

LOSTWITHIEL TOWN COUNCIL



*Edgcumbe House
Fore Street, Lostwithiel
Cornwall PL22 0BL*

Tel/Fax: (01208) 872323

E-mail: clerk@lostwithieltowncouncil.gov.uk

LOSTWITHIEL TOWN COUNCIL ANNUAL REPORT 2011

FROM THE MAYOR

Welcome to the Annual Report of Lostwithiel Town Council covering what has taken place within the Council from 1st April 2010 to 31st March 2011.

This has been my second year as Mayor of your Town and during the 12 month period the Mayoress and myself have had the pleasure of attending many social events, as well as my civic duties.

It has been a pleasure to attend numerous coffee mornings, birthdays and wedding anniversary celebrations.

We attended the Mayor Choosing ceremonies and Civic Services of many Towns including Truro, Saltash, Newquay, Liskeard, Bodmin, Launceston, St. Columb and Fowey.

17th November 2010 brought the floods. The way everyone helped each other and the co-ordination between all the emergency services was amazing. We had visits from Caroline Spellman the Environment Secretary and our local MP Sheryl Murray culminating in a visit from HRH The Prince of Wales, Duke of Cornwall.

December featured the usual Pageant and Dickensian Evening, both well supported and as enjoyable as ever.

By the time you read this I will no longer be Mayor. Councillor Dave Robson takes over in May 2011 and I wish him a successful term of office and hope he enjoys it as much as I have done.

*Vic May.
Mayor 2010-11*

AFFORDABLE HOUSING COMMITTEE

The development at Castle Hill received planning permission in January. This will contain 16 open market and 16 affordable dwellings. Work should commence early in 2012. On behalf of the developer and his agent the Town Council compiled a list of those interested in affordable housing and received over 50 applications. The development at Castle Hill will go some way to fulfilling the needs of those on the list but it also suggests that there is a need for further provision of affordable homes within the Town.

M. Stead, Chairman

CORPORATE PROPERTY COMMITTEE

Internal and external redecoration to the Guildhall and external redecoration of Edgcumbe House has been carried out using funds which have been set aside and ring fenced for that purpose during the past five years.

The running cost of the heaters installed in the public areas of Edgcumbe House have proved to be prohibitive and an alternative will be looked for.

A full fire audit in both the Guildhall and Edgcumbe House has been carried out and recommendations initiated where they did not contravene the regulations for Listed Buildings. Also a full electrical installation and appliance inspection was carried out and the wiring to one socket replaced.

All offices in Edgcumbe House are currently let, with rents reviewed annually.

We are continuing to ensure that all Council owned property and land is registered This is a lengthy process and it is hoped it will be completed within 18 months.

M. Jones, Chairman

FINANCE & STAFFING COMMITTEE

The major task of this committee each year is setting the precept for the coming year. With the withdrawal of the discretionary grant which we used to receive from Restormel Borough Council we have had to make up a loss of £5021. We have managed to absorb £3551 of this loss by savings on the insurance premium and the refurbishment of the Church clock being completed meaning that we no longer have to allow an annual amount for possible major work. It is anticipated that our precept request for 2010-11 of £56,579 will cover our costs. Our Annual Return has been submitted for Audit and will be published on notice boards and the website when we receive it back. A copy will be available from the office for a nominal fee.

On the next page is our income and expenditure report for 2010-11 together with figures for 2009-10 for comparison purposes.

M. Jones, Chairman

LOSTWITHIEL TOWN COUNCIL
ANNUAL FINANCE REPORT

	2009/2010	2010/2011
	£	£
INCOME		
Precept	44783.00	55109.00
Double Charge Grant	10042.00	5021.00
Agency - Grass Cutting	5409.74	3820.21
Agency - Weed Killing	0.00	1727.34
Book Sales	130.00	40.00
Miscellaneous Income	4288.04	4627.07
Interest Received	42.00	41.92
Capital Expenditure		
Cemetary Income	1245.00	1395.00
Maintenance	0.00	845.00
Recreation Ground Income	470.00	765.00
Allotments Income	1675.00	1578.00
Edgcumbe House Income	9093.78	8515.21
Guildhall Income	20.00	20.00
Taprell House Rents	1608.00	1608.00
Methodist Church Income	100.00	100.00
Rates	0.00	372.46
Value Added Tax	0	5623.41
TOTAL INCOME	78906.56	91208.62
EXPENDITURE		
General Administration, Audit and Accounting Fees	870.00	1961.79
Salaries and Wages	22669.27	18141.09
Staff and Member Training	165.39	85.00
Subscriptions	868.04	889.05
Insurance	1389.68	6785.66
Bank Charges	235.84	202.71
Election Expenses	0.00	0.00
Local Grants	700.00	465.00
Miscellaneous Costs	0.00	767.62
Grass Cutting - Agency	5336.00	4596.00
Weed Killing - Agency	888.00	888.00
General	3418.18	920.83
Section 137 Payments	200.00	200.00
Capital Expenditure	74.89	115.88
Cemetary	2548.38	1369.40
Recreation Ground	1748.65	682.00
Parks	2491.55	443.29
Amenities	15408.18	9311.20
Allotments	318.75	418.20
Car Parks	2481.32	1858.50
Trees	2000.00	425.00
Edgcumbe House	3983.23	8519.21
Guildhall	1465.41	4808.53
Taprell House	108.88	4133.07
Carried Forward	<u>69369.64</u>	<u>67987.03</u>

continued.....

	2009/2010 £	2010/2011 £
Brought Forward	69369.64	67987.03
Footpaths	0.00	1040.74
Playgrounds	3146.27	3966.75
Parish Plan Research		318.57
Value Added Tax		4086.99
TOTA EXPENDITURE	72515.91	77400.08
SURPLUS (DEFICIT) FOR THE YEAR	6390.65	13808.54

FLOOD PREVENTION PLAN COMMITTEE

This is a newly formed committee to co-ordinate a plan to prevent or minimise tidal, fluvial or flash flooding in the Town following the floods of 17th November 2010. The principal aim is to write a flood prevention plan which would be enacted and managed by the Town Council if a future flood warning incident occurs in Lostwithiel. The Committee is in the early stages of completing this task and welcomes contact from anyone wishing to volunteer as a flood warden.

J. Pegg, Chairman

LANDS & PARKS COMMITTEE

Various jobs have been carried out around the Town during the year. Second Island has had a path re-laid and the otter has been reinstated. The flower beds on the corners of Cott Road have been tidied and cleared and where appropriate re-grassed. The cemetery has been tidied and notices asking families to observe the rules have been put up so that maintenance is made easier. The allotments are all in use with a very short waiting list. Work has been carried out on trees in Park Road, Coulson Park and Poldu Woods. Dog fouling is an ongoing problem. More notices have been put up around the Town and problem areas monitored.

Mrs. P. Jarrett, Chairman

PLANNING COMMITTEE

This committee meets monthly and during the past year has considered nearly 40 applications 27 of which were supported by us. At the request of Cornwall Council we reviewed the Cornwall Revision of Validation Lists and completed the Cornwall Planning and Regeneration Service and Satisfaction questionnaire. We have questioned two applications as to their necessity one of which resulted in the applicant being refunded the planning fee.

D. Robson, Chairman

PLAY AREAS

Maintenance and improvement works carried out during the year have included a new perimeter fence around the toddler play area by the Community Centre. Remedial works to the play area at Pendour Park and a concrete slope installed to facilitate easier access for prams and pushchairs. A picnic table has been put at the Coulson Park play area.

J. Pegg, Chairman

TOWN PLAN

This Committee is in the process of compiling the Town Plan through consultation with local residents and community groups. Once completed it will be used to help agencies such as Cornwall Council Planning, Highways, Social Services and the Emergency Services. It will initially include sections on affordable housing, planning, economic regeneration, transport and parking, welfare, community safety and the environment. A public consultation day was held in October 2010 and was attended by nearly 100 residents. Since then the committee

has spent many hours sifting through the comments and is now in the process of putting together a survey which will be delivered to every household in Lostwithiel in the coming months. It is essential that residents are able to contribute to the plan so that it can reflect everyone's needs and if any member of the community has any comments or issues about the Town they would like the committee to consider before the survey is finally complete please contact me through the Town Clerk.

R. Warwick, Chairman

QUALITY STATUS COMMITTEE

This Committee was formed in June 2010 after the Town Council decided that we should work towards achieving Quality Status. This qualification will demonstrate that the Council is in touch with its community and is competent and capable of taking on an enhanced role. We already comply with many of the criteria required and all other criteria have now been met, our portfolio submitted and we await the decision of the panel of Cornwall Association of Local Councils.

Mrs. G. Parsons, Chairman

ABOUT THE COUNCIL

Meetings:

The monthly meeting of the Town Council is held on the first Tuesday in the month, with the exception of January when it is held on the second Tuesday. It is held in The Guildhall at 7p.m. The Agenda is placed on the notice board by the Museum and on our website the Thursday before the meeting. Minutes of all meetings are published on our website www.lostwithieltowncouncil.gov.uk All Committee meetings are advertised in the same way and all meetings of the Council are open to the public.

Councillors:

Councillor	Address	Telephone
The Worshipful The Mayor		
C.D. Robson	3 Addison Terrace, Lostwithiel PL22 0AL	873615
The Deputy Mayor		
Mrs. G.M. Parsons	1 The Mews, Bodmin Hill, Lostwithiel, PL22 0AH	872236
D.A. Abbiss	23 Coffeelake Meadow, Lostwithiel, PL22 0LT	872634
Mrs. R. Bettin	Lower Milltown, Lostwithiel, PL22 0JL	872560
Mrs. P. Jarrett	4 Queen Street, Lostwithiel, PL22 0AB	873305
C.L. Jewels	15 Fore Street, Lostwithiel, PL22 0BW	872828
M. Jones*	33 Coffeelake Meadow, Lostwithiel PL22 0LT	872053
V.A. May	The Bungalow, Victoria, Lostwithiel PL22 0AX	872028
A.W. Nicholls*	121 Station Road, St. Blazey, Par, PL24 2LZ	01726 814649
D.L. Parsons	1 The Mews, Bodmin Hill, Lostwithiel PL22 0AH	872236
R.H.T. Peareth*	Delfontein, 22 Cott Road, Lostwithiel PL22 0EU	872350
J.H. Pegg	4 South Street, Lostwithiel, PL22 0BZ	872676
M. Stead	14 Edgcumbe Road, Lostwithiel, PL22 0HZ	873318
P. Sweet	16 Fortescue Place, Lostwithiel, PL22 0EX	873017
R. Warwick	3 Glentworth Terrace, Lostwithiel PL22 0EE	872358
Mrs. S.M. Wilkinson	Four Winds, 1 Coffeelake Meadow, Lostwithiel PL22 0LT	872653

*Honoured Burgess

Councillor representatives on outside bodies.

Bandstand Project	V.A. May and M. Jones
Elliott Exhibition	V.A. May and A.W. Nicholls
Football Club	R. Warwick
Lostwithiel School Governor	R.H.T. Peareth
Lostwithiel School Governor	S.M. Wilkinson
Miss Coles Trust	V.A. May and S.M. Wilkinson
Old Cornwall Society	V.A. May
Thomas Bullock Trust	V.A. May and A.W. Nicholls
Youth Forum	M. Stead

Contact Us:

Town Clerk Mrs. Linda Austen

Office Edgcumbe House, Fore Street, Lostwithiel PL22 0BL
Open Tuesday, Wednesday and Thursday morning from 9a.m.

Telephone/Fax 01208 872323

Email clerk@lostwithieltowncouncil.gov.uk

Website www.lostwithieltowncouncil.gov.uk

If you have any comments/questions about this report or any aspect of the Town Council please contact me.

This is your Council, working for you, and if you are not happy we need to know in order to deal with whatever the problem may be. If you need help outside of office hours please contact any Councillor.

Linda Austen, Town Clerk

29th June 2011