Minutes 27 July 23

It was **resolved** to note the minutes of the Staffing Committee Meeting held on 27 July 23. Vote 12 in favour, 1 abstention.

161/23 Planning applications-

a)

Councillor Tipton having previously declared a non-registerable interest left the meeting room.

PA23/06727-

11 Cott Road Lostwithiel

Outline application with some matters reserved for a new dwelling

It was **resolved** to support this outline planning application. Vote – 12 in favour. Councillor Tipton re-joined the meeting.

b) None

162/23 Cornwall Council – Licensing Act 2003 – Statement of Licensing Policy

It was **resolved** that Lostwithiel Town Council would not respond to this consultation.

163/23 Cornwall Council Community Area Partnership

Mayor Henderson advised Council that the launch meeting was a very positive experience. The wider group decided that over the next 12-month period there needed to be some challenging conversations and some sharing of good practice. The meeting was advised that the roll out of the new waste collection scheme will be completed by January 24. Roadshow dates to provide residents with further information regarding the new scheme are available on Cornwall Council's website.

164/23 Cornwall Association of Local Councils AGM

Tuesday 24 October 23 St Erme Community Centre

It was **resolved** to appoint Mayor Henderson as Lostwithiel Town Council's voting member to attend the AGM.

165/23 External Audit year end March 2023

It was **resolved** to accept the report received namely: -

- a) 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'

Vote – 13 in favour

It was **resolved** to note the report received namely:-

b) Other matters not affecting our opinion which we draw to the attention of the authority –

‘The smaller authority having restated the prior year figure in Box 7, balances carried forward from £84,398 to £814,374. This is due to a change in the accounting software and the treatment of two unrepresented cheques totalling £24’. Vote – 13 in favour

166/23 Remembrance Sunday

It was **resolved** to approve the revised Remembrance Sunday arrangements namely that the Parade will assemble at the top of Fore Street at 9.30am, march down Fore Street around the Parade and back up North Street to Church Lane. It will go across Church Lane and go into the Church for 9.50am for a Remembrance Sunday service that will last approximately 1 hour. After the Church Service the Parade will reform and march to the War Memorial for the 2 minutes silence at 11am. The offers from Deputy Mayor Guiterman and Councillors Anders, Guy and Tipton to be present on the barriers for the duration of the road closure were gratefully accepted by Council. It was further **resolved** to approve expenditure of £45 for 3 magnetic battery powered lights, 5 pairs of gloves at a cost of circa £20 and the purchase of safety boots by the Stewards (if they wish to wear them) with a maximum reimbursement of £50 per pair. Vote - 12 in favour, 1 abstention.

167/23 Town Team Terms of Reference

It was **resolved** in accordance with Standing Order 3f) to take comments from members of the hitherto Town Team present at the meeting. It was resolved to approve the Town Clerk’s version of the Terms of Reference subject to some grammar and language amendments and the Terms of Reference being reviewed again in three months’ time to ascertain if the sentence ‘*All correspondence for Council and it’s Committees shall be conducted through the Clerk*’. presents the problem anticipated by the members of the former Town Team who addressed the Council meeting.

Vote - 11 in favour, 2 abstentions.

168/23 Town Team Committee

It was **resolved** to approve the request from Lostwithiel's Town Team to be set up as a new Lostwithiel Town Council Town Team Committee and to appoint to the following former Town Team members to the new Council Town Team Committee: - Councillor Chrissie Anders, Deputy Mayor David Guiterman, Michelle Nineham, Mark Pearson, Sarah Preece, John Scott, Julie Tamblin & Christine Walton. Vote – 13 in favour

169/23 Town Team Committee – Cornwall Council's Community Capacity Fund bid

It was **resolved** to thank the Town Team Committee for all their hard work putting the application together and to agree to the application being submitted with the amendments suggested by Council Members. Vote - 13 in favour.

170/23 Grant application – Kate Mooney School of Dance

It was **resolved** to approve a grant of £300 towards the purchase of a maypole. Vote 9 in favour, 4 against.

Cornwall Councillor Martin joined the meeting.

It was **resolved** to suspend the Council meeting to take CC Martin's report. Vote 13 in favour

In these minutes Cornwall Councillor Martin's report has been typed at the very beginning for ease of reference for residents who only read the Cornwall Councillor report.

It was **resolved** to reconvene the meeting with all Standing Orders in place. Vote 13 in favour.

171/23 Climate Vision Tackling Climate Change – Flood Prevention Seminar

It was **resolved** to instruct the clerk to arrange a full independent review of the Town's Flood defences and on receipt an Extraordinary Meeting should be arranged to consider the report's recommendations and the wider issue of necessary Climate Change adaptation. Vote 13 in favour.

172/23 Accounts & Finance

a)

| Date | Cheque Ref | Payee Name | Amount Paid | Transaction Detail |
|----------|------------------------------------|--------------------------------|-------------------|---|
| 03/10/23 | Direct Debit | Biffa | £68.88 | Cemetery bin |
| 03/10/23 | 102002 | T Clarke South West | £228.00 | Library alarm annual contract |
| 03/10/23 | 102003 | Corserv Facilities Ltd | £1,517.27 | Library cleaning & toilet cleaning |
| 03/10/23 | 102004 | DCS Pest Control Cornwall) Ltd | £60.00 | Pest control King George V Sept – Dec 23 |
| 03/10/23 | 102005 | EDF Energy Customers Ltd | £328.97 | Electric |
| 03/10/23 | 102006 | Source for business | £65.48 | Public Toilet water |
| 03/10/23 | 102007 | Tozers | £1,800.00 | Council advice service retainer |
| 03/10/23 | 102008-102012 & 1 x Standing Order | Salary related expenses | £7,123.71 | Salary related expenses |
| 03/10/23 | 102013 | Rotary Club of Lostwithiel | £200.00 | Refund of deposit for hire of the Parade |
| 03/10/23 | 102014 | AB Honey | £783.36 | Replacement cheque for 200089 returned unpaid |
| | | Total | £12,178.67 | |

It was **resolved** to authorise the payment of 1 direct debit, 1 standing order and cheque numbers 102002 – 102014. Votes – 13 in favour

It was **resolved** under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. Vote 13 in favour

The meeting closed 9.30pm

Chairman

Date