



**Lostwithiel Town Council  
Tuesday 3 September 2019**

**Cornwall Councillor Report**

Cornwall Councillor Martin advised the meeting that revised proposals for town street cleaning and waste collection from holiday rental properties were being considered by Cornwall Council as part of the new waste contract.

Health – NHS Kernow’s Financial Director has confirmed that specific changes to the funding formula have been agreed which consider a) the age profile of the population b) Variable size of the population (number of summer visitors) c) Lower local wages. Unfortunately, whilst the formula has been agreed the additional funding required to satisfy the new formula will not be forthcoming in the immediate future.

**Meeting Minutes**

A meeting of the Town Council was held in Lostwithiel Library on Tuesday 3 September at 7pm.

**Councillors Present**

Mayor Hughes, Deputy Mayor Ross,  
Councillor Anders, Councillor Beedell,  
Councillor Clarke, Councillor Duffin,  
Councillor Guiterman, Councillor Hatton,

Councillor Hensman, Councillor Mrs Jarrett,  
Councillor Jarrett, Councillor Lindley  
Councillor Risner & Councillor Sweeney.

**In attendance**

No members of the public were in attendance.  
Cornwall Councillor Martin was in attendance.  
Town Clerk Mrs Harris was in attendance.

**168/19 Apologies of Absence.**

Apologies for absence were received and accepted from  
Councillor Henderson & Councillor Morgan.

**169/19 Declarations of Interest**

None

**170/19 Public Participation**

None.

**171/19 Minutes 20 August 2019**

It was **resolved** that the minutes dated 20 August 2019 are accepted,  
approved and duly signed by Mayor Hughes.

**172/19 Planning Applications**

- a) PA19/05881 Lostwithiel County Primary School  
Bodmin Hill Lostwithiel  
Application for advertisement consent for an  
internally illuminated (solar powered)  
noticeboard (Ecovision – A2Px2) with the  
noticeboard element measuring 1112(w) x  
1002(h).

It was **resolved** to support this application subject to the illumination being in accordance with the Institute of Lighting Professionals PLG05: Brightness of Illuminated Advertisements. It was further **resolved** to agree, subject to the correct notice being served by the Lostwithiel School Association, to the request to erect an internally illuminated noticeboard on land owned by Lostwithiel Town Council with the proviso that L.S.A. signs a written agreement drafted by the Council's solicitor to confirm that the L.S.A. will maintain the notice board to an acceptable standard and will insure and take out public liability cover on the notice board.

b) None

**173/19 Planning Decisions**

**PA19/05809** Staplehurst Hillside Gardens Lostwithiel  
Proposed dining room extension with internal alterations  
**Approved**

**174/19 Play area inspections**

It was **resolved** to instruct Cormac to replace the hanging loops as recommended, to ask Cormac to retain the perished loops and return them to the Town Council office and to invite the equipment manufacturer to provide a more cost-effective solution.

**175/19 National Association of Local Councils Local Government Audit**

It was **resolved** to approve the response as drafted.

**176/19 Speed Monitoring Report A390 Liddicoat Road  
Lostwithiel**

It was **resolved** to ask for further speed monitoring reports on the A390 in order that the Town Council can consider the whole length of the A390 rather than just one specific location. The clerk was instructed to request further reports from the following locations: - St Winnow School, Meadowbrook and Cott Road.

**177/19 Speed Monitoring Report A390 Queen Street Lostwithiel**

It was **resolved** to ask for further speed monitoring reports further away from the bend in the road to facilitate consideration of the whole length of the A390. The clerk was instructed to request from Cormac further reports to be taken at locations between the static speed monitor and the bend and between the bend and the 40mph limit.

**178/19 Cornwall Council Community Network Panel –  
9 September**

- a) It was **resolved** to appoint Councillor Mrs Jarrett as Lostwithiel Town Council's voting representative for this Community Network Panel Extraordinary Meeting and to agree in principle to the St Blazey, Fowey & Lostwithiel Community Networks Highways Scheme money being split 5 ways between the Cornwall Council wards of:

Lostwithiel – consisting of the Parishes of Lanlivery, Lostwithiel, Bocconoc, Broadoak, St Winnow & St Veep

Fowey & Tywardreath – consisting of the Parishes of St Sampson, Fowey and part of Tywardreath & Par.

Par & St Blazey Gate – consisting of part of St Blaise, part of Tywardreath & Par.

Bugle – consisting of Luxulyan Parish.

St Blazey – part of St Blaise and part of Tywardreath.  
subject to further discussion in relation to major schemes  
(where a collective approach supports the aim of the  
Community Network Panel) and unspent remaining amounts  
being disbursed to the Community Network Panel collective  
funds.

- b) Lostwithiel Town Council **resolved** not to support the use of  
Community Network Highways Scheme monies being allocated  
to the purchase of Mobile Speed Activation Signs.

### **179/19 Climate Emergency Resolution – Task and Finish Group**

The Climate Emergency Task & Finish group were thanked for their  
comprehensive report.

It was **resolved** to instruct the clerk to contact the following three  
organisations: -

1. Cornwall Council's Strategic Director for Neighbourhoods and  
Portfolio Holder for Climate Change to:
  - a. advise of the Town Council's resolution and to  
ascertain what support we can lend to assist Cornwall  
Council in their aim of making Cornwall carbon neutral  
by 2030; and
  - b. ask Cornwall Council to consider setting up joint  
meetings with local town and parish councils (who  
wish to participate) to share ideas, plans and goals and  
ascertain whether there are any opportunities for  
partnership working to address the climate emergency.
2. Lostwithiel Town Forum to ascertain:
  - a. whether they would be willing to set up, restart and/or  
vary the terms of reference for their Environment  
Group (as required) to support the development of a  
whole town action plan to tackle climate change; and
  - b. how the Town Council could support them in that goal  
(e.g. Town Council participation/representation on this  
Environment Group).

3. Good Companions to help identify the town and parish councils in Cornwall who have declared a climate emergency and are working on actions plans, with the intention of sharing ideas, good practice and to ascertain whether there are any opportunities for collaborative working.

The clerk was asked to ensure that the responses to these enquiries are available for Council consideration on 1 October 2019.

The Climate Emergency action group was asked to review the Council's Environment Policy for Council consideration.

**180/19 Castle Hill Cemetery – ashes into a closed grave**

It was **resolved** to agree to this particular request and allow the interment of a second set of ashes into the grave identified to reunite husband and wife.

**181/19 Rubbish Bins**

It was **resolved** to open discussions with Cornwall Council to

- a) reconcile the disparity between their bin list and the Town Council's bin list
- b) to agree bin ownership, rationalisation and repair/renewal.

**182/19 The Parade additional litter bin**

It was **resolved**, in view of the discussion under minute reference **181/19** to consider the provision of an additional bin at the Parade as part of the wider discussion on the town's rubbish bins. It was noted that if recycling bins can be introduced in Lostwithiel as part of the Cornwall Council revised contract then this would probably be the most preferred location.

**183/19 Seagull proof sacks**

It was **resolved** to purchase an initial supply of 10 seagull proof sacks from Cornwall Council for sale in Lostwithiel Library at purchase cost.

**184/19 Accounts & Finance**

It was **resolved** that cheques 101290-101301 totalling £7,178.85 are authorised for payment and that, given the advice received, the clerk is instructed to issue cheque number 101283.

<b>Cheque Ref</b>	<b>Payee Name</b>		<b>Amount Paid</b>
101290	Biffa	Cemetery bin	£44.76
101291	Cormac Solutions	New swing chains	£272.29
101292	C & J Littleton	Concrete cube & delivery	£108.00
101293	K Hill & Partners Ltd	Grass cutting contract	£1,969.20
101294	Lostwithiel Town Forum	Room hire	£8.00
101295	Cheque destroyed	Cheque destroyed	£0.00
101296	Torch Fire Protection Ltd	Fire extinguisher maintenance & replacement of Guildhall extinguisher	£347.12
101297-300	Salary related expenses	Salary related expenses	£3,704.55
101301	Cormac Solutions	Library cleaning & disabled alarm replacement public toilet	£724.93
		<b>Total</b>	<b>£7,178.85</b>

**185/19 Items for next agenda**

Allotments

The meeting closed at 9pm

Chairman

Date

DRAFT