



**Lostwithiel Town Council
Tuesday 05 November 2019**

Cornwall Councillor Report

None.

Meeting Minutes

A meeting of the Town Council was held in Lostwithiel Library on Tuesday 05 November at 7pm.

Councillors Present

Mayor Hughes, Deputy Mayor Ross,
Councillor Anders, Councillor Guiterman,
Councillor Hatton, Councillor Henderson,
Councillor Hensman, Councillor Mrs Jarrett,
Councillor Jarrett, Councillor Lindley,
Councillor Risner & Councillor Sweeney.

In attendance

Six members of the public were in attendance.
Town Clerk Mrs Harris was in attendance.

238/19 Apologies of Absence.

Apologies for absence were received and accepted from

Councillor Beedell, Councillor Clarke, Councillor Duffin & Councillor Morgan.

239/19 Declarations of Interest

Mayor Hughes & Deputy Mayor Ross both declared pecuniary interests in Agenda item 19 Devolution of the Cattle Market car park. Mayor Hughes also declared non-registerable interests in agenda item 6a) PA19/08648 & PA19/08649 St Winnow School and Agenda item 6c) PA19/08275 Foyle Rose Hill Lostwithiel.

Councillor Henderson declared a non-registerable interest in agenda item 6a) PA19/09386 and a pecuniary interest in agenda item 16 Accounts & Finance.

Councillor Jarrett declared non-registerable interests in Agenda item 6a) PA19/08648 & PA19/08649 & Agenda item 19 Devolution of the Cattle Market car park.

Councillor Mrs Jarrett declared non-registerable interests in Agenda item 6a) PA19/08648 & PA19/08649.

240/19 Public Participation

The Council was addressed regarding planning application PA19/07177 and Agenda item 10 Homelessness in Lostwithiel.

241/19 Minutes 15 October 2019

It was **resolved** that the minutes dated 15 October 2019 are accepted, approved and duly signed by Mayor Hughes.

242/19 Heritage Buildings Committee minutes 27 August & 24 September

It was **resolved** to adopt the Heritage Building Committee minutes dated 27 August & 24 September 2019.

243/19 Planning Applications

- a) PA19/07177 Meadowbrook House, 52 Grenville Road
Lostwithiel
Demolition of porch, sheds and 4 care beds
and construction of new entrance lobby,
detached extra care apartment block to
provide 22 units and communal facilities with
11 car spaces.

It was **resolved** to support this application in principle with the proviso that the consultee comments uploaded to Cornwall Council's website by Devon & Cornwall Police Architectural Liaison Officer, Cornwall Fire & Rescue and Highways Development Management East Majors are satisfactorily addressed particularly with reference to onsite parking.

Mayor Hughes, Councillor Jarrett & Councillor Mrs Jarrett having declared non-registerable interests in planning applications PA19/08648 & PA19/08649 left the meeting room

- PA19/08648 St Winnow C of E School, Grenville Road
Lostwithiel
Alterations to increase parking.

It was **resolved** not to support this application as the plan as proposed constitutes undue impact on the environs of this Listed Building and Council considers the current proposal may have a detrimental safety impact for children and car movements

- PA19/08649 St Winnow C of E School, Grenville Road
Lostwithiel
Listed Building Consent for alterations to
increase parking.

It was **resolved** not to support this application as the plan as proposed constitutes undue impact on the environs of this Listed Building.

Mayor Hughes, Councillor Jarrett & Councillor Mrs Jarrett re-joined the meeting. Mayor Hughes resumed as Chair.

Councillor Henderson having declared a non-registerable interest in planning applications PA19/09386 left the meeting room.

PA19/09386 Bernine Hillside Gardens Lostwithiel
Conversion of existing garage to a habitable
room and addition of a detached garage.

It was **resolved** to support this application.

Councillor Henderson re-joined the meeting.

b) PA19/08225 Riverside Cottage The Parade Lostwithiel
Felling of a palm tree

The clerk advised Council that Cornwall Council has advised that as the application is for works to trees in a Conservation Area it will be decided by Cornwall Council Officers under delegated authority. There is no need for Lostwithiel Town Council to submit any comments to the Local Planning Authority.

Mayor Hughes having declared a non-registerable interest in this agenda item left the meeting room.

c) PA19/08275 Foyle Rose Hill Lostwithiel

The Council considered the correspondence received and the comments that had been uploaded to Cornwall Council's website since the consideration of the planning application by the Town Council.

It was **resolved** to instruct the clerk to write to Cornwall Council on behalf of the electorate of Lostwithiel to ask them to ensure that neighbour notifications are issued in a timely manner.

It was further **resolved** to instruct the clerk to reply to the correspondence received thanking them for their letter, advising

them that their comments have been noted and enclosing a copy of the letter to Cornwall Council.

It was also **resolved** not to reconsider the application.

Mayor Hughes re-joined the meeting and resumed as Chair.

Mayor Hughes in accordance with Standing Order 3f) and with the agreement of Council, invited comments from members of the public.

244/19 Lostwithiel Town Council draft budget 2020-2021

It was **resolved** to vire the bandstand earmarked reserve of £2390 to a new budget heading VE Day celebrations.

It was further **resolved** to amalgamate the two earmarked reserves namely Traffic Management (Road Traffic Orders) and Traffic Management plan general into one earmarked reserve Traffic Management plan general.

The clerk was instructed to check the Council's minutes regarding the solar park monies and update Council when the budget is brought back to Council for further consideration in December or when current Council Tax figures are available from Cornwall Council.

245/19 Cornwall Council Community Network Highways Scheme

- a) It was **resolved** to instruct the clerk to confirm with Cormac that the Duke Street junction double line request relates to an extension on one side of the road only to prevent parking on the wide footway at the bottom end where Duke Street meets the A390. It was further **resolved** to instruct the clerk to advise that the junction further up onto Bodmin Hill needs double yellow lines to facilitate access from Terras Hill.
- b) It was resolved to instruct the clerk to advise Cormac that the double lines request outside the Beauty Lounge, 3 Albert

Terrace has been addressed and no further changes are requested.

246/19 Lostwithiel Town Council Heritage Buildings Committee

It was **resolved** to appoint Michelle Nineham as a member of the Committee.

247/19 Homelessness in Lostwithiel

The Town Council discussed and acknowledged that individual homeless people are not to blame for their plight.

It was **resolved** that the advice the Town Council would like to suggest to local residents is: -

1. Ask the individual if you can phone St Petroc's on their behalf.
2. Make a donation to a homeless charity, not to the individual themselves.
3. Write to your MP expressing your concerns regarding homelessness in Lostwithiel

The Mayor offered to include this suggested advice in his monthly Newsletter column.

248/19 Section 106 monies

It was **resolved** to instruct the clerk to research Outdoor gym equipment for King George V playing field and the costs to put a water fountain on the Parade.

249/19 Shire Hall Moor crosses

It was **resolved** to instruct the clerk to write to the family expressing the Council's sympathy but asking them to remove the crosses from Shire Hall Moor and inviting them to erect a bench instead.

250/19 St Bartholomew's Church Christmas Tree Festival

It was **resolved** to participate in the tree festival again this year and approve the cost of £13.00.

Deputy Mayor Ross agreed to decorate the tree on the 1st or 2nd December and Councillor Lindley agreed to take down the tree on 27th December.

251/19 Local Electricity Bill – Right to Local Supply

It was **resolved** to take no further action at this time as the Bill has failed to complete its passage through Parliament before the end of the Parliamentary session which means it will make no further progress.

252/19 Delegation to the Town Clerk

The clerk advised that the following actions had been taken under delegated powers: -

Removal of suckers from the base of trees in Coulson Park - £65.

Treatment of Japanese Knotweed at Shire Hall Moor - £160

Repairs at allotments - £20 approximately

Councillor Guiterman's booking to attend the Tree Wardens event at Lanivet - £15.

253/19 Accounts & Finance

- a) Councillor Henderson having previously declared a pecuniary interest left the meeting room.

It was **resolved** that cheques 101329-101346 totalling £9,814.64 and two salary bank transfer payments are authorised for payment.

Cheque Ref	Payee Name		Amount Paid
101329	Biffa	Toilet cleaning	£1110.17
101330	Cormac Solutions Ltd	Burial & play inspections	£895.90
101331	EDF Energy	Car park	£122.78
101332	Paul Mitchell	Sandbags for road	£114.00

	Sacks Ltd	signs	
101333	Cheque destroyed	Cheque destroyed	£0.00
101334	WesternWeb	Upgrade office computers to Windows10	£144.00
101335	South West Water Business	Water Toilets & Edgcumbe House	£119.36
101336	K Henderson	Plants for Memorial Garden	£8.00
101337-38 & 2 Bank transfer payments	Salary related expenses	Salary related expenses	£3704.55
101339	Biffa Waste Services Ltd	Office waste collection & Cemetery bin	£215.81
101340	Cornwall Council	Councillor Planning Training	£15.00
101341	Penhaligons	Library newspapers	£34.80
101342	St Barts PCC Account	Christmas Tree Festival	£13.00
101343	SLCC Enterprises	Training	£36.00
101344	Outdoor Play People	Final stage payment less retention	£3197.70
101345	Mrs S Harris	Stamps, sticky letters, milk, cleaner & cheese plane (£1.49 to remove sticky letters from signs)	£53.57
101346	Cornwall Council	10 x seagull proof sacks	£30.00

		Total	£9,814.64
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Councillor Henderson re-joined the meeting.

254/19 Correspondence

1. Complaint from a visitor to Lostwithiel regarding the public toilet. The clerk was instructed to forward details of the complaint to Biffa and to advise the complainant that this has been done.

2. Invitation to a meeting on 4 December to discuss how to create a town-wide environment within which more vulnerable residents and visitors will recognise Lostwithiel as a safe non-judgmental, patient and respectful community.

Council agreed that Mayor Hughes and Councillor Mrs Jarrett should represent the Council at this meeting and accept the invitation to attend.

3. Notification from the Duchy of Cornwall of the improved signage on Restormel Road politely requesting vehicle users slow down and highlighting the permissive access through the adjoining Duchy woodland.

Council agreed that after Remembrance Sunday pictures of the new signage should be posted on the Town Council's Facebook page and that the Mayor should mention the improved signage in the next Mayor's Column.

4. Request from a non-resident for information to help with defence following arrest in London whilst taking part in the Extinction Rebellion actions.

It was suggested that the clerk may wish to refer this correspondence to the Council's solicitor prior to responding.

5. Madrigali Committee

Email requesting use of Guildhall for a concert in December

The clerk was instructed to advise the Madrigali Committee that contrary to their assumption the remedial electric works in the Guildhall have not been undertaken and that it is unlikely the venue will be available for a concert in December.

The clerk was further instructed to ask the Museum if it was one of their volunteers that gave the Committee access to the building. If this is confirmed then the clerk was instructed to ask Lostwithiel Museum to return their key to the top floor of the Guildhall building to the Council office.

255/19 For information

The report from Councillor Guiterman following his attendance at the planning workshop on 29 October was noted by Council.

The clerk advised Council that there will be an Extraordinary meeting on Tuesday 12 November in order that Council can draft a response to Cornwall Council's Housing Supplementary Planning Document.

The meeting closed at 9.30pm

Chairman

Date