



Lostwithiel Town Council – Heritage Building Committee Meeting

Tuesday 07 January 2020

Meeting Minutes

A Meeting of the Town Council's Heritage Buildings Committee was held in Lostwithiel Library on Tuesday 07 January 2020 at 7pm.

Committee members present

Committee Chairman Councillor Mrs Jarrett,
Committee Vice-Chairman Councillor Guiterman,
Mr Holden, Professor Scott, Councillor Sweeney & Mrs Walton.

In attendance

No members of the public were in attendance
Town Clerk Mrs Harris was in attendance

HBC53/19 Apologies

Apologies were received and accept from Mr Watkins.

HBC54/19 Declarations of Interest

None

HBC55/19 Public Participation

None

HBC56/19 Committee Minutes 26 November 2019

It was **resolved** that the minutes dated 26 November 2019 are accepted, approved and duly signed by Committee Chairman Councillor Mrs Jarrett.

HBC57/19 Building Condition Surveys

Edgcumbe House

It was **resolved** to recommend to Council that they have a duty of care to authorise the following works to prevent further deterioration of the building (reference codes taken from the report):-

A1 Repair leak in flashings of east Chimney and around west valley/chimney

B1 Undertake minor repairs to roof coverings 4.2, 4.3, 4.9 & 4.10.

B2 Repair, treat and redecorate cast iron rainwater goods and form splashbacks to gulleys

M1 Clear debris from roof gutter, valleys and rainwater goods.

It was further **resolved** to recommend to Council that it also authorises the 'opening up and inspection' of the first floor as soon as possible (F8) and when it has been opened up Mr Wheeler is invited back to inspect.

Guildhall

It was **resolved** to recommend to Council that they authorise the following works to the Guildhall to facilitate re-opening (reference codes taken from the report):-

A1 Remove damaged slate from main roof north slope

A2 Unblock and enlarge hopper head and downpipes to south west of main hall roof. Clear vegetation growing around downpipes.

A3 Isolate and/or replace damaged fittings and potentially unsafe items identified in electrical report

B1 Refix vertical slate hanging to east end of lower roof

B5 Rewire and renew electrical fittings

M1 Clear gutters, valleys, rainwater goods and ledges on walls

M2 Clear rainwater gulleys and downpipes

F4 Consider fire detection/warning protection, compartmentation and strategy for building

F6 Consider light levels and lighting throughout

F8 Test incoming gas supply to ensure it is not live

I5 Consider improving heating system throughout the building
Redecorate

The Committee then briefly discussed, prompted by this list how to improve the versatility of the Guildhall as a hireable venue i.e.

Hearing loop, Wi-Fi, Projector and screen, performance lighting, toilet, sink and disabled access

It was further **resolved** to ask Council to authorise an asbestos survey for the Museum part of the Guildhall building.

Mrs Walton also asked if Council would consider giving the Museum Committee permission to use extracts of the report as part of the re-accreditation submission to the Arts Council.

HBC58/19 Report to Council

a) Various amendments were agreed to the drafted project outline report to Council and it was decided that the statement of significance from the previous full report should also be included. The Clerk was instructed to have the final draft ready for approval at the next Committee meeting.

Professor Scott left the meeting.

b) It was noted that the Committee felt that the figure required to prevent further decay to buildings was less than anticipated.

c) The Committee agreed that the Building Condition surveys reinforce the importance in the integrity of the three buildings as the medieval core of the town.

The meeting closed at 8.55pm.

Chairman

Date