



## Lostwithiel Town Council - Staffing Committee Meeting

Tuesday 9 July 2019

### Meeting Minutes

A Meeting of the Town Council's Staffing Committee was held in Lostwithiel Library on Tuesday 9 July 2019 at 7pm.

### Councillors present

Deputy Mayor Ross, Councillor Anders, Councillor Clarke, Councillor Henderson, Councillor Hensman, Councillor Mrs Jarrett, Councillor Jarrett & Councillor Lindley.

### In attendance

No members of the public were in attendance  
Town Clerk Mrs Harris was in attendance

Deputy Mayor Ross chaired the first agenda item.

### SC01/19 Election of Staffing Committee Chairman

Deputy Mayor Ross invited nominations for the position of Staffing Committee Chairman. It was **resolved** that Councillor Hensman is elected Chairman of the Staffing Committee for the Civic Year 2019/20.

Councillor Hensman took the Chair.

### SC02/19 Election of Staffing Committee Vice Chairman

Committee Chairman Councillor Hensman invited nominations for the position of Staffing Committee Vice Chairman.

It was **resolved** that Councillor Henderson is elected Vice-Chairman of the Staffing Committee for the Civic Year 2019/20.

### SC03/19 Apologies

None

**SC04/18     Declarations of Interest**

None

**SC05/18     Public Participation**

None

**SC06/18     Minutes**

It was **resolved** that the minutes of the Staffing Committee meeting dated 9 April 2019 are accepted, approved and signed by Councillor Hensman.

**SC07/18     Managing Capability Health & Performance Issues Mediation training**

Councillor Hensman presented a verbal report on the two South West Councils led training sessions he attended in April.

**SC08/18     Town Clerk's Appraisal**

It was **resolved** that the Town Clerk's appraisal will take place on Friday 4 October at 10am. It was further **resolved** that the two Councillors undertaking the appraisal will be Councillor Hensman & Councillor Mrs Jarrett and if either of these Councillors are not available then they will be replaced by Councillor Clarke.

**SC09/18     Items for next agenda**

None

The meeting closed at 9.20pm

Chairman

Date